**Licence Form 1 (PDA) – Temporary Use Licence (TUL) application**

*Made under s171F of the Economic Development Act 2012, Version 1.0. Effective from 26 March 2020*

* This form applies when making a Temporary Use Licence (TUL) application if the premises are located in a **Priority Development Area (PDA)**.
* A TUL application can only be made where an ‘applicable event’ has been declared under s275E of the *Planning Act 2016.*
* During an applicable event, the Minister for Planning may declare that certain essential businesses can operate 24-hours a day and seven days a week. These businesses **DO NOT NEED TO APPLY** for a TUL.
* A TUL application can only seek to change the use of the premises. It cannot propose new building work or operational work.
* A TUL application can apply to multiple premises and approvals.
* If the premises are NOT located in a PDA, use the [TUL process](http://www.dsdmip.qld.gov.au/planning/planning-legislation-amendment.html)[[1]](#footnote-1) under the Planning Act.
* **For more** [**information**](http://www.dsdmip.qld.gov.au/amendments/economic-development-qld/amendments.html)go to<http://www.dsdmip.qld.gov.au/amendments/economic-development-qld/amendments.html> or email Economic Development Queensland at pda.tul@dsdmip.qld.gov.au

**Lodging an application**

* Email an electronic version of this completed form and all Supporting Information referenced in Part 5 of this form to: pda.tul@dsdmip.qld,gov.au

**There are no application fees for TUL applications.**

**PART 1 – DETAILS OF PERSON MAKING THE APPLICATION** *(the person need not be the owner of the land)*

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| --- | --- |
| **Name**\*  |       |
| **Relationship to premises** *(e.g. owner, occupier, other relationship)* |       |
| **Postal address** *(PO Box or street address)* |       |
| **Contact telephone number** |       |
| **Contact email address**  |       |

**PART 2 – DETAILS OF THE PREMISES** *(i.e. the location of the existing use)*

|  |  |
| --- | --- |
| **Street address***(i.e. unit / street number, street name, suburb / town and post code)* |       |
| **Lot on plan description***(e.g. Lot 3 on RP123456)* |       |
| **Priority development area** |       |

**PART 3 – DETAILS OF THE EXISTING USE**

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| **3.1 Description of the existing use** *(i.e. what the premises are currently used for)* |
|       |

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| **3.2 Details of the existing development approval for the premises** |
| Approval reference no. |       | Date of approval: |       |
| Approved use(s): |       |

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| **3.3 Details of the existing use rights for the premises** *(i.e. if there is no existing development approval for the use of the premises - explain how the existing use is lawful)* |
|       |

**PART 4 – DETAILS OF THE PROPOSED TEMPORARY USE**

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| **4.1 What change is sought by this application?** |
| [ ]  A change to a condition of a PDA development approval [ ]  An increase to the intensity or scale of the existing lawful use[ ]  The adding of a new use [ ]  The replacement of an existing lawful use with a new use[ ]  Other *(details below)* |

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| **4.2 Details of the proposed change** *(i.e. the condition(s) requiring change or details of the proposed new use)* |
|       |

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| **4.3 The grounds / reasons for the change in the context of the ‘applicable event’** |
|       |

**PART 5 – SUPPORTING INFORMATION** *(provide enough information to allow the assessment of the application)*

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| --- | --- |
| Description of plans, reports or drawings | Date |
|       |       |
|       |       |
|       |       |

# PART 6 – APPLICANT DECLARATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| I, as the person making this application:[ ]  declare that all information provided in this application for a Temporary Use Licence is true and correct. I acknowledge it is unlawful to intentionally provide false or misleading information.[ ]  agree to receive communications about this application via email[ ]  acknowledge that the Temporary Use Licence, if approved, is valid only for the applicable event period, or the extended event period, if relevant. At the end of the applicable event period, the Temporary Use Licence will cease to have effect.

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| Signature (applicant / authorised person) | Date | Name and position (please print) |

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**PRIVACY STATEMENT** - *Information collected is subject to the Right to Information Act 2009 and the Information Privacy Act 2009. The information provided may be publicly released and or provided to third parties and other government agencies—but only for the purposes for which the information is being collected. The proponent's personal information will be stored on departmental files and may be disclosed for purposes relating to the processing and assessment of the application or as authorised or required by law.*

1. <http://www.dsdmip.qld.gov.au/planning/planning-legislation-amendment.html> [↑](#footnote-ref-1)