



# DEFENCE AND AEROSPACE INDUSTRY DEVELOPMENT FUND 2022-2023

International and Industry Certification  
Funding Program Guidelines

[qld.gov.au/defencejobs](http://qld.gov.au/defencejobs)



The Department of State Development, Infrastructure, Local Government and Planning connects industries, businesses, communities and government (at all levels) to leverage regions' strengths to generate sustainable and enduring economic growth that supports well-planned, inclusive and resilient communities.

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Copies of this publication are available on our website at [www.statedevelopment.qld.gov.au](http://www.statedevelopment.qld.gov.au) and further copies are available upon request.

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## 1. Acknowledgement of Country

The Department of State Development, Infrastructure, Local Government and Planning (the Department) acknowledges the First Nations peoples in Queensland: Aboriginal and Torres Strait Islander peoples and their connections to the lands, winds and waters we now all share. We pay our respect to Elders, past, present and emerging.

We also acknowledge the continuous living culture of First Nations Queenslanders – their diverse languages, customs and traditions, knowledges and systems. We acknowledge the deep relationship, connection and responsibility to land, sea, sky and Country as an integral element of First Nations identity and culture.

The Country is sacred. Everything on the land has meaning and all people are one with it. We acknowledge First Nations peoples' sacred connection as central to culture and being. We acknowledge the stories, traditions and living cultures of First Nations peoples and commit to shaping our state's future together. The Department recognises the contribution of First Nations peoples and communities to the State of Queensland and how this continues to enrich our society more broadly.

## 2. Introduction

The \$3.34 billion Queensland Jobs Fund brings together the Queensland Government's current flagship industry development programs to boost the state's industry footprint, create jobs and strengthen Queensland's economy.

Integral to delivery of the Queensland Jobs Fund agenda and helping Queensland to Unite and Recover are the **Queensland Defence Industries 10-Year Roadmap and Action Plan** (the Defence Industries Roadmap), the **Queensland Aerospace 10-Year Roadmap and Action Plan** (the Aerospace Roadmap) and the **Queensland Space Industry Strategy** (2020-2025) (the Space Strategy).

An important action under the Defence Industries and Aerospace Roadmaps and the Space Strategy is the delivery of the Defence and Aerospace Industry Development Fund (DAID Fund). The DAID Fund supports Queensland small to medium sized enterprises (SMEs)<sup>1</sup> by helping them grow their capability by acquiring internationally recognised industry certification (International and Industry Certification stream).

The DAID Fund is administered by the Department on behalf of the State and provides targeted financial assistance to eligible SMEs operating in the defence, aerospace or space sectors. Regional businesses are strongly encouraged to apply.

The Queensland Government is committed to providing opportunities to Aboriginal and/or Torres Strait Islander (Indigenous) businesses to fully participate in the Queensland Economy. Indigenous businesses are strongly encouraged to apply.

Under the two previous rounds of the ***International and Industry Certification stream***, Queensland SMEs were approved to receive more than \$750,000 in matched funding.

Applications for the third round of the DAID Fund's International and Industry Certification stream will be accepted up until 5pm (AEST) Friday, 9 December 2022.

These guidelines provide essential information to Queensland SMEs about the financial assistance available under the DAID Fund International and Industry Certification stream, including eligibility criteria.

## 3. Program objective

The International and Industry Certification stream of the DAID Fund has been established to support Queensland SMEs currently in the defence, aerospace or space sector supply chains, or that demonstrate the capability and intention to do so, to acquire internationally recognised certification(s) which will assist them to participate in new and existing supply chains in the defence, aerospace and space industries.

<sup>1</sup> For the purposes of these Guidelines an SME is as defined by the Australian Bureau of Statistics i.e. as having less than 200 employees.

## 4. Financial assistance

To be considered for DAID Fund assistance, applicants must satisfy all eligibility criteria and demonstrate a commitment to fulfilment of the DAID Fund's program objective to the satisfaction of the Department.

Financial assistance from a minimum of \$3,000 (excluding GST) up to a maximum of \$30,000 (excluding GST) in matched funding (up to 50 per cent funding) will be awarded to approved applicants. Aboriginal or Torres Strait Islander businesses<sup>2</sup> may apply for up to 75 per cent funding.

Financial assistance will be provided to reimburse approved applicants for eligible costs paid by the applicant upon provision of satisfactory evidence of payment to the Department. All approved applicants are:

- required to provide a cash contribution equal to at least 50 per cent of total eligible costs (25 per cent for Aboriginal or Torres Strait Islander businesses), and
- permitted to apply for financial assistance from the DAID Fund for up to three eligible certifications. However, the total value of financial assistance from Round 3 of the DAID Fund for an approved applicant will not exceed \$30,000 (excluding GST).

Section 7 of these Guidelines provides information on eligible certifications and eligible costs arising from activities for which assistance is available.

## 5. Funding Agreement

Successful applicants will be required to enter into a funding agreement with the State and activities must be completed within the time period stipulated in the funding agreement. It is expected that certifications will be completed within 18 months of the commencement of the agreement.

The State has no obligation to provide financial assistance to successful applicants until a funding agreement has been properly executed by the relevant successful applicant and the State. Any financial or other commitments made towards eligible certifications made by an applicant prior to a funding agreement being properly entered into by the parties is at the sole risk of the applicant.

## 6. Applicant eligibility

To be eligible to apply, an applicant must:

- be an SME (i.e. a business with less than 200 employees).
- operate in Queensland<sup>3</sup>
- be registered for GST
- have an active Australian Business Number (ABN)
- be engaged in defence, aerospace, or space supply-chains, or adequately demonstrate

<sup>2</sup> For the purpose of these Guidelines, an Aboriginal or Torres Strait Islander business is one that is at least 50 per cent owned by Aboriginal or Torres Strait Islander person(s), refer Supply Nation requirements (How we verify Aboriginal and Torres Strait Islander businesses - Supply Nation).

<sup>3</sup> There must be a direct and close relationship between an application submitted under the International and Industry Certification Funding stream and the applicant's premises located in Queensland from where its products, services, or systems, are produced and/or delivered.

the capability and intention to do so

- be able to fund at least 50 per cent of eligible costs (25 per cent if an Aboriginal or Torres Strait Islander Indigenous business) and 100 per cent of all other costs associated with obtaining the relevant certification (including ineligible costs)
- be a company incorporated in Australia, or a trustee company incorporated in Australia on behalf of a trust.

Applications from the following entities will not be considered for funding:

- organisations acting as a representative for one or more SMEs (even if the SMEs would individually be eligible)
- chambers of commerce, regional development organisations, remote area boards
- individuals, partnerships and not-for-profit organisations or entities established for charitable purposes
- SMEs operating for less than one year
- SMEs with an Associated Entity<sup>4</sup> that is certified or pursuing certification to the same eligible certification standard or standards (listed in section 7 of these Guidelines) for which the SME is seeking funding, and
- Commonwealth, State and Local Government agencies or entities.

## 7. Eligible certifications, activities, and costs

Applicants may seek DAID Fund assistance for a maximum of three certifications from the list of eligible certifications in the table below. Applicants seeking DAID Fund assistance for more than one certification must list their proposed certifications in order of priority as approved applicants may not receive DAID Fund assistance for all proposed certifications.

The activities undertaken to acquire a certification comprise pre-certification and certification activities.

Pre-certification activities are often, but not always, undertaken within the business as it prepares for a formal audit by a certifier or inspector accredited by JAS-ANZ<sup>5</sup> or equivalent. They might include an assessment of the policies, systems and documentation required for the certification; the development of those policies, systems and documentation where a gap is identified; and staff training in new policies and systems. Some of these pre-certification activities are deemed eligible under the DAID Fund. Refer to the table below for further information on eligible pre-certification activities.

The certification activities, which must be undertaken by a certifier or inspector accredited by JAS-ANZ or equivalent, usually comprise a Stage 1 Audit which benchmarks the business systems against the standard and identifies gaps; and a Stage 2 Audit to confirm the system meets the standard. If the business meets the standard, a certification registration fee will be payable. Costs related to certification activities are generally eligible for funding under the DAID Fund as specified in the table below.

<sup>4</sup> Associated Entity has the same meaning as under s50AAA of the Corporations Act 2001

<sup>5</sup> Joint Accreditation System of Australia and New Zealand (see <https://www.jas-anz.org/>)

Eligible certifications	Eligible activities and costs
<ul style="list-style-type: none"> <li>• Quality Management Systems (only one of the following):<sup>6</sup> <ul style="list-style-type: none"> <li>– Quality Management Systems <b>ISO 9001:2015</b></li> <li>– Quality Management Systems (Aviation, Space and Defence) <b>SAE AS 9100(D):2016</b></li> <li>– Quality Management Systems (Aviation Maintenance, Repair and Overhaul organisations) <b>SAE AS 9110:2016</b></li> <li>– Quality Management Systems (Aviation, Space and Defence Stockists and Distributors) <b>SAE AS 9120(B):2016</b></li> </ul> </li> <li>• Automotive Quality Management <b>IATF 16949:2016</b></li> <li>• Asset Management <b>ISO 55001:2014</b></li> <li>• Collaborative Business Relationships <b>ISO 44001:2017</b></li> <li>• Energy Management Systems <b>ISO 50001:2018</b></li> <li>• Environmental Management Systems <b>ISO 14001:2015</b></li> <li>• Information Security Management Systems <b>ISO 27001:2013</b></li> <li>• Occupational Health and Safety <b>ISO 45001:2018</b></li> <li>• Quality Requirements for Welding <b>AS/NZS ISO DIN 3834</b></li> <li>• Requirements for Soldered Electrical and Electronic Assemblies <b>IPC J STD 001E</b></li> <li>• Rework, Modification and Repair of Electronic Assemblies <b>IPC 7711/7721</b></li> <li>• Systems and software engineering -- Software life cycle processes <b>IEEE 12207:2017</b></li> <li>• Other potentially relevant standards as approved in advance of application submission in writing by Defence Jobs Queensland. Applicants can seek advice from Defence Jobs Queensland at <a href="mailto:DJQ@dsdilgp.qld.gov.au">DJQ@dsdilgp.qld.gov.au</a></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Pre-certification costs:</b> fees paid by the applicant to a 3<sup>rd</sup> party consultant to undertake the following pre-certification activities: <ul style="list-style-type: none"> <li>– Review of existing documentation against selected AS/ISO or other eligible standard</li> <li>– Conduct inventory, review, and plan for redesign of existing systems and procedures</li> <li>– Development of action plan to become certification ready</li> <li>– Risk assessments and treatment plans<sup>7</sup></li> <li>– Gap re-assessments and closure</li> <li>– Inspections, audits, and assessment of systems' alignment with international certification standards</li> </ul> </li> <li>• <b>Certification costs:</b> <ul style="list-style-type: none"> <li>– Costs associated with system inspections, audits and registration by 3<sup>rd</sup> party JAS-ANZ accredited service provider (or international equivalent)</li> <li>– Costs of certification registration for first year</li> </ul> </li> <li>• Economy class airfares and standard accommodation costs (excluding food, beverage, and other hospitality expenses) associated with consultant travel to and from the applicant's premises is eligible for both pre-certification and certification activity.</li> </ul>

<sup>6</sup> Applicants can nominate ISO9001:2015 OR an equivalent SAE AS /ISO TS certification; not both

<sup>7</sup> Including risk assessment of in-scope information assets for ISO27001

## 7.1 Ineligible costs

DAID Fund assistance cannot be applied towards the costs of the following activities:

- any activities not included in the eligible pre-certification or certification activities listed in the above table
- recertification of existing certifications held by the applicant
- activities that are otherwise eligible although underway, already completed, or paid for prior to the opening of the International and Industry Certification stream round
- protection of intellectual property (if any) generated from undertaking systems reviews and upgrades arising from the AS/ISO audit processes
- legal advice relating to or arising from undertaking eligible activities or complying with regulatory requirements
- acquisition, installation, and deployment of capital equipment (including software operating systems and hardware) required for upgrading existing or implementing new systems to meet AS/ISO standards
- the development by the applicant of internal policies, systems and documents required to meet a standard
- staff training, (including the costs of airfares and accommodation for staff to participate in training), as a direct outcome of upgrading existing or implementing new AS/ISO compliant systems
- preparation of DAID Fund application or related documents required as part of a funding agreement between the approved applicant and the Department or negotiation, execution, and compliance with any DAID funding agreement, and
- certification activity undertaken by auditors or consultants not accredited by JAS-ANZ (or international equivalent) to perform AS/ISO audits.

## 8. Assessment criteria

Successful applicants must satisfy all eligibility criteria and demonstrate a commitment to fulfilling the DAID Fund’s program objective.

Criteria		Indicators
1.	Participation in national and international Defence, Aerospace and Space supply chain	<ul style="list-style-type: none"> <li>– The extent of the applicant’s current participation in the defence, aerospace and/or space industry supply chains; or</li> <li>– the applicants demonstrated efforts to become ready to participate in the defence, aerospace and/or space industry supply chains</li> </ul>
2.	Demonstrate how the certifications will contribute to business growth and development	<ul style="list-style-type: none"> <li>– How the certification will increase the applicant’s opportunities in the defence, aerospace and/or space supply chains</li> <li>– Applicant’s track record and future plans for business growth and development activities</li> </ul>
3.	Contribution to skilling and capability development in Queensland	<ul style="list-style-type: none"> <li>– Applicant’s track record for investing in employee training and development</li> </ul>

Each eligible application for financial assistance from the DAID Fund will be assessed according to:

- the applicant’s responses to the assessment criteria, and
- the outcomes of a due diligence appraisal.<sup>8</sup>

### 8.1 Assessment and Approval Process

All eligible applications will be assessed by the Department. There is no assurance an eligible applicant will be approved to receive financial assistance from the DAID Fund.

The Department may contact applicants during the assessment process to clarify information in the application, and/or provide further information to enable comprehensive due diligence and probity checks to be undertaken.

Adverse findings or unsatisfactory results from the due diligence appraisal may result in an application for funding being rejected.

Each applicant will be informed in writing of the outcome of their application for financial assistance from the DAID Fund. Applicants that are not approved to receive assistance from the DAID Fund will be provided with written feedback following assessment of their application.

<sup>8</sup> This will involve bona fide checks, background and probity searches, and financial capability assessment.

## 9. Submitting an application

Applicants can only apply for funding through the Department’s website. This can be found at: [www.statedevelopment.qld.gov.au/industry/defence-and-aerospace-industry-development-fund](http://www.statedevelopment.qld.gov.au/industry/defence-and-aerospace-industry-development-fund)

Applications that are submitted by email or in hard copy via hand delivery, Australia Post, or courier will not be considered.

All applicants are required to:

- demonstrate their eligibility for DAID Fund assistance
- include an official quote for eligible pre-certification-related activities and from a certifier or inspector accredited by JAS-ANZ (or equivalent) for all certification activities for which a funding application is being made. This may comprise a single quote for all activities or more than one quote where the activities are being undertaken by different consultants. The quote(s) must separately identify pre-certification and certification costs.
- include evidence of appropriate current insurance cover (such as public liability and professional indemnity insurance), and
- provide financial statements (i.e. profit and loss, balance sheet, statement of cash flows) from the previous financial year with accompanying notes to the accounts that demonstrate the financial position of the business, and bear evidence of having been prepared or checked by a qualified accountant (i.e., Certified Practising Accountant (CPA), Chartered Accountant (CA), or Practising Accountant (PA) qualified).

### 9.1 Important dates

Dates	Activities
<b>5pm (AEST), 9 December 2022</b>	Closing date for receipt of applications to the DAID Fund
<b>April 2023</b>	Advice to applicants on the outcome of all applications. This is indicative only.

## 10. Media communications

All media enquiries or public announcements relating to the DAID Fund will be coordinated and managed by the Department’s Media and Communication Services media team. Where possible, relevant media and communications about DAID funding, including funded activities, will be undertaken jointly with successful applicants. All successful applicants will be required to:

- obtain the Department's approval before making public statements, or contacting or responding to the media regarding the outcome of applications to the DAID Fund
- provide at least 25 business days’ notice to the Department of any proposed media event, and

- provide any proposed media or public statement to the Department for approval prior to its release as well as making any changes or amendments to the form, content, or manner reasonably requested by the Department.

## 11. Confidentiality

The Department will maintain controls in relation to the management of confidential information provided by applicants, and internal documentation produced in relation to the administration of the DAID Fund. Applicants should specifically mark any information the applicant considers to be confidential, as “confidential”.

Applicants must keep confidential any dealings with the State about their application, including any offer of financial assistance from the DAID Fund, but may make disclosures to advisors who are under an obligation of confidentiality, or if required by law.

The State reserves the right to publicly disclose information in relation to the DAID Fund with respect to the names of applicants, information about the amount and timing of funding granted to successful applicants, a brief description of the activities funded and details about the anticipated economic outcomes and benefits to the State that are expected to result from the funded activities.

The State may also disclose confidential information of, or provided by, the applicant:

- if required to be disclosed by law
- to its advisors, consultants, contractors, including in the assessment of the application
- to comply with or meet applicable standards for accountability of public money or in accordance with established governmental policies, procedures or protocols, or
- to a government agency.

## 12. Advice and assistance

A list of frequently asked questions (FAQs) is available on the Department’s website:

**<http://www.statedevelopment.qld.gov.au/industry/defence-and-aerospace-industry-development-fund.html>**

Responses to questions asked after the opening of the DAID Fund will be added to the FAQs. The Department may, at its discretion, determine not to publish questions and responses that do not have general application. Applicants are encouraged to check the FAQs for updates prior to submitting their application.

The Department’s regional staff through the regional offices and Defence Industry Hubs are available to assist with applicants’ enquiries as needed. Contact details for the Department’s regional offices and Defence Industry Hubs are located on page 14 of these Guidelines.

If you have any questions about the application and assessment process, further information can be obtained from Defence Jobs Queensland via the following channels:

Phone: **(07) 3828 2947**

Email: **[DJQ@dasilqp.qld.gov.au](mailto:DJQ@dasilqp.qld.gov.au)**

## 13. Compliments and complaints

If an applicant has any feedback or concerns about the outcome of their application, you are invited to provide your feedback in writing by contacting the Department as follows:

Phone, online or in person through the Queensland Government portal [www.qld.gov.au](http://www.qld.gov.au)

Email: [complaints@dasilgp.qld.gov.au](mailto:complaints@dasilgp.qld.gov.au)

Correspondence:

Director, Ethics

Department of State Development, Infrastructure, Local Government and Planning

PO Box 15009, City East Qld 4002

An overview of the Department's compliments and complaints process is available at [Compliments and complaints](#).

## 14. Goods and services tax

Assistance from the DAID Fund may constitute assessable business income for taxation purposes and may attract GST. As the State does not provide advice to applicants on taxation matters, it is recommended that applicants seek independent taxation advice regarding their business tax obligations.

## 15. Terms and conditions

### 15.1 Reservation of rights

The State reserves the right to administer the DAID Fund and conduct the process for the assessment and approval of applications in connection with the DAID Fund in such a manner as it considers fit and to:

- change the structure, procedures, nature, scope or timing of, or alter the terms of participation in, the process or overall DAID Fund (including timeframes and submission and compliance of applications)
- account for any information from its own and other sources (including other Government agencies or advisors)
- consider or accept, or refuse to consider or accept any application which:
  - i. is lodged other than in accordance with these Guidelines
  - ii. is submitted after the relevant closing date for lodgement
  - iii. does not contain the information required by these Guidelines
  - iv. is otherwise non-conforming in any respect

- vary or amend the eligibility criteria or assessment criteria set out in these Guidelines
- accept or reject any application, having regard to these Guidelines, the eligibility criteria and the assessment criteria or any other item, matter or thing which the State considers relevant, including the limitations on the funds available for the Program
- give preference by allocating weighting to any one or more eligibility criteria or assessment criteria over the other
- seek clarifications or additional information from, or provide clarifications or additional information to, negotiate or deal with, or seek presentations or interviews from, any one or more applicants
- conduct due diligence investigations in respect of any applicant and subject applications to due diligence, technical, financial and economic appraisals
- require an applicant to clarify or substantiate any claims, assumptions or commitment contained in an application or provide any additional information
- terminate further participation of any applicant in the application process relating to the DAID Fund for any reason, which includes termination due to a material change to information presented in an application
- terminate, suspend, or reinstate the DAID Fund or any process in the DAID Fund
- allow the withdrawal of, or addition of, any applicant after the closing date, and
- conduct negotiations with any one or more applicants after applications have been lodged.

Under these Guidelines, where it is stated that the State or Department may exercise a right or discretion or perform any act or omit to perform any act, then unless stated otherwise the State or Department may do so at its sole and absolute discretion and will not be required to act, or be restrained from acting, in any way or for any reason nor to take into account the interests of any third party (including the applicants). If the State or Department does exercise any of its rights under these Guidelines, then the Department may inform any or all applicants, although it will not be under any obligation to do so.

## 15.2 Relationship

The State's obligations regarding the application process are limited to those expressly stated in these Guidelines.

Subject to section 15.8 (Acceptance), no contractual or legal relationship exists between the State and an applicant in connection with the DAID Fund, these Guidelines or the application process.

An applicant, or its representatives:

- has no authority or power, and must not purport to have the authority or power to bind the State, or make representations on behalf of the State,
- must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the applicant is for any purpose an employee, agent, partner or joint-venturer with the State, and
- must not represent to any person that the State is a party to the proposed activity other than as a potential funder, subject to the application process and confidentiality obligations detailed in these Guidelines.

### 15.3 Participation at applicant's cost

Each applicant participates in the application process at its own cost and risk.

To the extent permitted by law, no applicant will have any claim of any kind whatsoever against the State whether in contract, tort (including negligence), equity, under statute or otherwise arising from or in connection with:

- any costs, expenses, losses or liabilities suffered or incurred by the applicant in preparing and submitting its application (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with the DAID Fund
- the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the DAID Fund, and
- any of the matters or things relevant to its application or the DAID Fund in respect of which the applicant must satisfy itself, including under these Guidelines.
- Without limiting the foregoing, no applicant will have any claim against the State arising from or in connection with any costs, expenses, losses, or liabilities incurred by the applicant in preparing and submitting its application or otherwise in connection with or in relation to (whether directly or indirectly) the DAID Fund if the State:
  - cancels or varies the DAID Fund at any time,
  - does not select any applicant following its assessment of the applications, or
  - does (or fails to do) any other thing referred to under these Guidelines.

### 15.4 Applicants are to make their own enquiries

These Guidelines have been prepared to give potential applicants background information in relation to the DAID Fund. These Guidelines do not, and do not purport to contain all the information that applicants may require in reaching decisions in relation to whether to apply for financial assistance from the DAID Fund. Applicants must form their own views as to what information is relevant to such decisions and obtain their own independent legal, financial, tax and other advice in relation to information in these Guidelines or otherwise made available to them during the application process.

The State accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the information supplied by it in connection with the DAID Fund or interpretations placed on the information by applicants.

### 15.5 Intellectual Property

Any intellectual property rights that may exist in an application will remain the property of the applicant or the rightful owner of those intellectual property rights. Any part of an application considered to contain any intellectual property rights should be clearly identified by the applicant.

The applicant grants to the State (and will ensure that relevant third parties grant) a non-exclusive, irrevocable licence to use and reproduce the intellectual property in an application for administering the application in relation to the DAID Fund.

## 15.6 Privacy

In this section, Personal Information has the meaning given to that term in the *Information Privacy Act 2009 (Qld)*.

Personal Information provided by applicants may, in the course and for the purposes of assessment of the application, be disclosed to the State's associates, including its advisors, consultants, contractors and relevant stakeholders. Personal Information may also be disclosed where required for purposes associated with undertaking assessment of the application, including due diligence enquiries.

If any applicant collects or has access to any Personal Information in connection with its application or the DAID Fund, the applicant must comply, in relation to that Personal Information:

- (as if it were the State) with the Information Privacy Principles in the *Information Privacy Act 2009 (Qld)*, and
- with all reasonable directions of the State.

## 15.7 Law

These Guidelines are governed by the laws applicable in Queensland.

## 15.8 Acceptance

By applying for financial assistance from the DAID Fund, each applicant:

- warrants to the State that the information contained in its application, including its attachments and any information provided in connection with the application, is true, accurate and complete as at the date on which it is submitted and not by omission misleading, and may be relied on by the State in determining whether to provide financial assistance to the applicant under the DAID Fund
- undertakes to promptly notify the State if it becomes aware of any change in circumstances which causes the information contained in its application to become inaccurate or incomplete in a material respect
- acknowledges that the State will rely on the above warranty and undertaking when evaluating the application
- acknowledges that the State may elect to remove an applicant or elect not to further consider an application at any stage due to any material change to the information presented in its application
- acknowledges that the State may suffer loss or damage if the applicant breaches the above warranty and undertaking; and
- is taken to have accepted the Guidelines, including the terms and conditions, and warrants for the benefit of the State, that it will not breach these Guidelines or seek to bring any claim, of any kind whatsoever, against the State which is precluded by these Guidelines.

## 16. Regional offices and defence industry hubs

<b>Defence Industry Hub (Townsville)</b>	<b>Defence Industry Hub (Ipswich)</b>
<p>Level 4, 445 Flinders Street Townsville Tel: 0436 935 645 (Manager) Email: <a href="mailto:defenceindustryhub.townsville@qld.gov.au">defenceindustryhub.townsville@qld.gov.au</a></p>	<p>101 Limestone Street Ipswich Tel: 0436 935 646 (Manager) Email: <a href="mailto:defenceindustryhub.ipswich@qld.gov.au">defenceindustryhub.ipswich@qld.gov.au</a></p>
<b>Northern Regional Offices</b>	<b>Southern Regional Offices</b>
<p><b>Far North Queensland</b> Ground Floor, Cairns Port Authority Building Cnr Grafton and Hartley Streets Cairns Tel: (07) 4037 3209 Email: <a href="mailto:Cairns@dsdilgp.qld.gov.au">Cairns@dsdilgp.qld.gov.au</a></p>	<p><b>Bundaberg-Burnett</b> Level 1, 7 Takalvan Street Bundaberg Tel: (07) 4331 5616 Email: <a href="mailto:wbbregionalservices@dsdilgp.qld.gov.au">wbbregionalservices@dsdilgp.qld.gov.au</a></p>
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<p><b>North Queensland</b> Level 4, 445 Flinders Street Townsville Tel: (07) 4758 3400 Email: <a href="mailto:Townsville.NQRO@dsdilgp.qld.gov.au">Townsville.NQRO@dsdilgp.qld.gov.au</a></p>	<p><b>South East Queensland (North)</b> <u>Maroochydore</u> Level 8, Mike Ahern Building 12 First Avenue Maroochydore Tel: (07) 5352 9706 Email: <a href="mailto:Sunshinecoast@dsdilgp.qld.gov.au">Sunshinecoast@dsdilgp.qld.gov.au</a> <u>North Lakes</u> 6 Endeavour Boulevard North Lakes Tel: (07) 3882 8408 Email: <a href="mailto:NorthLakes@dsdilgp.qld.gov.au">NorthLakes@dsdilgp.qld.gov.au</a></p>

<p><b>Central Queensland</b></p> <p><u>Rockhampton</u> Level 2, 209 Bolsover Street Rockhampton Tel: (07) 4924 2914 <b>Email: <a href="mailto:CentralQueensland@dasilgp.qld.gov.au">CentralQueensland@dasilgp.qld.gov.au</a></b></p> <p><u>Gladstone</u> Level 1, 20-22 Herbert Street Gladstone Tel: (07) 4977 7400 <b>Email: <a href="mailto:CentralQueensland@dasilgp.qld.gov.au">CentralQueensland@dasilgp.qld.gov.au</a></b></p>	<p><b>South East Queensland (West)</b></p> <p>Level 4, 117 Brisbane Street Ipswich Tel: (07) 3432 2400 <b>Email: <a href="mailto:SEQWest@dasilgp.qld.gov.au">SEQWest@dasilgp.qld.gov.au</a></b></p>
	<p><b>South East Queensland (South)</b></p> <p>Level 9, Seabank Building, 12-14 Marine Parade Southport Tel: (07) 5644 3202 <b>Email: <a href="mailto:seq.south@dasilgp.qld.gov.au">seq.south@dasilgp.qld.gov.au</a></b></p>

## 17. Definitions

**Aerospace Roadmap** means the *Queensland Aerospace 10-Year Roadmap and Action Plan 2018-2028*, as updated from time to time;

**applicant** means an applicant for assistance under the DAID Fund;

**Application** means an application (or relevant part of an application) made to the DAID Fund and includes a registration of interest, a detailed application and any other supporting or additional information, in whatever form provided by the applicant to the State in connection with its registration of interest or detailed application at any stage of the assessment process;

**DAID Fund** means the Defence and Aerospace Industry Development Fund;

**Defence Industries Roadmap** means the *Queensland Defence Industries 10-Year Roadmap and Action Plan*, as updated from time to time;

**Department** means the Department of State Development, Infrastructure, Local Government and Planning

**Guidelines** means these *Defence and Aerospace Industry Development Fund 2022-2023 International and Industry Certification Funding Program Guidelines*, as amended from time to time;

**SME** means a business employing less than 200 people

**Space Strategy** means *Queensland Space Industry Strategy 2020-2025*, as updated from time to time

**State** means the State of Queensland.



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