

SUBJECT Overseas travel approval for Queensland Government representation at BIO 2023 International Convention (BIO 2023), Boston, MA, USA

<p>Note: This brief is considered draft until signed.</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Not approved</p> <p><input type="checkbox"/> Noted</p> <p><input type="checkbox"/> Further information required (see comments)</p>	<p>Signed.....  Date..... <u>21/4/23</u></p> <p>Hon. Steven Miles MP, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure</p> <p>Comments:</p>
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ACTION REQUIRED BY As soon as possible, as overseas travel arrangements need to be made.

RECOMMENDATION

It is recommended that you

- **approve** Queensland Government representation at BIO 2023 departing 2 June 2023, arriving home 10 June 2023, through the attendance of Ms Michele Bauer, Deputy Director-General, State Development Group, Department of State Development, Infrastructure, Local Government and Planning (the department) at an estimated travel cost of \$20,290
- **sign** the overseas travel approval form (**Attachment 1**)

BACKGROUND

- On 5 February 2023, you approved a Queensland Government presence at BIO 2023 from 5 – 8 June 2023 in Boston, USA and confirmed attendance and participation in key events.
- BIO 2023 provides an opportunity to engage with global biotechnology and pharma leaders including international biomedical organisations with interests already in Queensland and those considering Queensland as an investment base
- The Queensland Government is working with both Austrade and AusBiotech in relation to proposed events at BIO 2023, as well as participation in the Australian Pavilion.
- The department is engaging with relevant Queensland Government agencies including Trade and Investment Queensland (TIQ) to support the Queensland delegation attending BIO 2023.

KEY ISSUES

- You are proposed to lead a Queensland industry delegation to Boston to maximise Queensland's focus on growing its biomedical industry.
- While in Boston, a program of complementary meetings/site visits are being organised with the assistance of TIQ and the Office of the Queensland Chief Scientist.
- Participation in Boston will also provide an opportunity to promote AusBiotech 2023 to an international audience. AusBiotech 2023 will be held in Brisbane in November 2023, with the Queensland Government being the Host Sponsor.
- This travel program aligns strongly with the Queensland Biomedical Industry Roadmap and Action Plan, which highlights the projected growth of the biomedical market in the Asia-Pacific region.

BRIEFING NOTE FOR DECISION

- As well as the Director-General, the department's representation is also proposed to include Ms Bauer who will represent you in engaging with the Queensland delegation from 2 June until your arrival in Boston late on 5 June. Ms Bauer will support the Queensland delegation upon arrival in Boston and ensure all your arrangements are in place prior to your arrival. Ms Bauer will support you during your program in Boston, which will conclude on 8 June prior to returning to Brisbane.
- It is understood that the Queensland Chief Scientist is currently seeking approval to travel to Boston for BIO 2023 and will be available to support you at meetings as required.
- TIQ are also expected to have three staff in Boston to support arrangements.
- Bookings for travel and accommodation for Ms Bauer will need to be made as soon as possible.

RESULTS OF CONSULTATION

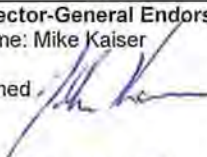
- Expressions of interest from the Queensland biomedical industry and research sectors have been encouraging with approximately 45 organisations proposed to participate in the Ministerial-led trade mission to BIO 2023.
- TIQ has been consulted in terms of its proposed government-led program of trade missions abroad.
- Regular engagement is occurring with Queensland organisations involved in BIO including TIQ, Queensland Health, Department of Tourism, Innovation and Sport, Department of Environment and Science, Queensland Chief Scientist, Queensland Chief Entrepreneur and Life Sciences Queensland.
- It is understood through engagement with Austrade and AusBiotech that Ministerial representation at BIO 2023 is expected from New South Wales, Victoria, South Australia, Western Australia and the Commonwealth.

RESOURCE/FINANCIAL IMPLICATIONS

- The proposed expenditure is outlined in the Overseas Travel form (**Attachment 1**) and includes
 - One return economy flight, Brisbane to Boston
 - Six nights' accommodation
 - Contingency for price fluctuation between the time of approval of the brief and bookings
 - Travel allowances and incidentals
 - Funding is available from the Biomedical project cost centre 1400309.

HUMAN RIGHTS ACT

- There are no human rights identified as being relevant to this decision.

<p>Author Name: [Redacted] s. 73(2) - Not relevant/ OI / G Position: Senior Project Officer Unit: Biomedical Industry Development Tel/Mob No: [Redacted] s. 73(2) - Not relevant Date: 11 April 2023</p>	<p>Approved by (Dir/Exec Dir) Name: Denise Johnston Position: Executive Director Branch: Strategic Industry Development Tel/Mob No: [Redacted] s. 4(1)(b) - Disclosing personal information Date: 12 April 2023</p>	<p>Approved by (DDG) Name: Michele Bauer Division: State Development Tel/Mob No: 07 3452 7038 Date: 12 April 2023</p>	<p>Director-General Endorsement Name: Mike Kaiser Signed:  Date: 13, 4, 23</p>
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OVERSEAS TRAVEL APPROVAL

Prior to completing this form, you should consult the Queensland Government *Official Air Travel Policy* which is available at <https://www.forgov.qld.gov.au/finance-and-procurement/finance-travel-and-assets/travel/policies-directives>.

Following receipt of all required approvals, you should submit this form to your Agency Travel Contact Officer at least six (6) weeks prior to travel.

Traveller's details

Surname Bauer First Name Michele

Position Deputy Director-General Agency State Development

Are you an employee of the agency arranging the overseas travel? Yes No

Contact Phone Number 3452 7038 Contact Fax Number _____

Email Michele.bauer@dSDLGP.qld.gov.au

Is this a block approval form? Yes No

If yes, please complete the above for the contact person and list the names of the people, their positions and agencies for whom this approval form is submitted on the last page of this form.

Travel details

1a) Have you considered video-conferencing as an alternative to air travel?

Yes No

1b) Please document your reasons for not using video-conferencing as an alternative to air travel?

This travel is to support the Deputy Premier led biomedical trade and investment mission delegation to BIO International Convention 2023 in Boston.

2) Itinerary Details

Departure date 2/ 6 / 23

Return date 10/ 6 / 23

Date	Location (country and city)	Activity e.g. Meeting with X company
2/6/23	Brisbane - Boston	Travel/Arrival
3/6/23	Boston	QLD delegation event. Support Queensland delegation
4/6/23	Boston	Global Australia Reception. Support Queensland delegation

5/6/23	Boston	Women in leadership event, Brandon BioCatalyst Dinner, Trade event commences. Support Queensland delegation
6/6/23	Boston	Support DP meetings, QLD delegation meet and greet, UQ dinner
7/6/23	Boston	Support DP meetings, QLD investment roundtable
8/6/23	Boston	Support DP meetings, Visit Sanofi. Departure
9/6/23	In transit	
10/6/23	Brisbane	Arrival

3) What are the estimated costs of this travel and how will the travel be funded?

	Amount (\$AUD rounded)	Funding source details		
		Agency cost	External cost	Combined cost (agency & other)
Airfare – economy	\$3,790	\$	\$	\$
Accommodation	\$11,500	\$	\$	\$
Other associated costs (meals/car hire/taxis etc)	\$5,000	\$	\$	\$
Total Cost	\$20,290	\$	\$	\$

4) What is the purpose of the travel? Please tick the appropriate box/es

Agency employees

- | | |
|--|--|
| <input type="checkbox"/> Study Tour/Cultural Exchange | <input type="checkbox"/> Signing of contracts/agreements |
| <input type="checkbox"/> Student/Client/Custodial Escort | <input type="checkbox"/> Project management/project work/consultancies |
| <input type="checkbox"/> Research | <input type="checkbox"/> Investigations/inspections/fact finding/data gathering |
| <input type="checkbox"/> Operational/part of duties | <input type="checkbox"/> Law enforcement |
| <input type="checkbox"/> Receive training/Attend a course(s) | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Deliver training/Set-up a course(s) | <input checked="" type="checkbox"/> Trade related/business delegations/commercial activities |
| <input type="checkbox"/> Attend conference/seminar/workshop/forum | <input type="checkbox"/> Formalise relations with international clients |
| <input type="checkbox"/> Deliver paper(s) at conference/seminar/workshop/forum | <input type="checkbox"/> Participate in a cooperative partnership program |
| <input type="checkbox"/> Committee Representation/meetings/councils/ | <input type="checkbox"/> Activities associated with Sister State and other bilateral relationships |
| <input type="checkbox"/> Professional development | <input checked="" type="checkbox"/> Other, please specify |
| <input type="checkbox"/> Promotions and marketing | Support DP trade mission to BIO 2023 |
| <input type="checkbox"/> Purchasing | |

Non-Employees

Other, please specify

5) What are the objectives of the travel?

Please indicate, using succinct dot points, how the travel accords with agency and Queensland Government priorities. In addition, please specify how the work undertaken during this travel will benefit your agency and Queensland.

To support the DP led QLD biomedical trade and investment mission to BIO 2023
 To promote AusBiotech in Brisbane in November 2023
 Strengthen relations with Sanofi
 Develop relations with potential international investors
 Support Queensland delegates in their engagement with international organisations
 Promote QLD Biomedical Industry Roadmap

6) What are the consequences of not travelling?

Queensland Government seen as not supporting local industry development in this sector
 Missed opportunity to promote Queensland as an investment opportunity
 Missed opportunity to build on relationship already in place with Sanofi
 Loss of confidence in DSDILGP if not supporting the Queensland delegation of approx. 45 organisations

7) Which sector/industry does your travel relate to? Please tick the appropriate box/es

- | | |
|--|---|
| <input checked="" type="checkbox"/> Trade and Business | <input type="checkbox"/> Environmental Management and Sustainable Development |
| <input type="checkbox"/> Education and Training | <input checked="" type="checkbox"/> Research and Development, Science and Technology |
| <input type="checkbox"/> Export of Education and Training Services | <input type="checkbox"/> Traditional Industries (agriculture, food, mining, manufacturing, transport, tourism, energy, forestry, fisheries) |
| <input type="checkbox"/> Cultural and Social Development | <input checked="" type="checkbox"/> Emerging Growth Sectors, Innovation and Knowledge |
| <input checked="" type="checkbox"/> Health | <input type="checkbox"/> Investigations/Inspections, Fact Finding/Data Gathering |
| <input type="checkbox"/> Government | <input type="checkbox"/> Other, please specify |

Security risk destinations

8) Have you read and understood the Department of Foreign Affairs and Trade (DFAT) travel advisory for the country/ies to which you are travelling? Travel advisories are located at www.smarttraveller.gov.au.

Yes No

9) What is the advice by DFAT regarding the level of security risk of the country/ies to which you are travelling?

- Be alert to own security
 Exercise caution
 High degree of caution

- Reconsider your need to travel
- Do not travel

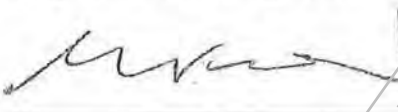
10) What is the advice by DFAT regarding the level of significant health risks in the country/ies to which you are travelling?

You no longer need to take a COVID-19 test before travelling to the US. Check the latest entry, transit and exit requirements before travel.

Traveller's confirmation

I have read the Queensland Government Official Travel Policy and have fulfilled my obligations under this policy.

I am aware of and accept the security risks associated with this travel as outlined in the DFAT travel advisory (e.g. notifying the relevant High Commission of proposed travel arrangements).

Traveller's signature  Date 12/ 04 / 2023

Business group approval	N/A	Date	<u>1/10</u>
Chief Executive's approval (or Delegated Officer)		Date	13 ' 4 ' 23
Minister's approval		Date	21 ' 4 ' 23

Premier's approval of Chief Executive's travel Date / /

Notification of overseas travel

Information provided in this form may be used for the following purposes:

- briefings, and/or
- to identify and assess potential strategic international collaborations and, where appropriate, may be released to other Queensland Government officers, departments and agencies, and/or
- to inform annual reporting requirements.

Additional Travellers

Please complete relevant details in the table below for persons accompanying primary traveller

Name	Traveller type (employee/non- employee)	Position title (if employee)	Agency (if employee)	Reason for travel

RTI RELEASE - DSDI

From: [Redacted]
To: Michael MCKEE
Cc: Liz DICKENS; ODG Director
Subject: RE: DG Boston Trip
Date: Thursday, 4 May 2023 4:37:36 PM
Attachments: [image001.png](#)
[image005.png](#)
[image002.png](#)
[image003.png](#)

Hi [Redacted]

I have spoken to [Redacted] in Finance, in regards to currency can you please provide the amount that the DG will require for tipping etc to Michael for approval. The DG is able to use his credit card while he overseas, Finance will advise the CBA of his travel so that it is not cancelled while he is away, will the DG be only be travelling to Boston or is there other cities he will be visiting while overseas including any stopovers in airports.

Kind regards

[Redacted]

[Redacted]

Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]

P [Redacted]
Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Thursday, 4 May 2023 4:25 PM
To: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>; [Redacted] ODG Director <odgdirector@dasilgp.qld.gov.au>
[Redacted]
[Redacted]

Subject: DG Boston Trip

Hi Michael

As you know the DG is travelling to LA and Boston with the Deputy Premier 4-10 June.

Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002
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From: [Redacted]
To: [Redacted]
Cc: Michael MCKEE; Liz DICKENS
Subject: RE: DG Boston Trip
Date: Thursday, 4 May 2023 4:38:08 PM
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image008.png](#)

Hi [Redacted]

All I need is an email approval from Michael with the details for the trip (dates and location) and the amount of cash and currency required.

I will advise the bank of the overseas trip once the dates and locations are received for the credit card side.

Travel approval as per the guideline, I normally get this one later but if you have a copy – could you please include.

Thanks

[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

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P [Redacted]
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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Thursday, 4 May 2023 4:28 PM
To: [Redacted]
Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; Liz DICKENS

<Elizabeth.Dickens@dsdilgp.qld.gov.au>

Subject: FW: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

Can you please provide advice on the process to arrange currency for the DG and use of his corporate card while he is overseas. Please note that this trip has been approved by the DP and Premier as per travel policy.

Kind regards

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – **meet now** <http://teams.microsoft.com/l/chat/0/0?users=jasmine.melit@dsdilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope
P
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From: s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, 4 May 2023 4:25 PM

To: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; Jasmine Melit

s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dsdilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

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Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

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Senior Executive Officer
Office of the Director-General
Department of State Development,
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RTI RELEASE - DSDI

From: s. 73(2) - Not relevant/ Out of scope
To: [Director-General \(DSDILGP\)](#)
Subject: FW: DG Boston Trip
Date: Friday, 19 May 2023 9:25:00 AM
Attachments: [image001.png](#)
[image003.png](#)
[image002.png](#)
[image006.png](#)
[image007.png](#)
[image009.png](#)

Hi s. 73(2) - Not relevant/ Out of scope

Could you please setup a time with the DG to discuss the do and don't for the Boston trip? Maybe the end of next week or the week of the 29th.

29th would be better as I will have his money available.

Please give us a call if any issues.

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

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Off Pay Week	Office	Office	Office	Home	Home

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P s. 73(2) - Not relevant/ Out of scope
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PO Box 15009, City East QLD 4002

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From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Monday, 8 May 2023 3:25 PM

To: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>; Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Thank you, Michael!

Happy for Mike and ODG to have a refresher/crash course in the rules before he heads off o/s.

s. 73(2) - Not relevant/ Out of scope - I've copied in the Director-General account which s. 73(2) - Not relevant/ Out of scope looks after to help set up a suitable date and time.

Thanks

s. 73(2) - Not relevant/ Out of scope

From: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>
Sent: Monday, 8 May 2023 2:11 PM
To: s. 73(2) - Not relevant/ Out of scope Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

I approve you obtaining \$1000 USD, in various denominations, for the DG and DDG SDG's trip to USA early June.

I intend for the DG to have \$700 as he will be with the DP and CoS for a couple of days in LA before joining Michele in Boston for the Bio conference. The remaining \$300 is for Michele.

At least one week before they travel, I would also be glad for you to give Michele, DG and ODG a run down on the rules, tips and expectations of using corporate card and cash, when to keep receipts or notes and what to do if they get in trouble (lose them, shared expenses with DP etc).

Regards

Michael McKee

Deputy Director-General
Corporate
Department of State Development,
Infrastructure,
Local Government and Planning
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P 3452 6931 M Sch. 4(4)(6) - Disclosing personal information
Level 39, 1 Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002



From: [Redacted]
Sent: Thursday, 4 May 2023 4:38 PM
To: [Redacted]
Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

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[Redacted]

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 Department of State Development, Infrastructure,
 Local Government and Planning

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Off Pay Week	Office	Office	Office	Home	Home

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[Redacted]

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 PO Box 15009, City East QLD 4002



From: [Redacted] s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 4:25 PM
To: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope
 [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope
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Many thanks

s. 73(2) - Not relevant/ Out of scope

Larin Bligh
Senior Executive Officer
Office of the Director-General
 Department of State Development,
 Infrastructure,
 Local Government and Planning

[Redacted] s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
 4000
 PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



From: [Scott Walker](#)
To: [Redacted]
Subject: RE: Temp CC Increase : DG Boston Trip - M Kaiser & M Bauer 4-10/6/23
Date: Tuesday, 30 May 2023 7:33:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image006.png](#)
[image007.png](#)
[image009.png](#)
[image011.png](#)

Approved

Regards

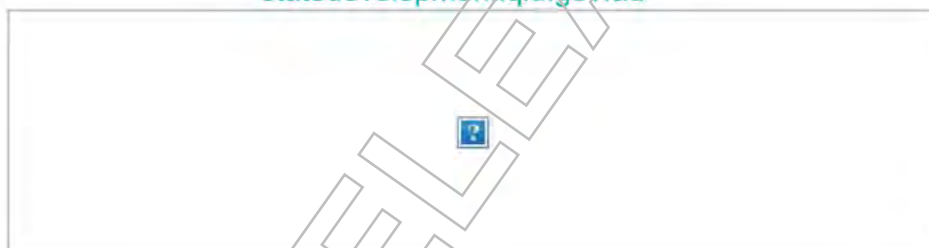
If you are receiving this message outside of normal business hours, please note that I am working flexibly. There is no expectation that a response will be required outside of normal working hours.

Scott Walker

Chief Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

P 3035 2064 M [Redacted]
Level 17, 1 William Street, QLD 4002
PO Box 15009, City East QLD 4002

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From: [Redacted]
Sent: Monday, 29 May 2023 8:52 PM
To: Scott Walker <Scott.Walker@dsdilgp.qld.gov.au>
Subject: Temp CC Increase : DG Boston Trip - M Kaiser & M Bauer 4-10/6/23
Importance: High

Hi Scott

After the meeting with Michele Bauer and reviewing the cost to be paid by her credit card while away in the USA. I'm seeking your approval to temporary increase the transaction limit on the credit card.

The current transaction limit on the card is \$5,000 but the accommodation in the USA will be over \$6,000USD which would decline on payment.

Approval requested for:

- Increase transaction limit to \$10,000
- Period for increase 4-10/6/2023

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
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From: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>
Sent: Monday, 8 May 2023 2:11 PM
To: s. 73(2) - Not relevant/ Out of scope Michele BAUER
<Michele.Bauer@dasilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>; ODG Director
<odgdirector@dasilgp.qld.gov.au>
Subject: Overseas Currency Request: DG Boston Trip - M Kaiser & M Bauer 4-10/6/23

Hi s. 73(2) - Not relevant/ Out of scope

I approve you obtaining \$1000 USD, in various denominations, for the DG and DDG SDG's trip to USA early June.

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Deputy Director-General

Corporate

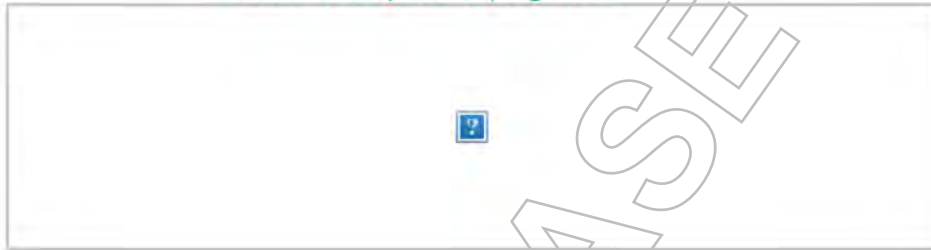
Department of State Development,
Infrastructure,

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Sent: Thursday, 4 May 2023 4:38 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

All I need is an email approval from Michael with the details for the trip (dates and location) and the amount of cash and currency required.

I will advise the bank of the overseas trip once the dates and locations are received for the credit card side.

Travel approval as per the guideline, I normally get this one later but if you have a copy – could you please include.

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

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s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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From

s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, 4 May 2023 4:25 PM

To: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

ODG Director <odgdirector@dasilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope

Subject: DG Boston Trip

Hi Michael

As you know the DG is travelling to LA and Boston with the Deputy Premier 4-10 June.

Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer

Office of the Director-General

Department of State Development,

Infrastructure,

Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD

4000

PO Box 15009, City East QLD 4002

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RTI RELEASE - DSDI

From: s. 73(2) - Not relevant/ Out of scope
To: M Kaiser Overseas Info.
Subject: M Kaiser Overseas Info.
Date: Wednesday, 28 June 2023 11:19:00 AM
Attachments: [image001.png](#)
[image003.png](#)
[M Kaiser CC Transactions.xlsx](#)
[image002.png](#)
[image004.png](#)

Hi s. 73(2) - Not relevant/ Out of scope

Please find attached the information from ProMaster on the transaction on the DG Corporate Card. Below is the link from the ATO website on the reasonable amount for overseas travel:

[TD 2022/10 | Legal database \(ato.gov.au\)](#)

USA is Group 5:



Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

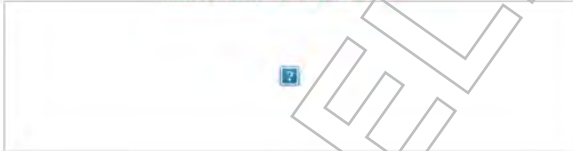
	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

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s. 73(2) - Not relevant/ Out of scope

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Order Name	Account Name	Address	Transaction Date	Transaction Reference	Account ID	Transaction Date	Transaction Amount	Check Number	Account Name	Account Type	Account Status	Account Balance	Account Type	Account Description	Account Name	Description	Label Value	Label Order	Line No.	Line Desc.	Contract	Account	Cost Center	Profit Center	Entered Order	Transfer Refers	Transfer Code	Transfer Amount	Original Contract	Original Contract Name
WELLS FARGO BANK	WELLS FARGO BANK	10000000000000000000	2012-01-01	10000000000000000000	10000000000000000000	2012-01-01	10000000000000000000	10000000000000000000	WELLS FARGO BANK	Checking	Open	10000000000000000000	Checking	WELLS FARGO BANK	WELLS FARGO BANK	10000000000000000000	10000000000000000000	1	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	

RTI RELEASE - DSDI

From: [Redacted]
To: ODG Director
Cc: Michael MCKEE; [Redacted]
Subject: RE: Allowances for DGs Boston trip
Date: Thursday, 29 June 2023 11:16:00 AM
Attachments: [image001.png](#)
[image006.png](#)
[M KAISER USA 4 TO 10062023.xls](#)
[image004.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

Hi

New calculations attached for approval to process.

Please note that the cash returned was \$817 of the \$1,000 – we have not recognised any expenditure for the \$183 spent. Should we recognise this as tips? As a guide, Michele Bauer tips totalled \$85 in cash for the trip.

Thanks

[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

[Redacted]

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Thursday, 29 June 2023 10:57 AM

To: [Redacted] ODG Director
<odgdirector@dasilgp.qld.gov.au>

Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; [Redacted]

[Redacted]

Subject: RE: Allowances for DGs Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

Mike is happy to receive this daily allowance. As you may know, he put his meals during the trip on his personal credit card when he was actually entitled to use his corporate card but he does not want these charges reimbursed.

Let me know any issues.

Thanks.

Regards

Mary

From: s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, 29 June 2023 10:28 AM

To: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Subject: RE: Allowances for DGs Boston trip

Hi Laura

The final receipt from s. 73(2) - Not relevant/ Out of scope this morning confirmed no meals at the Hilton.

The final calculations for the DG's trip is attached for your review and approval for entry into SAP.

Please do not hesitate to contact us if you have any questions.

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Sent: Wednesday, 28 June 2023 8:41 PM

To: [Redacted]

Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; [Redacted]; ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Allowances for DGs Boston trip

Thanks [Redacted] My apologies.

Please find attached the itinerary. Please let us know if you need anything further.

Thanks
Laura

From: [Redacted]

Sent: Wednesday, 28 June 2023 7:14 PM

To: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>; [Redacted]

Subject: RE: Allowances for DGs Boston trip

Hi Laura

As discussed on Monday, could you please send through the itinerary/diary for the trip?

I've done the calculations but will need to remove any events attended during the trip from the rates if a meal was provided.

Happy to discuss if you have any questions.

Thanks

[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Wednesday, 28 June 2023 1:15 PM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dasilgp.qld.gov.au>

Subject: Allowances for DGs Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

Just following up on Mike's allowances for his Boston trip. I just wanted to check in on how far away we are with finalising this?

I'm sorry to nag, however we have to submit a travel report for Mike to the Premier's Office 2 weeks after his return. We have already sought an extension of time to allow us to finalise costs, however we have only been granted an extension to this Friday.

If we won't have these costs finalised by then, can we at least get a total ballpark figure that we can include in the report?

Thanks
Laura

Laura Kanaris

Director

Office of the Director-General

Department of State Development, Infrastructure,
Local Government and Planning

P 3452 6788 M s. 4(4)(b) - Disclosing personal information

Level 39, 1 William Street, Brisbane QLD 4000
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Details of trip attached below:

G/L account no. 121000 Overseas Travel Advance
 Company Code 1061
 Ledger 01

CoCd	Account	DocumentNo	Typ	Period	Reference	Text	Tx	Cost Ctr	Order	Profit Ctr	Clearing	Doc. Date	Pstng Date	Amount	Tr.prt
<input type="checkbox"/>	1061	121000	100094991	TC	11	BANK JNL MAY23	M KAISER USA 4-10/6/22 USD1000 @ 0.6292	PZ			1100	31.05.2023	31.05.2023	1,605.21	
								PZ						1,605.21	
														1,605.21	



RTI RELEASE - DSDI

DSDILGP

TO BE ENTERED INTO EFORM GPEV FOR PAY

INVOICE DATE:

INVOICE/CREDIT NOTE NO: **OSMK04062023**

Financial Year: _____ Vendor Number: 0

Vendor Name: M KAISER

Postal Address: DSDILGP

LEGEND (To determine correct codes to be used)	
Account Code	Fields to be completed
1xxxx	Business Area & Fund Centre
2xxxx	Business Area & Fund Centre
4xxxx	Cost Centre
5xxxx	Cost Centre

Payment Terms: 30 Days 14 Days 7 Days Other: AP02

DESCRIPTION	ACCOUNT	BUSINESS AREA	COST CENTRE or FUND CENTRE	TC	\$
M KAISER USA 4-10/6/23	121000	1100		PZ	(446.66)
	527007		?	PZ	0.00
	530147		?	PZ	0.00
	527006		?	PZ	0.00
	527007		?	PZ	0.00
	530260		?	PZ	152.91
	527002		?	PZ	0.00
	527008		?	PZ	496.00
	527002		?	PG	0.00
	ADDITIONAL NOTES:	Total:			

Overseas Travel Advance Acquittal
DSDILGP

Name	M KAISER	Vendor No.:	
Destination	USA		
Period of Travel	4-10/6/23		
Travel Advance Number	OSMK04062023		
Centre Code	?	Profit Ctr:	1100

Currency Purchased

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Purchased <i>a</i>	1,000.00	0.00	0.00	0.00	0.00	
Exchange Rate <i>b</i>	0.6230	0.0000	0.0000	0.0000	1.0000	1.0000
Cost in AUST \$'s (inc. comm'n) <i>c</i>	1,605.21	0.00	\$ -	\$ -	\$ -	
<i>Total cost of currency purchase (Total Advance):</i>						1,605.21

Funds Expended (O/S currency calculated at purchased rate)

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Spent <i>a</i>	0.00	0.00	0.00	0.00	0.00	0.00
Cost in AUST \$'s <i>b</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Total expenditure:</i>						0.00

Note: Does not include cost of purchase of foreign currency with foreign currency.
b= a/purchase exchange rate

Unspent O/S Currency converted to AUST \$'s and rebanked on return

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Returned <i>a</i>	\$ 817.00	\$ -				
Exchange Rate (Selling) <i>b</i>	0.7052	0.0000	0.0000	0.0000	0.0000	0.0000
Value in AUST \$'s (inc. comm'n) <i>c</i>	1,158.55	0.00				
<i>Total receipt on rebank:</i>						1,158.55

b= a/c

Exchange Rate Gain/Loss on rebanking

Currency Type	USA	0	0	0	AUD	AUD GST
Actual Funds Rebanked (Aust) <i>a</i>	\$1,158.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funds rebanked @ purchase r <i>b</i>	1,311.46	0.00	0.00	0.00	0.00	0.00
Variance <i>c</i>	-152.91	0.00	0.00	0.00	0.00	0.00
<i>Total Gain/Loss on rebank:</i>						-152.91

b= foreign currency returned/purchase rate
c=a-b

Funds held IN FSB

	USA	0	0	0	AUD	AUD GST
<i>a</i>						
<i>b</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Total funds held IN FSB</i>						0.00

(eg coins not accepted by bank)
b= a/purchase exchange rate

FUNDS TO ACCOUNT FOR

Funds Advanced	\$	1605.21
plus:		
Exchange Rate Variance	\$	-152.91
less:		
Funds Expended	\$	0.00
Funds Returned	\$	1158.55
		<u>293.75</u>
Funds to be Recovered	\$	293.75
Funds Owing to the Officer	\$	0.00

CALCULATION OF CLAIMANT'S DEBT/ REFUND

Funds to be Recovered	\$	-293.75
Funds Owing to the Officer	\$	0.00
plus:		
Other Expenditure	\$	0.00
Travel Allowances:		
<i>Daily Incidental Allowance</i>	\$	210.00
<i>Equipment Allowances</i>	\$	286.00
		<u>202.25</u>
Total to be Recovered from Claimant	\$	0.00
Total to be Refunded to Claimant	\$	202.25

COSTINGS

Travel Advances	122000	\$	-446.66
Overseas Travel		\$	496.00
Gifts		\$	0.00
Exchange Rate Variances		\$	152.91
Debtors Clearing		\$	0.00
			<u>0.00</u>
Refund to Claimant		\$	<u>202.25</u>

Daily Rate Worksheet

Country: USA
Date From: 04-Jun-23
Date To: 10-Jun-23
Days: 6
Cost Group: 4
Total Incidental: 210

Cost Group	Daily personal allowance
1	\$25.00
2	\$30.00
3	\$35.00
4	\$35.00
5	\$40.00
6	\$45.00

Cost group 1 is used for any country not specified in the following table of countries.

RTI RELEASE - DSDI

Meals Calculated using the ATO Rates - Incidental is excluded as the OS Directive Rate has been used

	Bfst	Lunch	Dinner
4-Jun			147.50
5-Jun	59.00	88.50	147.50
6-Jun	cc	88.50	UQ Event
7-Jun	QI Bfst	88.50	147.50
8-Jun	cc	88.50	147.50
9-Jun	59.00	88.50	147.50
10-Jun	59.00		
Total:	177.00	442.50	737.50

TD 2022/10 | Legal database (ato.gov.au)

Table 8: Reasonable amounts for overseas travel expenses - employee's annual salary \$237,521 and above

Cost Group	Meals (\$)	Incidentals (\$)	Total (\$)
1	95	30	125
2	140	40	180
3	185	45	230
4	235	50	285
5	295	60	355
6	340	60	400

Split of	295.00	
Breakfast	59.00	20%
Lunch	88.50	30%
Dinner	147.50	50%

THE LANGHAM
RESTAURANT

GUEST FOLIO

Mr Mike Kaiser
375 Market Street, Suite 2133
San Francisco CA 94105
US

Arrival Date: 06.05.23 Checkin: 10:00
Departure Date: 06.08.23 Invoice No: 23828
Room No.: 501 Page No: 1 of 2

Date	Description	Reference	Debit	Credit
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Tourism Assessment 1.5%		18.68	
06.05.23	Guest - Breakfast Food		31.88	
06.05.23	Guest Breakfast Gratuity		7.00	
06.05.23	Guest Tax		2.17	
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Tourism Assessment 1.5%		18.68	
06.07.23	Room Charge		1,085.00	
06.07.23	State Tax		61.85	
06.07.23	City Tax		70.53	
Total Amount			4,243.55	4,243.55
Balance Due			0.00	

Guest Signature: _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

RTI RELEASE

THE LANGHAM
RESTAURANT

GUEST FOLIO

Mr Mike Kaiser
375 Market Street, Suite 2133
San Francisco CA 94105
US

Arrival Date: 06.05.23 Checkin: 10:00
Departure Date: 06.08.23 Invoice No: 23828
Room No.: 501 Page No: 2 of 2

Date	Description	Reference	Debit	Credit
06.07.23	CCF Tax		29.84	
06.07.23	Tourism Assessment 1.5%		16.76	
06.06.23	Guest - Breakfast Food		31.88	
06.06.23	Guest Breakfast Gratuity		6.89	
06.06.23	Guest Tax		2.24	
06.06.23	Mealroom			4,243.55
Total Amount			4,243.55	4,243.55
Balance Due			0.00	

Guest Signature: _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

OVERSEAS TRAVEL REPORT

This report must be completed within 2 weeks of return from overseas travel and submitted to your Agency Travel Contact Officer only.

Traveller's details

Surname Kaiser First Name Mike

Position Director-General Agency DSDILGP

Are you an employee of the agency arranging the overseas travel? Yes No

Contact Phone Number 07 3452 7301 Contact Fax Number _____

Email § 73(2) - Not relevant/ Out of scope _____

Is this a block approval form? Yes No

If yes, please complete the above for the contact person and list the names of the people, their positions and agencies for whom this approval form is submitted on the last page of this form.

Travel details

Departure Date Sunday 4 June 2023

Return Date Saturday 10 June 2023

Destinations (Country/Cities) United States of America – Los Angeles CA and Boston MA

1) What were the costs of the travel and how was the travel funded?

Please indicate if the amount is actual (A) or estimated (E). It is important that the source of funding for the visit is clearly distinguishable as being either Dept/Agency funding or from another source. If the visit was part funded, please provide the actual break up of Dept/Agency funding as well as any other sources of funding.

	Amount (\$AUD rounded)	Funding source details		
		Agency cost	External cost	Combined cost (agency & other)
Airfare	\$22,364.64 (A)	\$22,364.64 (A)	\$	\$22,364.64 (A)
Accommodation	\$7272.32 (A)	\$7272.32 (A)	\$	\$7272.32 (A)
Other associated costs (meals/car hire/visas etc)	\$7020.00 (E)	\$7020.00 (E)	\$	\$7020.00 (E)
Total Cost	\$36,656.96	\$36,656.96	\$	\$36,656.96

2) **What was the purpose of travel as provided on your travel approval form?**

To support the Deputy Premier's attendance at the BIO International Convention which is the largest global gathering of the biotechnology industry, attracting over 14,000 biotechnology and pharma leaders annually.

Attendance at the BIO provided the ideal opportunity for Queensland Government to connect with Sanofi's team at its mRNA Centre of Excellence in Massachusetts which further cements the Queensland Government – Sanofi partnership.

The attendance reinforced the Queensland Government's commitment to the sector and enhanced Queensland's position as a globally competitive biomedical industry hub.

The mission also offered the opportunity to also engage with Los Angeles 2028 on Olympics infrastructure.

3) **What were the outcomes of the travel?** Please indicate, using three succinct dot points, the outcomes/benefits of this travel. Please include details of issues to be progressed.

Connecting with the LA28 Olympics team, undertaking a tour of an Olympics stadium and meeting with the City of LA around legacy and social licence.

Confirming that Queensland is a great place to invest in biotechnology with connections made with global pharmaceutical companies.

Signing the Statement of Intent with Sanofi-Aventis Australia in relation to a proposal of Sanofi to establish a Clinical Trial Material production unit in Queensland to manufacture small-scale batches of clinical grade mRNA for use in clinical trials.

Met with Cambridge Council and Harvard Academics to discuss innovative solutions to affordable housing issues, which will inform the South East Queensland Regional Plan review and future state planning policy.

Confirmation

Traveller's signature

Date 30/6/2023

Chief Executive's approval of travel report

Date 30/6/2023

Minister's approval of Chief Executive's travel report

Date 27/7/23

Lodgement of report

Please return this completed report to your Agency Travel Contact Officer within two (2) weeks of return from travel.

Some information provided in this form may be used for the following purposes:

- inclusion in departmental annual reports, and/or

- briefing purposes and, where appropriate, outcomes of travel may be disclosed to other Queensland agencies.

Enquiries

For further details on overseas travel please refer to the Queensland Government *Official Air Travel Policy* at <https://www.forgov.qld.gov.au/finance-and-procurement/finance-travel-and-assets/travel/policies-directives>.

RTI RELEASE - DSDI

Pages 39 through 44 redacted for the following reasons:

Sch. 3(6)(c)(i) - Infringe the privileges of Parliament

RTI RELEASE - DSDI

Company Code	Document Number	Posting period	Entry Date	Posting Date	Document Date	G/L Account	GL Account Description	Profit Center	Profit Centre Description	Cost Center	Cost Centre Description	Text	Amt.in loc.cur.
1061	6000065146	12	19/06/2023	19/06/2023	19/06/2023	527007	Travel OS Acom &Meal	1700	Strategy, Insights a	1700134	Office of the Direct	KAISER M-05/06/23-Hotel Hilton USA for Mike Kaiser	872.33
1061	6000065146	12	19/06/2023	19/06/2023	19/06/2023	527007	Travel OS Acom &Meal	1700	Strategy, Insights a	1700134	Office of the Direct	KAISER M-08/06/23-Mike Kaiser BIO Trip hotel stay	6,451.80
1061	6000065153	12	27/06/2023	27/06/2023	27/06/2023	527002	Travel O S Other	1700	Strategy, Insights a	1700134	Office of the Direct	GRANT E-31/05/23-Mike Kaiser ESTA application for	32.30
1061	6000065153	12	27/06/2023	27/06/2023	27/06/2023	527002	Travel O S Other	1700	Strategy, Insights a	1700134	Office of the Direct	GRANT E-31/05/23-Mike Kaiser ESTA application for	0.81
1061	6000065153	12	27/06/2023	27/06/2023	27/06/2023	527006	Travel OS Taxi & Bus	1700	Strategy, Insights a	1700134	Office of the Direct	KAISER M-05/06/23-Taxi from hotel to dinner	79.55

RTI RELEASE - DSDI

Cat	Employee	Position	Destination	Reason for Travel	Agency cost (\$)	Contribution from Other QLD Government Sources (\$)	Contribution from External Sources (\$)	Notes	Overseas Travel Report Received - Yes/No (if yes please add source number)
Overseas	Mike Kaiser	Director General	Boston	Attended BIO Conference in Boston with Deputy Premier to help					
Overseas	Mike Kaiser	Director General	Boston	Attended BIO Conference in Boston with Deputy Premier to help					
Overseas	Mike Kaiser	Director General	Boston	Attended BIO Conference in Boston with Deputy Premier to help					
Overseas	Mike Kaiser	Director General	Boston	Attended BIO Conference in Boston with Deputy Premier to help					
Overseas	Mike Kaiser	Director General	Boston	Attended BIO Conference in Boston with Deputy Premier to help					

RTI RELEASE - DSDI

Company Code	Document Number	Fiscal Year	Subclass	Filing Period	Filing Date	Posting Date	Document Date	GL Account	GL Account Description	Profit Center	Profit Center Description	Cost Center	Cost Center Description	Task	Assignment	Item of Payment	Payment Method	Payment Block	Posting Key	Debit/Credit	Amount	Cat.	Employee	Position	Destination	Reason for Travel
1061	190018126	2023		12	8/06/2023	8/06/2023	24/01/2023	527000	Travel OS Airfare	1100	Corporate	1100000	Office Of the DG	KASER/MICHAEL MR 04/06/2023 BML04/005/DF/ALC/0-		Unavailable			40 5	22,350.64	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	230000880	2023		12	4/01/2023	30/06/2023	30/06/2023	527000	Travel OS Accom & Meal	1100	Corporate	1100000	Office Of the DG	M KASER USA TRIP 4-10/6/2023		ATTACHED			40 5	173.36	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	230000880	2023		12	4/01/2023	30/06/2023	30/06/2023	527000	Travel O 3 Other	1100	Corporate	1100000	Office Of the DG	M KASER USA TRIP 4-10/6/2023		ATTACHED			40 5	229.29	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	230000880	2023		12	4/01/2023	30/06/2023	30/06/2023	527000	Travel O3 Incident	1100	Corporate	1100000	Office Of the DG	M KASER USA TRIP 4-10/6/2023		ATTACHED			40 5	496.90	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	600009146	2023		12	18/06/2023	18/06/2023	18/06/2023	527000	Travel OS Accom & Meal	1700	Strategic Insights a	1700134	Office of the Direct	KASER M-05/06/23-Actual: Hilton USA for Mike Kaser	HILTON BEVERLY HIL	NO RECEIPT - 180CR DCHAW/LOADIN			40 5	872.33	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	600009146	2023		12	18/06/2023	18/06/2023	18/06/2023	527000	Travel OS Accom & Meal	1700	Strategic Insights a	1700134	Office of the Direct	KASER M-05/06/23-Actual: Hilton USA for Mike Kaser	THE LANGHAM, DC/STO	ATTACHED			40 5	6,462.80	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	600009153	2023		12	21/06/2023	21/06/2023	21/06/2023	527000	Travel O 3 Other	1700	Strategic Insights a	1700134	Office of the Direct	GRANT 1-14/05/23-Mike Kaser ESTA application for	USCUSTOMS ESTA APP	ATTACHED			40 5	32.30	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	600009153	2023		12	21/06/2023	21/06/2023	21/06/2023	527000	Travel O 3 Other	1700	Strategic Insights a	1700134	Office of the Direct	GRANT 1-14/05/23-Mike Kaser ESTA application for	INTNL TRANSACTION	ATTACHED			40 5	0.81	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	
1061	600009153	2023		12	21/06/2023	21/06/2023	21/06/2023	527000	Travel O3 Taxi & Bus	1700	Strategic Insights a	1700134	Office of the Direct	KASER M-05/06/23-Taxi from hotel to dinner	CURB BOSTON TAXI	ATTACHED			40 5	79.55	Overseas	Mike Kaser	Director General	Boston	Attended BIC Conference in Boston with Deputy Premier to help	



RTI RELEASE - DSDI

** Accrual Journal Template

Total 40 (DR)	942.66
Total 50 (CR)	942.66
Total Variance	-

Document Date	Document Type	Company Code	Posting Date	Currency	Reference	Document Header Text	Reversal Date	Posting Period	LineItemRefKey2	
30.06.2023	AC	1061	30.06.2023	AUD	M KAISER US TRIP	JUN USA TRIP	01.07.2023	12		
Posting Key	Account	Amount	Tax Code	Cost Centre	Internal Order	WBS Element	Profit Centre	Assignment	Item Text	Trading Partner
L	50	200050	496.00	PZ			1100		M KAISER USA TRIP 4-10/6/2023	HOU205
L	50	121000	446.66	PZ			1100		M KAISER USA TRIP 4-10/6/2023	HOU205
L	40	527007	173.36	PZ	1100001				M KAISER USA TRIP 4-10/6/2023	HOU205
L	40	530260	152.91	PZ	1100001				M KAISER USA TRIP 4-10/6/2023	HOU205
L	40	527002	120.39	PZ	1100001				M KAISER USA TRIP 4-10/6/2023	HOU205
L	40	527008	496.00	PZ	1100001				M KAISER USA TRIP 4-10/6/2023	HOU205


** Additional rows must be copied and inserted above this row

RTI RELEASE - DSD

Details of trip attached below:

G/L account no. 121000 Overseas Travel Advance
 Company Code 1061
 Ledger 01

CoCd	Account	DocumentNo	Typ	Period	Reference	Text	Tx	Cost Ctr	Order	Profit Ctr	Clearing	Doc. Date	Pstng Date	Amount	Tr.prt
1061	121000	100094991	TC	11	BANK JNL MAY23	M KAISER USA 4-10/6/22 USD1000 @ 0.6292	PZ			1100		31.05.2023	31.05.2023	1,605.21	
							PZ							1,605.21	
														1,605.21	



**Director-General
 tinerary - LA
 Boston - 4 June to**

FW: USD



ODG Director

To: s. 73(2) - Not relevant/ Out of scope

Cc:

ODG Director

Start your reply all with:

Thank you!

Ok, thanks.

Got it, thanks!

Feedback

Hi s. 73(2) - Not relevant/ Out of scope

Thanks to Mike's breakdown of the use of the cash. I am not sure if 'drinks' was alcohol (I will check with him) in which case Mike will need to reimburse

But \$75 was for tips as outlined below.

Thanks.

Regards

Mary

From: Mike Kaiser <Mike.Kaiser@dsgilgp.qld.gov.au>

Sent: Tuesday, 13 June 2023 7:57 AM

To: ODG Director <odgdirector@dsgilgp.qld.gov.au>

Subject: USD

Hi there,

I spent \$183 of the cash provided:

- \$30 – tip Sunday night dinner in LA -
- \$5 - Room cleaning tip in LA –
- \$20 – Room cleaning tip in Boston
- \$58 - Drinks Wednesday night
- \$50 – Drinks Thursday night
- \$20 – Driver tip.

If I need to reimburse any of this (tip for dinner?, drinks?) let me know.

Thanks.



Mike Kaiser

Director-General
 Department of State Development, Infrastructure,
 Local Government and Planning

use this amount (or you deduct it from his daily allowance?). I will check with him.

RTI RELEASE - DSDI

DSDILGP

TO BE ENTERED INTO EFORM GPEV FOR PAY

INVOICE DATE:

INVOICE/CREDIT NOTE NO: **OSMK04062023**

Financial Year: _____ Vendor Number: 0

Vendor Name: M KAISER

Postal Address: DSDILGP

LEGEND (To determine correct codes to be used)	
Account Code	Fields to be completed
1xxxx	Business Area & Fund Centre
2xxxx	Business Area & Fund Centre
4xxxx	Cost Centre
5xxxx	Cost Centre

Payment Terms: 30 Days 14 Days 7 Days Other: AP02

DESCRIPTION	ACCOUNT	BUSINESS AREA	COST CENTRE or FUND CENTRE	TC	\$
M KAISER USA 4-10/6/23	121000	1100		PZ	(446.66)
	527007		?	PZ	173.36
	530147		?	PZ	0.00
	527006		?	PZ	0.00
	527007		?	PZ	0.00
	530260		?	PZ	152.91
	527002		?	PZ	120.39
	527008		?	PZ	496.00
	527002		?	PG	0.00
	ADDITIONAL NOTES:	Total:			

Overseas Travel Advance Acquittal
DSDILGP

Name	M KAISER	Vendor No.:	
Destination	USA		
Period of Travel	4-10/6/23		
Travel Advance Number	OSMK04062023		
Centre Code	?	Profit Ctr:	1100

Currency Purchased

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Purchased <i>a</i>	1,000.00	0.00	0.00	0.00	0.00	
Exchange Rate <i>b</i>	0.6230	0.0000	0.0000	0.0000	1.0000	1.0000
Cost in AUST \$'s (inc. comm'n) <i>c</i>	1,605.21	0.00	\$ -	\$ -	\$ -	
<i>Total cost of currency purchase (Total Advance):</i>						1,605.21

Funds Expended (O/S currency calculated at purchased rate)

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Spent <i>a</i>	183.00	0.00	0.00	0.00	0.00	0.00
Cost in AUST \$'s <i>b</i>	\$ 293.75	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Total expenditure:</i>						293.75

Note: Does not include cost of purchase of foreign currency with foreign currency.
b= a/purchase exchange rate

Unspent O/S Currency converted to AUST \$'s and rebanked on return

Currency Type	USA	0	0	0	AUD	AUD GST
Foreign Currency Returned <i>a</i>	\$ 817.00	\$ -				
Exchange Rate (Selling) <i>b</i>	0.7052	0.0000	0.0000	0.0000	0.0000	0.0000
Value in AUST \$'s (inc. comm') <i>c</i>	1,158.55	0.00				
<i>Total receipt on rebank:</i>						1,158.55

b= a/c

Exchange Rate Gain/Loss on rebanking

Currency Type	USA	0	0	0	AUD	AUD GST
Actual Funds Rebanked (Aust) <i>a</i>	\$1,158.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funds rebanked @ purchase r <i>b</i>	1,311.46	0.00	0.00	0.00	0.00	0.00
Variance <i>c</i>	-152.91	0.00	0.00	0.00	0.00	0.00
<i>Total Gain/Loss on rebank:</i>						-152.91

b= foreign currency returned/purchase rate
c=a-b

Funds held IN FSB

	USA	0	0	0	AUD	AUD GST
<i>a</i>						
<i>b</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Total funds held IN FSB</i>						0.00

(eg coins not accepted by bank)
b= a/purchase exchange rate

FUNDS TO ACCOUNT FOR

Funds Advanced	\$	1605.21
plus:		
Exchange Rate Variance	\$	-152.91
less:		
Funds Expended	\$	293.75
Funds Returned	\$	1158.55
		<u>0.00</u>
		<u><u>0.00</u></u>
Funds to be Recovered	\$	0.00
Funds Owing to the Officer	\$	0.00

CALCULATION OF CLAIMANT'S DEBT/ REFUND

Funds to be Recovered	\$	0.00
Funds Owing to the Officer	\$	0.00
plus:		
Other Expenditure	\$	0.00
Travel Allowances:		
<i>Daily Incidental Allowance</i>	\$	210.00
<i>Equipment Allowances</i>	\$	286.00
		<u>496.00</u>
		<u><u>496.00</u></u>
Total to be Recovered from Claimant	\$	0.00
Total to be Refunded to Claimant	\$	496.00

COSTINGS

Travel Advances	122000	\$	-446.66
Overseas Travel		\$	789.75
Gifts		\$	0.00
Exchange Rate Variances		\$	152.91
Debtors Clearing		\$	0.00
			<u>0.00</u>
Refund to Claimant		\$	<u><u>496.00</u></u>

Daily Rate Worksheet

Country: USA
Date From: 04-Jun-23
Date To: 10-Jun-23
Days: 6
Cost Group: 4
Total Incidental: 210

Cost Group	Daily personal allowance
1	\$25.00
2	\$30.00
3	\$35.00
4	\$35.00
5	\$40.00
6	\$45.00

Cost group 1 is used for any country not specified in the following table of countries.

RTI RELEASE - DSDI

Name:- M KAISER
 Dest:- USA

Travel Advance

OSMK04062023

Account	Description	USA	0.00	0	0	AUD	AUD GST	TOTAL EX GST (AUD)
527007	Meals Bfst Lunch Dinner	\$ 108.00						
		\$ 108.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 173.36
530147	Hospitality							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
527006	Transportation							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
527007	Accommodation							
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
527002	Other Tips	\$ 75.00						
		\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120.39
Total		\$ 183.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293.75
AUD		\$ 293.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 293.75
Rates		USA	0.00	0	0	AUD	AUD GST	TOTAL EX GST (AUD)
		0.6230	0.0000	0.0000	0.0000	1.0000	1.0000	

527008	Daily Allowances							
	Daily Allowance							\$ 210.00
	\$286 Eqpt Allw's							\$ 286.00
	\$286 Winter Allw's							\$ -
	\$215 Tropical Allw's							\$ -
	Total claimed							\$ 496.00

Exchange Rate	Currency	Amount	ER
Currency purchased Overseas	?	0.00	#DIV/0!
Currency used on hand	?	0.00	
	AUD	0.00	USA

Meals Calculated using the ATO Rates - Incidental is excluded as the OS Directive Rate has been used

	Bfst	Lunch	Dinner
4-Jun			147.50
5-Jun	59.00	88.50	147.50
6-Jun	cc	88.50	UQ Event
7-Jun	Ql Bfst	88.50	147.50
8-Jun	cc	88.50	147.50
9-Jun	59.00	88.50	147.50
10-Jun	59.00		
Arr 9:35am			
Total:	177.00	442.50	737.50

TD 2022/10 | Legal database (ato.gov.au)

Table 8: Reasonable amounts for overseas travel expenses - employee's annual salary \$237,521 and above

Cost Group	Meals (\$)	Incidentals (\$)	Total (\$)
1	85	30	125
2	140	40	180
3	185	45	230
4	235	50	285
5	295	60	355
6	340	60	400

Split of	295.00	
Breakfast	59.00	20%
Lunch	88.50	30%
Dinner	147.50	50%

THE LANGHAM
8115 1128

GUEST FOLIO

Mr Mike Kaiser
375 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date: 06.05.23 06/05/23
Departure Date: 06.09.23 06/09/23
Room No.: 501 Page No.: 1 of 1

Date	Description	Reference	Debit	Credit
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Taxation Assessment 1.5%		18.68	
06.05.23	Breakfast Food		31.40	
06.05.23	Breakfast Credit			7.00
06.05.23	Gratuities		2.17	
06.05.23	Room Charge		1,245.00	
06.06.23	State Tax		70.97	
06.06.23	City Tax		80.93	
06.06.23	CCF Tax		34.24	
06.06.23	Taxation Assessment 1.5%		18.68	
06.07.23	Room Charge		1,085.00	
06.07.23	State Tax		61.85	
06.07.23	City Tax		70.53	
Total Amount			4,243.55	4,243.55
Balance Due:			0.00	
Guest Signature				

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

RTI RELEASE

THE LANGHAM
8115 1128

GUEST FOLIO

Mr Mike Kaiser
375 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date: 06.05.23 06/05/23
Departure Date: 06.09.23 06/09/23
Room No.: 501 Page No.: 1 of 1

Date	Description	Reference	Debit	Credit
06.05.23	CCF Tax		25.84	
06.05.23	Taxation Assessment 1.5%		16.78	
06.05.23	Breakfast Food		31.40	
06.05.23	Breakfast Credit			7.00
06.05.23	Gratuities		2.17	
06.05.23	Marketing			4,243.55
Total Amount			4,243.55	4,243.55
Balance Due:			0.00	
Guest Signature				

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

From: s. 73(2) - Not relevant/ Out of scope
To: [Redacted]
Subject: DG's USD Trip
Date: Friday, 30 June 2023 1:19:39 PM
Attachments: [image001.png](#)
[image007.png](#)
[M KAISER USA 4 TO 10062023.xls](#)
[image004.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)

Hi s. 73(2) - Not relevant/ Out of scope

Please process for today for EOFY – Michael McKee will be the approver.

Please attached email to gpev too.

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: ODG Director <odgdirector@dasilgp.qld.gov.au>
Sent: Friday, 30 June 2023 1:03 PM
To: s. 73(2) - Not relevant/ Out of scope ODG Director
<odgdirector@dasilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: USD

Great, we will let Mike know. That will cover what he paid for himself on his personal card.

Thanks for all your hard work and help on this.

Regards

Mary

From: [Redacted]
Sent: Friday, 30 June 2023 11:45 AM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: [Redacted]
Subject: RE: USD

Hi Mary

Correct the final figure for reimbursement is \$496.

Thanks

[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams - [meet now](#)

[Redacted]

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: ODG Director <odgdirector@dasilgp.qld.gov.au>
Sent: Friday, 30 June 2023 11:40 AM
To: [Redacted] ODG Director
<odgdirector@dasilgp.qld.gov.au>
Cc: [Redacted]
Subject: RE: USD

Yes, I think so. So just confirming that Mike will be reimbursed \$496.00 for the trip as the daily allowance?

Thanks.

Regards

Mary

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 30 June 2023 11:02 AM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: USD
Importance: High

Hi

Just confirming that the attached is correct now for us to load into SAP for EOFY?

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 29 June 2023 12:03 PM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope

Subject: RE: USD

Hi

Perfect – no need to find out about the alcohol as these would have been part of the 2 dinner event the DG attended as per the intinery.

Once agreed now, we will process to Michael for approval.

Thanks

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Thursday, 29 June 2023 11:52 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: s. 73(2) - Not relevant/ Out of scope

ODG Director <odgdirector@dasilgp.qld.gov.au>

Subject: FW: USD

Hi
s. 73(2) - Not relevant/ Out of scope

This is Mike's breakdown of the use of the cash. I am not sure if 'drinks' was alcohol (I will check with him) in which case Mike will need to reimburse this amount (or you deduct it from his daily allowance?). I will check with him.

But \$75 was for tips as outlined below.

Thanks.

Regards

Mary

From: Mike Kaiser <Mike.Kaiser@dsdilgp.qld.gov.au>

Sent: Tuesday, 13 June 2023 7:57 AM

To: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: USD

Hi there,

I spent \$183 of the cash provided:

\$30 – tip Sunday night dinner in LA -

\$5 - Room cleaning tip in LA –

\$20 – Room cleaning tip in Boston

\$58 - Drinks Wednesday night

\$50 – Drinks Thursday night

\$20 – Driver tip.

If I need to reimburse any of this (tip for dinner?, drinks?) let me know.

Thanks.

Mike Kaiser

Director-General

Department of State Development, Infrastructure,
Local Government and Planning

P 3452 7301 M Sch. 4(4)(6) - Disclosing personal information
Level 39, 1 William Street, Brisbane (Meeanjin) QLD
4000

PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au





U.S. Customs and Border Protection



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AUTHORIZATION PENDING

Your travel authorization is under review because an immediate determination could not be made. This response does not indicate negative findings. A determination will be available within 72 hours. Return to this website to retrieve and view the ESTA status of a previously submitted authorization for one or for a group of two or more persons.

YOUR PAYMENT HAS BEEN SUBMITTED

You have successfully submitted payment for the application listed below. A request by the cardholder to the bank or PayPal for a refund of fees will result in an automatic denial of the application. Please print this page for your personal records.

NAME	DATE OF BIRTH	APPLICATION NUMBER	PASSPORT NUMBER	STATUS	EXPIRES
MICHAEL HANS KAISER	Apr 20, 1963	2M03W3407J31W64T	§ 4(4)(6) - Disclosing personal information	Authorization Pending	N/A

PAYMENT SUMMARY

Payment Received: -----

Payment Date: —

Payment Tracking Code: —

DHS recommends you print this screen for your records.

You will not receive a separate notification about whether or not your application was approved. To retrieve an application and find the disposition, select "Check ESTA Status" from the global navigation menu or home page. For additional guidance, select "How do I retrieve my application?" from the Help section of this website.

Paperwork Reduction Act: An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-0111. The estimated average time to complete this application is 23 minutes. If you have any comments regarding this burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 90 K Street, NE, 10th Floor, Washington DC 20229. Expiration May 31, 2023.

The ESTA logo is a registered trademark of the U.S. Department of Homeland Security. Its use, without permission, is unauthorized and in violation of trademark law. For more information, or to request the use of the logo, please go to help.cbp.gov (<http://help.cbp.gov>) and submit a request by clicking on "Ask a Question." When selecting the Product (under Additional Information) use "ESTA" and the sub-product "Logo Assistance" to expedite handling of your request.

RTI RELEASE - DSDI

THE LANGHAM

BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	1 of 2

Date	Description	Reference	Debit	Credits
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Tourism Assessment 1.5%		18.68	
06.06.23	Grana - Breakfast Food		31.00	
06.06.23	Grana Breakfast Gratuity		7.00	
06.06.23	GranaTax		2.17	
06.06.23	Room Charge		1,245.00	
06.06.23	State Tax		70.97	
06.06.23	City Tax		80.93	
06.06.23	CCF Tax		34.24	
06.06.23	Tourism Assessment 1.5%		18.68	
06.07.23	Room Charge		1,085.00	
06.07.23	State Tax		61.85	
06.07.23	City Tax		70.53	
Total Amount			4,243.55	4,243.55
Balance Due			0.00	

Guest Signature

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

THE LANGHAM
BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	2 of 2

Date	Description	Reference	Debit	Credits
06.07.23	CCF Tax		29.84	
06.07.23	Tourism Assessment 1.5%		16.28	
06.08.23	Grana - Breakfast Food		32.00	
06.08.23	Grana Breakfast Gratuity		6.00	
06.08.23	GranaTax		2.24	
06.08.23	Mastercard			4,243.55

Total Amount		4,243.55	4,243.55
Balance Due		0.00	
Guest Signature	_____		

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.



Details

79.55



MasterCard International

Merchant Name

CURB BOSTON TAXI

Foreign Amount

(USD) 52.32

Purchase Date

5 Jun 2023

Statement Date

7 Jun 2023

Transaction Type

Purchase

Merchant Type

LIMOUSINES AND TAXICABS (4121)

Capture Receipt

Receipt Wallet

Enhanced Data

RTI RELEASE SE - DSDI

Company Code	Document Number	Posting period	Entry Date	Posting Date	Document Date	/L Account	Description	Profit Center	Profit Centre Description	Cost Center	Cost Center	Text	Amt.in loc.cur.	Cat	Employee	Position	Destination	Dates	Reason for Travel	Agency cos (\$)	Contribution from Other Government Sources (\$)	Contribution from External Sources (\$)	Notes	Overseas Travel Report Received - Yes/No (if yes please add source number)
1061	1900129766	4	20231013	20231012	20231005	527006	Travel OS 1	1100	Corporate	1100001	Office Of ti TRANSPOR		1,594.36	Overseas	MIKE KAIS DG	Boston	5-8/06/20	building a biotechnology industry	Attended BIO Conference in Boston with Deputy Premier to help Queensland's 115 delegates take their propositions to the next level. Looking for their break to help put Queensland on the map to get the Department of State Development onto the task of				D23/136081	

RTI RELEASE - DSDI



TAX INVOICE

Customer: State Development, Infrastructure, Local Govt & Planning
(DSDILGP)
PO Box 15009
CITY EAST QLD 4002

Invoice No: IN0001239

Date: 05/10/2023

Debtor ID: AUAR00234

Due Date: 26/10/2023

Account Queries To: Ph +61 7 3514 3107 Fax +61 7 3034 4298 Email: corporate.services@tiq.qld.gov.au

Page : 1 of 1

Description	Exclusive GST	* GST	Amount
<i>Reference: DEPUTY PREMIER TO BIO-BOSTON-USA</i>			
CAREY TRANSPORT 4/6 - M.KAISER	140.79		140.79
CAREY TRANSPORT 5/6 - M.KAISER	317.86		317.86
CAREY TRANSPORT 6/6 - M.KAISER	519.39		519.39
CAREY TRANSPORT 7/6 - M.KAISER	470.45		470.45
CAREY TRANSPORT 8/6 - M.KAISER	145.87		145.87
1 NIGHT DEPOSIT FOR ACCOMMODATION - M.BAUER	1,558.29		1,558.29
RECOVERY COSTS FOR:			
MIKE KAISER, DG, DSDILGP			
MICHELE BAUER, DEPUTY DG, DSDILGP			

Total Amount Due : \$3,152.65 \$0.00 \$3,152.65

* GST is a Commonwealth Government Tax

Please detach and return with payment:

Customer Name: Department of State Development, Infrastructure

Invoice No: IN0001239

Account No: AUAR00234

Date: 05/10/2023

Payments may be made by:

Exclusive GST: \$3,152.65

(i) Cheque made payable to : Trade and Investment Queensland
c/- Corporate Administration Agency, PO Box 15162, City East Qld 4002

GST: \$0.00

(ii) EFT to Commonwealth Bank BSB 064-013 Account 10042166
with remittance advice faxed to +61 7 3034 4298
or emailed to TIQFinance@caa.qld.gov.au

Amount: \$3,152.65

Due Date for Payment: 26/10/2023

OVERSEAS TRAVEL APPROVAL

Prior to completing this form, you should consult the Queensland Government *Official Air Travel Policy* which is available at <https://www.forgov.qld.gov.au/finance-and-procurement/finance-travel-and-assets/travel/policies-directives>.

Following receipt of all required approvals, you should submit this form to your Agency Travel Contact Officer at least six (6) weeks prior to travel.

Traveller's details

Surname Kaiser First Name Michael (Mike) Hans

Position Director-General Agency Department of State Development, Infrastructure, Local Government and Planning

Are you an employee of the agency arranging the overseas travel? Yes No

Contact Phone Number Sch. 4(4)(6) - Disclosing personal information Contact Fax Number N/A

Email Mike.kaiser@dSDLGP.qld.gov.au

Is this a block approval form? Yes No

If yes, please complete the above for the contact person and list the names of the people, their positions and agencies for whom this approval form is submitted on the last page of this form.

Travel details

1a) Have you considered video-conferencing as an alternative to air travel?

Yes No

1b) Please document your reasons for not using video-conferencing as an alternative to air travel?

Video conferencing is not a possible alternative as the reason for travel is to support the Deputy Premier on an in-market trade mission in relation to bio-technology and to attend the BIO Conference in Boston, USA.

2) Itinerary Details

Departure date 04/06/ 2023

Return date 17/06/ 2023

Date	Location	Activity
Sunday 4 June 2023	Brisbane	Fly Brisbane to Los Angeles

<p>Monday 5 June 2023</p>	<p>Los Angeles, CA</p>	<p>Potential meetings with:</p> <ul style="list-style-type: none"> • Karen Bass - LA Mayor's office • Kathy Carter - LA28 Chief Executive Officer • Michael McClune - LA World Trade Centre on Olympic Infrastructure • World Energy - Paramount Biofuel refinery site tour.
<p>Tuesday 6 June 2023</p>	<p>Cambridge, MA</p>	<p>Potential meetings to include:</p> <ul style="list-style-type: none"> • Senior representatives from Sanofi, including a site visit to Sanofi's mRNA Centre of Excellence. • R&D opportunities with: MIT; Harvard University; Boston University; and CARB-X. • One hour at the Australian Pavilion at BIO International Conference • With trade delegation • Dinner with University of Queensland representatives
<p>Wednesday 7 June 2023</p>	<p>Boston, MA</p>	<ul style="list-style-type: none"> • Queensland investment breakfast roundtable event hosted by Trade and Investment Queensland (early morning). Speaking opportunity for the Deputy Premier. • 1-on-1 International industry meetings. with: Sch. 4(4)(7)(1)(c) - Disclosing business, commercial or financial affairs <div style="background-color: #cccccc; width: 100%; height: 100px; margin-top: 5px;"></div>
<p>Thursday 8 June 2023</p>	<p>Boston, MA</p>	<ul style="list-style-type: none"> • Kendall Square precinct tour with delegation and Chief Scientist • Meet with Queensland delegation and view university/pharma precinct. • Sch. 4(4)(7)(1)(c) - Disclosing business, commercial or financial affairs

Thursday 8 June 2023	Boston, MA	Fly Boston to Los Angeles
Thursday 8 June 2023	Los Angeles, CA	Fly to Brisbane
Saturday 10 June 2023	Arrive Brisbane	

3) What are the estimated costs of this travel and how will the travel be funded?

	Amount (\$AUD rounded)	Funding source details		Combined cost (agency & other)
		Agency cost	External cost	
Airfare	\$21,100.00	\$21,100.00	\$0	\$21,100.00
Accommodation	\$15,000.00	\$15,000.00	\$0	\$15,000.00
Other associated costs (meals/car hire/visas etc)	\$2000.00	\$2000.00	\$0	\$2000.00
Total Cost	\$38,100.00	\$38,100.00	\$0	\$38,100.00

4) What is the purpose of the travel? Please tick the appropriate box/es

Agency employees

- | | |
|--|--|
| <input type="checkbox"/> Study Tour/Cultural Exchange | <input type="checkbox"/> Signing of contracts/agreements |
| <input type="checkbox"/> Student/Client/Custodial Escort | <input type="checkbox"/> Project management/project work/consultancies |
| <input type="checkbox"/> Research | <input type="checkbox"/> Investigations/inspections/fact finding/data gathering |
| <input checked="" type="checkbox"/> Operational/part of duties | <input type="checkbox"/> Law enforcement |
| <input type="checkbox"/> Receive training/Attend a course(s) | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Deliver training/Set-up a course(s) | <input checked="" type="checkbox"/> Trade related/business delegations/commercial activities |
| <input checked="" type="checkbox"/> Attend conference/seminar/workshop/forum | <input type="checkbox"/> Formalise relations with international clients |
| <input type="checkbox"/> Deliver paper(s) at conference/seminar/workshop/forum | <input type="checkbox"/> Participate in a cooperative partnership program |
| <input type="checkbox"/> Committee Representation/meetings/councils/ | <input type="checkbox"/> Activities associated with Sister State and other bilateral relationships |
| <input type="checkbox"/> Professional development | <input type="checkbox"/> Other, please specify |
| <input type="checkbox"/> Promotions and marketing | |
| <input type="checkbox"/> Purchasing | |

Non-Employees

- Other, please specify

5) What are the objectives of the travel?

Please indicate, using succinct dot points, how the travel accords with agency and Queensland Government priorities. In addition, please specify how the work undertaken during this travel will benefit your agency and Queensland.

The BIO International Convention is the largest global gathering of the biotechnology industry, attracting over 14,000 biotechnology and pharma leaders annually.

Attendance at BIO provides the ideal opportunity for me to connect with Sanofi's team at its mRNA Centre of Excellence in Cambridge, Massachusetts which will further reinforce the Queensland Government partnership announced for the establishment of the Sanofi Translational Science Hub in Queensland.

It is also a valuable opportunity to highlight trade and investment opportunities in Queensland and it will reinforce the Queensland Government's commitment to the sector and cement Queensland's position as a globally competitive biomedical industry hub.

6) **What are the consequences of not travelling?**

The Queensland Government will miss a valuable opportunity to showcase Queensland's capability at this event; cement a relationship with an international bio-tech company (Sanofi) and gain insights into other cities' preparation for the Olympics.

7) **Which sector/industry does your travel relate to? Please tick the appropriate box/es**

- | | |
|---|--|
| <input checked="" type="checkbox"/> Trade and Business | <input type="checkbox"/> Environmental Management and Sustainable Development |
| <input type="checkbox"/> Education and Training | <input checked="" type="checkbox"/> Research and Development, Science and Technology |
| <input type="checkbox"/> Export of Education and Training Services | <input checked="" type="checkbox"/> Traditional Industries (agriculture, food, mining, manufacturing, transport, tourism, energy, forestry, fisheries) |
| <input checked="" type="checkbox"/> Cultural and Social Development | <input type="checkbox"/> Emerging Growth Sectors, Innovation and Knowledge |
| <input type="checkbox"/> Health | <input type="checkbox"/> Investigations/Inspections, Fact Finding/Data Gathering |
| <input type="checkbox"/> Government | <input checked="" type="checkbox"/> Other, please specify Olympics Infrastructure |

Security risk destinations

8) **Have you read and understood the Department of Foreign Affairs and Trade (DFAT) travel advisory for the country/ies to which you are travelling? Travel advisories are located at www.smarttraveller.gov.au.**

- Yes No

9) **What is the advice by DFAT regarding the level of security risk of the country/ies to which you are travelling?**

- Be alert to own security
 Exercise caution
 High degree of caution
 Reconsider your need to travel

Additional Travellers

Please complete relevant details in the table below for persons accompanying primary traveller

Name	Traveller type (employee/non- employee)	Position title (if employee)	Agency (if employee)	Reason for travel

RTI RELEASE

OVERSEAS TRAVEL REPORT

This report must be completed within 2 weeks of return from overseas travel and submitted to your Agency Travel Contact Officer only.

Traveller's details

Surname Kaiser First Name Mike

Position Director-General Agency DSDILGP

Are you an employee of the agency arranging the overseas travel? Yes No

Contact Phone Number 07 3452 7301 Contact Fax Number _____

Email s. 73(2) - Not relevant/ Out of scope _____

Is this a block approval form? Yes No

If yes, please complete the above for the contact person and list the names of the people, their positions and agencies for whom this approval form is submitted on the last page of this form.

Travel details

Departure Date Sunday 4 June 2023

Return Date Saturday 10 June 2023

Destinations (Country/Cities) United States of America – Los Angeles CA and Boston MA

1) What were the costs of the travel and how was the travel funded?

Please indicate if the amount is actual (A) or estimated (E). It is important that the source of funding for the visit is clearly distinguishable as being either Dept/Agency funding or from another source. If the visit was part funded, please provide the actual break up of Dept/Agency funding as well as any other sources of funding.

	Amount (\$AUD rounded)	Funding source details		
		Agency cost	External cost	Combined cost (agency & other)
Airfare	\$22,364.64 (A)	\$22,364.64 (A)	\$	\$22,364.64 (A)
Accommodation	\$7272.32 (A)	\$7272.32 (A)	\$	\$7272.32 (A)
Other associated costs (meals/car hire/visas etc)	\$7020.00 (E)	\$7020.00 (E)	\$	\$7020.00 (E)
Total Cost	\$36,656.96	\$36,656.96	\$	\$36,656.96



2) **What was the purpose of travel as provided on your travel approval form?**

To support the Deputy Premier's attendance at the BIO International Convention which is the largest global gathering of the biotechnology industry, attracting over 14,000 biotechnology and pharma leaders annually.

Attendance at the BIO provided the ideal opportunity for Queensland Government to connect with Sanofi's team at its mRNA Centre of Excellence in Massachusetts which further cements the Queensland Government – Sanofi partnership.

The attendance reinforced the Queensland Government's commitment to the sector and enhanced Queensland's position as a globally competitive biomedical industry hub.

The mission also offered the opportunity to also engage with Los Angeles 2028 on Olympics infrastructure.

3) **What were the outcomes of the travel?** Please indicate, using three succinct dot points, the outcomes/benefits of this travel. Please include details of issues to be progressed.

Connecting with the LA28 Olympics team, undertaking a tour of an Olympics stadium and meeting with the City of LA around legacy and social licence.

Confirming that Queensland is a great place to invest in biotechnology with connections made with global pharmaceutical companies.

Signing the Statement of Intent with Sanofi-Aventis Australia in relation to a proposal of Sanofi to establish a Clinical Trial Material production unit in Queensland to manufacture small-scale batches of clinical grade mRNA for use in clinical trials.

Met with Cambridge Council and Harvard Academics to discuss innovative solutions to affordable housing issues, which will inform the South East Queensland Regional Plan review and future state planning policy.

Confirmation

Traveller's signature

Date 30/6/2023

Chief Executive's approval of travel report

Date 30/6/2023

Minister's approval of Chief Executive's travel report

Date / /

Lodgement of report

Please return this completed report to your Agency Travel Contact Officer within two (2) weeks of return from travel.

Some information provided in this form may be used for the following purposes:

- inclusion in departmental annual reports, and/or

- briefing purposes and, where appropriate, outcomes of travel may be disclosed to other Queensland agencies.

Enquiries

For further details on overseas travel please refer to the Queensland Government *Official Air Travel Policy* at <https://www.forgov.qld.gov.au/finance-and-procurement/finance-travel-and-assets/travel/policies-directives>.

RTI RELEASE - DSDI

Laura Kanaris

From: Laura Kanaris
Sent: Wednesday, 22 November 2023 12:11 PM
To: BSUCorporate
Subject: RE: query
Attachments: laura.kanaris-dsdilgp.qld.gov.au_22-11-2023_12-10-03.pdf

Hi s. 73(2) - Not relevant/ Out of scope

Please find attached completed form.

Thanks
Laura

From: BSUCorporate <BSUCorporate@dsdilgp.qld.gov.au>
Sent: Monday, November 20, 2023 1:57 PM
To: Laura Kanaris <Laura.Kanaris@dsdilgp.qld.gov.au>
Subject: FW: query

Hi Laura

To reimburse you for the artworks, can you please complete, sign and return the EFT form to me, as I need to extend you in SAP to make the payment.

Many thanks



s. 73(2) - Not relevant/ Out of scope

Senior Business Support Officer
Business Services Unit, Corporate
Department of State Development, Infrastructure,
Local Government and Planning

Level 39, 1 William Street, QLD 4000
PO Box 15009, City East QLD 4002

s. 73(2) - Not relevant/ Out of scope

statedevelopment.qld.gov.au

Follow us



*I acknowledge the traditional custodians of the lands and waters of Queensland.
I offer my respect to elders past, present and emerging as we work towards a just,
equitable and reconciled Australia.*



From: [Redacted]
Sent: Wednesday, November 15, 2023 12:09 PM
To: [Redacted]
Subject: RE: query

Hi thank you here it is 😊

Gift made #GM163 created on 19 June, apologies I couldn't download it nicely for you so used snip it in a word doc. Let me know if you need anything else.

Kind regards



[Redacted]
Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]
Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland, I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Wednesday, November 15, 2023 10:50 AM
To: [Redacted]
Subject: RE: query

Good Morning [Redacted]
Out of scope

Can you please send through a copy of the receipts and the purpose of the gifts or a copy of the gift declaration and I'll organise the reimbursement.

Kind regards



[Redacted]
Senior Business Support Officer
Business Services Unit, Corporate
Department of State Development, Infrastructure,
Local Government and Planning

Level 39, 1 William Street, QLD 4000
PO Box 15009, City East QLD 4002

s. 73(2) - Not relevant/
Out of scope

statedevelopment.qld.gov.au



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equitable and reconciled Australia.*



From: s. 73(2) - Not relevant/ Out of scope

Sent: Wednesday, November 15, 2023 9:38 AM

To: s. 73(2) - Not relevant/ Out of scope

Subject: query

Hi s. 73(2) - Not relevant/
Out of scope

For the trip to Boston this year, Laura paid, on her personal card, for some artworks to be gifted to some stakeholders.

The cost was \$47.80.

How do I go about getting that reimbursed to her?

Kind regards



**Queensland
Government**

s. 73(2) - Not relevant/ Out
of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out
of scope

Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



*I acknowledge the traditional custodians of the lands and waters of Queensland.
I offer my respect to elders past, present and emerging as we work towards a just,
equitable and reconciled Australia.*



Electronic funds transfer

Set up and maintenance

The department can provide prompt payment by Electronic Funds Transfer (EFT). Payment by this method is faster, more convenient and more secure. Cleared funds will be in your nominated account on the day after transfer by the department. Completion of this form will ensure that future payments are made by EFT to your bank account.

Employee Details:

New Vendor: Existing Vendor: Vendor ID (if known):

Employee Name: Laura Kanaris

Employee No: Sch. 4(4)(6) - Disclosing personal information (to be entered in SAP Eform under Accounting Info - "Previous Account No")

Work Address: Level 39 / 1 William Street
Brisbane

Work Telephone No.: 07 3452 6788 Department: State Development, Infrastructure, Local Government and Planning

Work Email Address: Laura.Kanaris@dSDLGP.qld.gov.au

Bank account details

Name of Financial Institution: Sch. 4(4)(6) - Disclosing personal information

Branch Name:

Bank/State/Branch No. (BSB):

Account No.:

Account Name: Laura Kanaris

Remittance advice

Please indicate your preference:

Email to the above address.

The information on this form is collected to create/amend your details on our Financial Management System. This is authorised in accordance with the *Public Service Act 2008* and the *Financial Accountability Act 2009*.

We may give some or all of this information to your Financial Institution and the Queensland Audit Office. Unless otherwise stated, any personal information collected on this form will be used only for the purpose for which it was obtained and will be disclosed only for that purpose, or as required by law. Information collected on this form will be retained as required by the *Public Records Act 2002* and other relevant Acts and regulations, and is subject to the 11 Information Privacy Principles as stipulated in the *Information Privacy Act 2009*.

Customer declaration / authorisation

I, Laura Kanaris, of the above mentioned address –

- do solemnly and sincerely declare that the above information and bank accounts are correct and the bank accounts are my personal/company bank accounts for payments to be deposited into and make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867 (as amended)* and
- agree that all payments made to the above nominated accounts will be by EFT.

Signature: Sch. 4(4)(6) - Disclosing personal information

Date: 22/11/2023

Laura Kanaris

From: Laura Kanaris
Sent: Friday, 6 October 2023 1:08 PM
To: Director-General (DSDILGP)
Cc: [REDACTED]
Subject: Re: Invoice from Trade and Investment Queensland (TIQ)

I'll talk to Liz about this one too!

L

[Get Outlook for iOS](#)

From: Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>
Sent: Friday, October 6, 2023 1:04:59 PM
To: Laura Kanaris <Laura.Kanaris@dsdilgp.qld.gov.au>
Cc: Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>; [REDACTED]
Subject: FW: Invoice from Trade and Investment Queensland (TIQ)

For advice – invoice to be paid... relating to Boston Trip (transfers for DP, Kat, Mike) and Accommodation (deposit paid by TIQ) for Michele Bauer.

Can you please approve for payment to be made, or otherwise (do we need to seek confirmation of expenses from State Dev and from DPO?)

Thanks



[REDACTED]

Senior Executive Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

*Microsoft teams – **meet now***

[REDACTED]

Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: Finance DSDILGP <Financedsdilgp@dsdilgp.qld.gov.au>
Sent: Thursday, October 5, 2023 4:16 PM

To: [Redacted] Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>
Subject: FW: Invoice from Trade and Investment Queensland (TIQ)

Hi

Invoice to be paid please.

Give us a call if any issues or help required.

Thanks



[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – **meet now**

[Redacted]

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: Corporate Services <Corporate.Services@tiq.qld.gov.au>
Sent: Thursday, October 5, 2023 2:38 PM
To: Finance DSDILGP <Financedsdilgp@dsdilgp.qld.gov.au>
Cc: [Redacted] Mission_Planning <Mission.Planning@tiq.qld.gov.au>
Subject: Invoice from Trade and Investment Queensland (TIQ)

Good afternoon [Redacted]

Please find attached TIQ tax invoice for your attention.
This relates to subscription to the recovery cost for the Deputy Premier Bio-Boston-USA-Mission.
Thank you.

Kind regards,
[Redacted]
Finance Officer
Finance
Trade and Investment Queensland

Telephone: s. 73(2) - Not relevant/ Out of scope

Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

The information contained in the above e-mail message or messages (which includes any attachments) is confidential and may be legally privileged. It is intended only for the use of the person or entity to which it is addressed. If you are not the addressee any form of disclosure, copying, modification, distribution or any action taken or omitted in reliance on the information is unauthorised. Opinions contained in the message(s) do not necessarily reflect the opinions of the Queensland Government and its authorities. If you received this communication in error, please notify the sender immediately and delete it from your computer system network.

RTI RELEASE - DSDI

10 June 2023

* Airport → Home

* coded in Promaster &
submitted for approval 14/6/23

BLACK & WHITE
CABCH
TAX INVO
EPT

FARE	260	
TAX		V4 680
EXT		60260
TOT		9487
AIRPORT TAX		
FARE		501.50
OTHER		\$0.00
EXT		\$0.00
TOT		\$81.50
INC.		
SERVICE INC.		\$4.08
TOTAL	AUD	\$85.58

APPROVED
AUTH NO 001035

ARJIC BFF908FD507AA7BD
V4 06 1012 1510
0000 3001 1F0302

*** CUSTOMER RECEIPT ***
10/06/23 12:07 078501

RTI RELEASE - DSDI

THE LANGHAM
BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	1 of 2

Date	Description	Reference	Debit	Credits
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Tourism Assessment 1.5%		18.68	
06.06.23	Grana - Breakfast Food		31.00	-
06.06.23	Grana Breakfast Gratuity		7.00	-
06.06.23	GranaTax		2.17	-
06.06.23	Room Charge		1,245.00	
06.06.23	State Tax		70.97	
06.06.23	City Tax		80.93	
06.06.23	CCF Tax		34.24	
06.06.23	Tourism Assessment 1.5%		18.68	
06.07.23	Room Charge		1,085.00	
06.07.23	State Tax		61.85	
06.07.23	City Tax		70.53	
Total Amount			4,243.55	4,243.55
Balance Due			0.00	
Guest Signature				

*\$4165.14
(without
Breakfast)*

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

THE LANGHAM
BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	2 of 2

Date	Description	Reference	Debit	Credits
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06.08.23	Grana - Breakfast Food		32.00	
06.08.23	Grana Breakfast Gratuity		6.00	
06.08.23	Grana Tax		2.24	
06.08.23	Mastercard			4,243.55

Total Amount	4,243.55	4,243.55
Balance Due	0.00	
Guest Signature		

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.



The Beverly Hilton
 9876 Wilshire Boulevard
 Beverly Hills, CA 90210
 United States of America
 TELEPHONE 310-274-7777 • FAX 310-285-1313
 Reservations
 www.hilton.com or 1 800 HILTONS

KAISER, MIKE
 575 MARKET STREET
 SUITE 2135
 SAN FRANCISCO CA 94105
 UNITED STATES OF AMERICA

Room No: 411/K1FO
 Arrival Date: 6/4/2023 8:39:00 PM
 Departure Date: 6/5/2023 7:14:00 AM
 Adult/Child: 1/0
 Cashier ID: ALONNAJ
 Room Rate: 480.00
 AL:
 HH #
 VAT #
 Folio No/Che 1736511 A

Confirmation Number: 3377513656

The Beverly Hilton 6/5/2023 7:13:00 AM

6/4/2023	GUEST ROOM	JUHE	13002666	\$480.00	
6/4/2023	ROOM TAX	JUHE	13002666	\$68.21	
6/4/2023	OCC. SURCHARGE	JUHE	13002666	\$7.20	
6/4/2023	CALIFORNIA TOURISM ASSESSMENT	JUHE	13002666	\$0.80	
6/5/2023	MC *7299	ALONNAJ	13002984		(\$556.21)
REF=0001736511-03700283 CHIP					
05					
Application Label: CBA Credit					
TC: 46AC15BF216614EA					
TVR: 0080048000					
AID: A0000000041010					
BALANCE					\$0.00

Exchange Rate: 1 USD = 1.56834 AUD
 Source of the exchange rate: Reuters
 Markup: 3.25%
 Transaction Amount (in shoppers currency): AUD 872.32
 Amount in local currency: USD 556.21

I have been offered a choice of currencies and have chosen to accept DCC and pay in AUD at the exchange rate provide by ELAVON.

CREDIT CARD DETAIL

APPR CODE	071885	MERCHANT ID	500356170 BANK# 2454
CARD NUMBER	MC *7299	EXP DATE	10/25
TRANSACTION ID	13002984	TRANS TYPE	Sale

Boston Trip - Mike Kaiser

	Flights	Hotel	Taxi	Visa	Meals
	22392.04	872.33	42.87	32.3	nil
		6451.8	79.55	0.81	
		21.81	1.99		
		14	85.58		
		0.35			
		161.3			
Total	22392.04	7521.59	209.99	33.11	
TOTAL	30156.73				

Plus Travel adaptors for DPO & Mike
 114.9
 34.95
 149.85

TOTAL 30306.58

RTI RELEASE - DSDI

F23/2065

Ex GST

Cost Element	Cost element name	Val.in rep.cur.	Total quantity	Posted unit of meas.	Offsetting account type	Offsetting acct no.	Name of offsetting account	Posting Date	Document Header Text	Name	Ref document number	Ref document type
527000	Travel OS Airfare	22,350.64	0.000		K	5007735	AMERICAN EXPRESS AUSTRALIA LT	8/06/2023	AMEX MAY2023	KAISER/MICHAEL MR 04/06/2023 BNE/LAX/BOS/DFW/SYD-	1900128506	R
530101	Administration Fee	12.73	0.000		K	5007735	AMERICAN EXPRESS AUSTRALIA LT	8/06/2023	AMEX MAY2023	KAISER/MICHAEL MR 04/05/2023 Booking-Ini	1900128506	R
530101	Administration Fee	10.00	0.000		K	5007735	AMERICAN EXPRESS AUSTRALIA LT	8/06/2023	AMEX MAY2023	KAISER/MICHAEL MR 13/04/2023 QANTAS UAT?	1900128506	R
530101	Administration Fee	10.25	0.000		K	5007735	AMERICAN EXPRESS AUSTRALIA LT	8/06/2023	AMEX MAY2023	KAISER/MICHAEL MR 13/04/2023 Airline Distribution	1900128506	R
530101	Administration Fee	8.42	0.000		K	5007735	AMERICAN EXPRESS AUSTRALIA LT	8/06/2023	AMEX MAY2023	KAISER/MICHAEL MR 13/04/2023 Booking-Dem-Online	1900128506	R
Cost Center 1100001 Office Of the DG		22,392.04										

RTI RELEASE - DSDI

Transactions By User Report

Account Type(s): All Accounts

User Name: s. 73(2) - Not relevant/ Out of scope

Data from: 14-05-2023 to: 30-06-2023 (Statement Date)

Reference No	Tran Date	Tran Type	Status	Tax Receipt	DCR	Merchant Name	Expense Type	Purpose			
Description	Quantity	Tax Evidence	Tax Code	GL Code		Line Invoice	Price	Net	Tax	Gross	
s. 73(2) - Not relevant/ Out of scope MasterCard s. 73(2) - Not relevant/ Out of scope MasterCard0000195668	14-05-2023	Purchase	Posted	Yes		JB HI FI KEDRON HOME	Stationery General	Purchase of one travel adaptor and Powerbank for Mike Kaiser trip to Boston for BIO trip June 2023			
Purchase of one travel adaptor and Powerbank for M	1	No	PG	1061 530035 1700134 1700 PNF219			114.90 @ (AUD 1)	104.45	10.45	114.90	
MasterCard0000196434	17-05-2023	Purchase	Posted	Yes		JB HI FI BRISBANE CE	Stationery General	Purchase of travel adaptor for the DPO for trip to Boston for BIO			
Purchase of travel adaptor for the DPO for trip to	1	No	PG	1061 530035 1700134 1700 PNF219			34.95 @ (AUD 1)	31.77	3.18	34.95	

s. 73(2) - Not relevant/ Out of scope





MasterCard0000199020	31-05-2023	Purchase	Posted	Yes	USCUSTOMS ESTA APPL PM	Tvl OS Other	Mike Kaiser ESTA application for entering the USA for BIO Trip			
Mike Kaiser ESTA application for entering the USA	1	No	PZ	1061 527002 1700134 1700 PNF219		21.00 @ (USD 0.65)	32.30	0.00	32.30	
MasterCard0000199022	31-05-2023	INTERNATION AL TRANSACTION FEE	Posted	Yes	INTNL TRANSACTION FEE	Tvl OS Other	Mike Kaiser ESTA application for entering the USA for BIO Trip			
Mike Kaiser ESTA application for entering the USA	1	No	PZ	1061 527002 1700134 1700 PNF219		0.81 @ (AUD 1)	0.81	0.00	0.81	

visa

RTI RELEASED - DSDI



Transactions By User Report

Account Type(s): All Accounts
 Data from: 31-05-2023 to: 28-06-2023(Statement Date)

User Name: MIKE.KAISER@DSDILGP.QLD.GOV.AU

Reference No	Tran Date	Tran Type	Status	Tax Receipt	DCR	Merchant Name	Expense Type	Purpose			
Description	Quantity	Tax Evidence	Tax Code	GL Code		Line Invoice	Price	Net	Tax	Gross	

s. 73(2) - Not relevant/ Out of scope



MasterCard0000199331	04-06-2023	Purchase	Posted	Yes		UBER *TRIP	MV Taxi Fares	Mike Kaiser uber fare to the airport for the BIO trip to the USA			
Mike Kaiser uber fare to the airport for the BIO t	1	No	PG	1061 525012 1700134 1700 PNF219			42.87 @ (AUD 1)	38.97	3.90	42.87	
MasterCard0000199968	05-06-2023	Purchase	Posted	Yes		HILTON BEVERLY HILLS	Tvl OS Acom &Meal	Hotel Hilton USA for Mike Kaiser BIO trip			
Hotel Hilton USA for Mike Kaiser BIO trip	1	No	PZ	1061 527007 1700134 1700 PNF219			872.33 @ (AUD 1)	872.33	0.00	872.33	
MasterCard0000199970	05-06-2023	Purchase	Posted	Yes		CURB BOSTON TAXI	Tvl OS Taxi & Bus	Taxi from hotel to dinner			
Taxi from hotel to dinner	1	No	PZ	1061 527006 1700134 1700 PNF219			52.32 @ (USD 0.66)	79.55	0.00	79.55	

MasterCard0000199971	05-06-2023	INTERNATIONAL TRANSACTION FEE	Posted	Yes	INTNL TRANSACTION FEE	Administration Fee	Hotel Hilton USA for Mike Kaiser BIO trip international transaction fee for hotel			
Hotel Hilton USA for Mike Kaiser BIO trip internat	1	No	PZ	1061 530101 1700134 1700 PNF219		21.81 @ (AUD 1)	21.81	0.00	21.81	
MasterCard0000199973	05-06-2023	INTERNATIONAL TRANSACTION FEE	Posted	Yes	INTNL TRANSACTION FEE	Administration Fee	Taxi from hotel to dinner transaction fee			
Taxi from hotel to dinner transaction fee	1	No	PZ	1061 530101 1700134 1700 PNF219		1.99 @ (AUD 1)	1.99	0.00	1.99	
MasterCard0000199969	06-06-2023	Purchase	Posted	Yes	HILTON BEVERLY HILLS	Administration Fee	Hotel Hilton USA for Mike Kaiser BIO trip international transaction fee for hotel			
Hotel Hilton USA for Mike Kaiser BIO trip internat	1	No	PZ	1061 530101 1700134 1700 PNF219		9.21 @ (USD 0.66)	14.00	0.00	14.00	
MasterCard0000199972	06-06-2023	INTERNATIONAL TRANSACTION FEE	Posted	Yes	INTNL TRANSACTION FEE	Administration Fee	Hotel Hilton USA for Mike Kaiser BIO trip international transaction fee for hotel			
Hotel Hilton USA for Mike Kaiser BIO trip internat	1	No	PZ	1061 530101 1700134 1700 PNF219		0.35 @ (AUD 1)	0.35	0.00	0.35	
MasterCard0000200515	08-06-2023	Purchase	Posted	Yes	THE LANGHAM, BOSTON -	Tv OS Acom &Meal	Mike Kaiser BIO Trip hotel stay at The Langham			
Mike Kaiser BIO Trip hotel stay at The Langham	1	No	PZ	1061 527007 1700134 1700 PNF219		4243.55 @ (USD 0.66)	6451.80	0.00	6451.80	
MasterCard0000200516	08-06-2023	INTERNATIONAL TRANSACTION FEE	Posted	Yes	INTNL TRANSACTION FEE	Administration Fee	Mike Kaiser BIO Trip hotel stay at The Langham international transaction fee			

Mike Kaiser BIO Trip hotel stay at The Langham int	1	No	PZ	1061 530101 1700134 1700 PNF219		161.30 @ (AUD 1)	161.30	0.00	161.30
MasterCard0000200514	10-06-2023	Purchase	Posted	Yes	BWC BRISBANE 133222	MV Taxi Fares	Mike Kaiser Taxi BIO Trip USA 10 June 2023 from airport to home		
Mike Kaiser Taxi BIO Trip USA 10 June 2023 from ai	1	No	PG	1061 525012 1700134 1700 PNF219		85.58 @ (AUD 1)	77.80	7.78	85.58

s. 73(2) - Not relevant/ Out of scope

RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 7 July 2023 3:32 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: On ground vehicle LA/Boston
Attachments: 1,370.25 Carey.pdf; 1,241.15 Carey.pdf; Michele Bauer 1006.13 Hyatt One Night deposit.pdf

Thank you for your patience. Please find attached the remainder of the invoices for Carey and the one-night deposit for Michele Bauer.

Please let me know if you have any questions or if you need anything further

Patti

s. 73(2) - Not relevant/ Out of scope

Operations Manager
North America
Trade and Investment Queensland

Telephone: s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope

Sent: Tuesday, June 20, 2023 5:12 PM

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Denise Johnston <Denise.Johnston@dsdilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope

Subject: RE: On ground vehicle LA/Boston

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Hi s. 73(2) - Not relevant/ Out of scope

Thank you again for all your assistance.

Checking in if you have received the final invoices?

Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning



Queensland Government

Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



DSDI

From: [Redacted]

Sent: Saturday, 17 June 2023 4:29 AM

[Redacted]

[Redacted]; Denise Johnston <Denise.Johnston@dasilgp.qld.gov.au>; [Redacted]

Subject: RE: On ground vehicle LA/Boston

Hi

Please see attached the invoices I have received to date. Please note, I have yet to receive two invoices in the amount of \$1370.25 USD and \$1241.15 . I called today and they should be received next week. I will forward when received

Please let me know if you have any questions.

Patti

[Redacted]
Operations Manager
North America
Trade and Investment Queensland

[Redacted]

tiq.qld.gov.au

From: [Redacted]

Sent: Thursday, June 15, 2023 6:52 PM

To: [Redacted] Denise Johnston

<Denise.Johnston@dasilgp.qld.gov.au>; [Redacted]

Subject: Re: On ground vehicle LA/Boston

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted]

We have not been provided these costs - [Redacted] can you please assist?

Kind regards

s. 73(2) - Not relevant/ Out of scope

Get [Outlook for Android](#)

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, June 16, 2023 11:47:53 am
To: s. 73(2) - Not relevant/ Out of scope Denise Johnston <Denise.Johnston@dSDLGP.qld.gov.au>
Subject: On ground vehicle LA/Boston

Hi ladies

I am in the middle of the costing for the DG overseas travel report and hoping one of you might be able to assist.
 Can I please have the total costs for the on ground vehicle services for LA and Boston?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
 Department of State Development,
 Infrastructure,
 Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
 4000
 PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



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RTI RELEASE - DSDI



PAID RECEIPT

Carey International, Inc.
7445 New Technology Way
Frederick, MD 21703

DATE: June 29, 2023
INVOICE#: 76416747
ACCT# N/A

RECEIPT FOR:

s. 73(2) - Not relevant/ Out of scope

575 MARKET ST
SAN FRANCISCO, CA 94105

s. 73(2) - Not relevant/ Out of scope

	INVOICE	TOTAL												
Lead Passenger: KATHERINE WRIGHT														
Reservation Number: WA15719185-1 JUNE 6, 2023	76416747	\$1,370.25												
P/U@THE LANGHAM, BOSTON 250 FRANKLIN ST BOSTON 9 STOPS BACK TO LANHAM BOSTON MA														
CHARGED MC ENDING 5736 EXP 08/24														
<table border="1"> <tr><td>10.50 hours @ \$90.00/hour</td><td>\$945.00</td></tr> <tr><td>Base Rate</td><td>\$945.00</td></tr> <tr><td>Gratuity</td><td>189.00</td></tr> <tr><td>STC</td><td>180.00</td></tr> <tr><td>Fuel Surchage</td><td>17.25</td></tr> <tr><td>Total</td><td>\$1,370.25</td></tr> </table>	10.50 hours @ \$90.00/hour	\$945.00	Base Rate	\$945.00	Gratuity	189.00	STC	180.00	Fuel Surchage	17.25	Total	\$1,370.25		
10.50 hours @ \$90.00/hour	\$945.00													
Base Rate	\$945.00													
Gratuity	189.00													
STC	180.00													
Fuel Surchage	17.25													
Total	\$1,370.25													
	TOTAL PAID	\$1,370.25												

Gwendolyn Smothers
Carey International Inc
Account Resolution Analyst
7445 New Technology Way
Frederick, MD 21703
Office: 301-698-3867
gwendolyn.smothers@carey.com

THANK YOU FOR YOUR BUSINESS



PAID RECEIPT

Carey International, Inc.
7445 New Technology Way
Frederick, MD 21703

DATE: June 29, 2023
INVOICE#: 76416746
ACCT# N/A

RECEIPT FOR:

s. 73(2) - Not relevant/ Out of scope

575 MARKET ST
SAN FRANCISCO, CA 94105

s. 73(2) - Not relevant/ Out of scope

	INVOICE	TOTAL														
Lead Passenger: KATHERINE WRIGHT																
Reservation Number: WA15719191-1 JUNE 7, 2023	76416746	\$1,241.15														
P/U@THE LANGHAM, BOSTON 250 FRANKLIN ST BOSTON 4 STOPS BACK TO LANHAM BOSTON MA																
CHARGED MC ENDING 5736 EXP 08/24																
<table border="1"> <tr><td>9.50 hours @ \$90.00/hour</td><td>\$855.00</td></tr> <tr><td>Base Rate</td><td>\$855.00</td></tr> <tr><td>Gratuity</td><td>171.00</td></tr> <tr><td>STC</td><td>171.00</td></tr> <tr><td>Fuel Surchage</td><td>42.75</td></tr> <tr><td>Tolls</td><td>1.40</td></tr> <tr><td>Total</td><td>\$1,241.15</td></tr> </table>	9.50 hours @ \$90.00/hour	\$855.00	Base Rate	\$855.00	Gratuity	171.00	STC	171.00	Fuel Surchage	42.75	Tolls	1.40	Total	\$1,241.15		
9.50 hours @ \$90.00/hour	\$855.00															
Base Rate	\$855.00															
Gratuity	171.00															
STC	171.00															
Fuel Surchage	42.75															
Tolls	1.40															
Total	\$1,241.15															
	TOTAL PAID	\$1,241.15														

Gwendolyn Smothers
Carey International Inc
Account Resolution Analyst
7445 New Technology Way
Frederick, MD 21703
Office: 301-698-3867
gwendolyn_smothers@carey.com

THANK YOU FOR YOUR BUSINESS



Hyatt Place Boston Seaport
 295 Northern Ave.
 Boston, MA 02210
 Tel: 857-328-1234
 www.hyatt.com

INFORMATION INVOICE

Michele Bauer
 United States

Room No. 0310
 Arrival 06-02-23
 Departure 06-08-23
 Folio Window 1
 Folio No. 107686

Confirmation No. 4386338301
 Group Name

Date	Description	Charges	Credits
06-02-23	Deposit Transferred at C/I		1,006.13
06-02-23	Accommodation	864.00	
06-02-23	City Tax	56.16	
06-02-23	Convention Tax	23.76	
06-02-23	Lodging Tax	49.25	
06-02-23	Tourism Assessment	12.96	
06-03-23	Accommodation	864.00	
06-03-23	City Tax	56.16	
06-03-23	Convention Tax	23.76	
06-03-23	Lodging Tax	49.25	
06-03-23	Tourism Assessment	12.96	
06-04-23	Accommodation	864.00	
06-04-23	City Tax	56.16	
06-04-23	Convention Tax	23.76	
06-04-23	Lodging Tax	49.25	
06-04-23	Tourism Assessment	12.96	
06-05-23	Accommodation	864.00	
06-05-23	City Tax	56.16	
06-05-23	Convention Tax	23.76	
06-05-23	Lodging Tax	49.25	
06-05-23	Tourism Assessment	12.96	
06-06-23	Accommodation	864.00	
06-06-23	City Tax	56.16	
06-06-23	Convention Tax	23.76	
06-06-23	Lodging Tax	49.25	
06-06-23	Tourism Assessment	12.96	
06-07-23	Accommodation	864.00	
06-07-23	City Tax	56.16	
06-07-23	Convention Tax	23.76	
06-07-23	Lodging Tax	49.25	
06-07-23	Tourism Assessment	12.96	
06-08-23	Master Card	XXXXXXXXXXXX8244 XX/XX	5,030.65
Total		6,036.78	6,036.78
Guest Signature		Balance	0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!



Hyatt Place Boston Seaport
295 Northern Ave.
Boston, MA 02210
Tel: 857-328-1234
www.hyatt.com

INFORMATION INVOICE

Michele Bauer
United States

Confirmation No. 4386338301
Group Name

Room No. 0310
Arrival 06-02-23
Departure 06-08-23
Folio Window 1
Folio No. 107686

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more. Visit www.worldofhyatt.com

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Please remit payment to:
Hyatt Place Boston Seaport
295 Northern Ave.
Boston, MA 02210
United States

RTI RELEASE

s. 73(2) - Not relevant/
Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Saturday, 17 June 2023 4:29 AM
To: s. 73(2) - Not relevant/ Out of scope; Denise Johnston; s. 73(2) - Not relevant/
Out of scope
Subject: RE: On ground vehicle LA/Boston
Attachments: EM_80998275_RCTSY_76417601_05JUN2023203535450.PDF; EM_80998280
_RCTSY_76417601_05JUN2023203545462.PDF; EM_81001467_RCTSY_76418506_
08JUN2023203349382.PDF
Categories: Waiting Response/Advice

Hi

Please see attached the invoices I have received to date. Please note, I have yet to receive two invoices in the amount of \$1370.25 USD and \$1241.15 . I called today and they should be received next week. I will forward when received

Please let me know if you have any questions.

s. 73(2) -
Not
relevant/
Out of
scope

s. 73(2) - Not relevant/
Out of scope

Operations Manager
North America
Trade and Investment Queensland

s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, June 15, 2023 6:52 PM
To: s. 73(2) - Not relevant/ Out of scope; Denise Johnston
<Denise.Johnston@dsgilp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope
s. 73(2) - Not relevant/ Out of scope
Subject: Re: On ground vehicle LA/Boston

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Hi s. 73(2) -
Not
relevant/
Out of
scope

We have not been provided these costs - s. 73(2) - Not relevant/ Out of scope can you please assist?

Kind regards

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, June 16, 2023 11:47:53 am

To: [Redacted] Denise Johnston <Denise.Johnston@dasilgp.qld.gov.au>
Subject: On ground vehicle LA/Boston

Hi ladies

I am in the middle of the costing for the DG overseas travel report and hoping one of you might be able to assist.

Can I please have the total costs for the on ground vehicle services for LA and Boston?

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



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7445 New Technology Way
Frederick, MD 21703

Carey International, Inc.

Page 1 of 1

Credit Card Receipt

Receipt Number 80998275
Credit Card Provider Mastercard

Total \$836.25
Date Charged Jun 05,2023

This amount was charged to your credit card ending in 6536. No additional payment is due.

If you have a question about your invoice, call (800)336-4646.

<i>Service Date</i>	Jun 05,2023	<i>Passenger</i>	Wright, Katharine	6.25 hours @90.00 /hour	\$562.50
<i>Service Type</i>	Premium	<i>Arranger</i>	s. 73(2) - Not relevant Out of scope	Base Rate	\$562.50
<i>Service Area</i>	Los Angeles	<i>Pick Up Time</i>	07:15	Airport Fee	15.00
<i>Vehicle</i>	Sport Utility Vehicl	<i>Pick Up Location</i>	9876 Wilshire Blvd Beverly Hills CA	Fuel Surcharge	33.75
<i>Reservation Segment</i>	WA15719006-1	<i>Drop Off Time</i>	12:45	Gratuity	112.50
		<i>Drop Off Location</i>	Los Angeles Intl A/P	STC	112.50
				Total	\$836.25

WA_SE_23386890

RTI RELEASED

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.



Carey International, Inc.

Credit Card Receipt

Receipt Number 80998280
 Credit Card Provider Mastercard

Total \$277.80
Date Charged Jun 05, 2023

This amount was charged to your credit card ending in 6536. No additional payment is due.

If you have a question about your invoice, call (800)336-4646.

<i>Service Date</i>	Jun 04, 2023	<i>Passenger</i>	Wright, Katharine	<i>Transfer Fee</i>	\$155.00
<i>Service Type</i>	Premium	<i>Arranger</i>	§ 87(2)(b) - Not relevant/ Out of scope	<i>Intl Arrivals Fee</i>	25.00
<i>Service Area</i>	Los Angeles	<i>Pick Up Time</i>	18:05	<i>Base Rate</i>	\$180.00
<i>Vehicle</i>	Sport Utility Vehicl	<i>Pick Up Location</i>	Los Angeles Intl A/P	<i>Airport Fee</i>	15.00
<i>Reservation Segment</i>	WA15718994-1	<i>Drop Off Time</i>	18:34	<i>Fuel Surcharge</i>	10.80
		<i>Drop Off Location</i>	9876 Wilshire Blvd Beverly Hills CA	<i>Gratuity</i>	36.00
				<i>STC</i>	36.00
				Total	\$277.80

WA_SE_23386865

RTI RELEASED

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.



7445 New Technology Way
Frederick, MD 21703

Carey International, Inc.

Page 1 of 1

Credit Card Receipt

Receipt Number 81001467
Credit Card Provider Mastercard

Total \$290.55
Date Charged Jun 08, 2023

This amount was charged to your credit card ending in 6536. No additional payment is due.

If you have a question about your invoice, call (800)336-4646.

<i>Service Date</i>	Jun 08, 2023	<i>Passenger</i>	Wright, Katharine	<i>Transfer Fee</i>	\$189.00
<i>Service Type</i>	Premium	<i>Arranger</i>	s. 73(2) - Not relevant Out of scope	<i>Base Rate</i>	\$189.00
<i>Service Area</i>	Boston	<i>Pick Up Time</i>	16:00	<i>Airport Fee</i>	16.50
<i>Vehicle</i>	Sport Utility Vehicl	<i>Pick Up Location</i>	250 Franklin St Boston MA	<i>Fuel Surcharge</i>	9.45
<i>Reservation Segment</i>	WA15719197-1	<i>Drop Off Time</i>	16:54	<i>Gratuity</i>	37.80
		<i>Drop Off Location</i>	Logan International Airport	<i>STC</i>	37.80
				Total	\$290.55

WA_SE_23397118

RTI RELEASED

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 9 June 2023 6:29 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc:
Subject: Fwd: Kaiser Guest Folio Requested
Attachments: lhb_folio_091525716737.pdf

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

s. 73(2) - Not relevant/ Out of scope

Suite 2135, 575 Market Street
San Francisco CA 94105 United States

TIQ.QLD.GOV.AU



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Apply now

From: tlbos.guestrelations@langhamhotels.com <tlbos.guestrelations@langhamhotels.com>

Sent: Thursday, June 8, 2023 1:28:00 PM

To: s. 73(2) - Not relevant/ Out of scope

Subject: Kaiser Guest Folio Requested

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Dear Mr Kaiser,

Thank you for your stay at The Langham, Boston. Please see the file attached for a copy of your hotel folio. We look forward to welcoming you back in the near future.

Best Regards,

The Langham, Boston Guest Services Department

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THE LANGHAM
BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	1 of 2

Date	Description	Reference	Debit	Credits
06.05.23	Room Charge		1,245.00	
06.05.23	State Tax		70.97	
06.05.23	City Tax		80.93	
06.05.23	CCF Tax		34.24	
06.05.23	Tourism Assessment 1.5%		18.68	
06.06.23	Grana - Breakfast Food		31.00	
06.06.23	Grana Breakfast Gratuity		7.00	
06.06.23	GranaTax		2.17	
06.06.23	Room Charge		1,245.00	
06.06.23	State Tax		70.97	
06.06.23	City Tax		80.93	
06.06.23	CCF Tax		34.24	
06.06.23	Tourism Assessment 1.5%		18.68	
06.07.23	Room Charge		1,085.00	
06.07.23	State Tax		61.85	
06.07.23	City Tax		70.53	
Total Amount			4,243.55	4,243.55
Balance Due			0.00	

Guest Signature _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

THE LANGHAM

BOSTON

GUEST FOLIO

Mr Mike Kaiser
575 Market Street, Suite 2135
San Francisco CA 94105
US

Arrival Date	06.05.23	Cashier	103
Departure Date	06.08.23	Invoice No.	838281
Room No.	501	Page No.	2 of 2

Date	Description	Reference	Debit	Credits
06.07.23	CCF Tax		29.84	
06.07.23	Tourism Assessment 1.5%		16.28	
06.08.23	Grana - Breakfast Food		32.00	
06.08.23	Grana Breakfast Gratuity		6.00	
06.08.23	GranaTax		2.24	
06.08.23	Mastercard			4,243.55

Total Amount 4,243.55 4,243.55

Balance Due 0.00

Guest Signature

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay the full amount or any part of these charges within a reasonable period.

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Tuesday, 6 June 2023 9:53 AM
To: ODG Director; s. 73(2) - Not relevant/ Out of scope
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: Receipts for LA accommodation
Attachments: FW: We hope you enjoyed your stay at the The Beverly Hilton - come again soon!; FW: We hope you enjoyed your stay at the The Beverly Hilton - come again soon!

Follow Up Flag: Follow up
Flag Status: Completed

Hi Laura, s. 73(2) - Not relevant/ Out of scope and Mary

s. 73(2) - Not relevant/ Out of scope from TIQ has sent me the attached receipts for the DG and CoS. She did not receive one for the DP. If one is required, please let me know and I'll ask her to follow up.

Kind regards

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Project Manager
Biomedical Sector Team
Strategic Industry Development
 Department of State Development, Infrastructure,
 Local Government and Planning

Microsoft teams – meet now

s. 73(2) - Not relevant/ Out of scope

Level 18, 1 William Street, Brisbane, QLD 4000
 PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and recycled Australia.



s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Monday, 5 June 2023 11:24 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: FW: We hope you enjoyed your stay at the The Beverly Hilton - come again soon!
Attachments: FOLIODETE_20230605040658.pdf

I did not receive a receipt for the DP. Please let me know if you need me to reach out

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Operations Manager
North America
Trade and Investment Queensland
Telephone: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope
tiq.qld.gov.au

s. 73(2) - Not relevant/ Out of scope

Operations Manager
North America
Trade and Investment Queensland

Telephone: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

575 Market Street, Suite 2135
SAN FRANCISCO CA 94105 United States

TIQ.QLD.GOV.AU



-----Original Message-----

From: receipt@hilton.com <receipt@hilton.com>
Sent: Monday, June 5, 2023 4:07 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: We hope you enjoyed your stay at the The Beverly Hilton - come again soon!

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good morning,

Thank you for choosing to stay with us here at the The Beverly Hilton. We hope you enjoyed your visit!

We see you're checking out today. For your convenience, we've enclosed a copy of your final receipt including all charges as of this morning. Any additional charges incurred will be added to the final statement.

If you require any further assistance, rather than replying to this email, we'd love to speak with you directly. Stop by the front desk any time or call us directly at 310-274-7777 .

It was a pleasure having you and we look forward to seeing you again soon!

Happy travels,
The The Beverly Hilton

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Not a Hilton Honors member? Join at HiltonHonors.com and get instant benefits on your next stay - it's fast, easy & free to sign up.

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RTI RELEASE UNDER DSDI



The Beverly Hilton
 9876 Wilshire Boulevard
 Beverly Hills, CA 90210
 United States of America
 TELEPHONE 310-274-7777 • FAX 310-285-1313
 Reservations
 www.hilton.com or 1 800 HILTONS

Kaiser, Mike

 575 MARKET STREET
 SUITE 2135
 SAN FRANCISCO CA 94105
 UNITED STATES OF AMERICA

Room No: 411/K1FO
 Arrival Date: 6/4/2023 6:39:00 PM
 Departure Date: 6/5/2023
 Adult/Child: 1/0
 Cashier ID: JUHE
 Room Rate: 480.00
 AL:
 HH #
 VAT #
 Folio No/Che 1736511 A

Confirmation Number: 3377513656

The Beverly Hilton 6/5/2023 4:06:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/4/2023	GUEST ROOM	JUHE	13002666	\$480.00		
6/4/2023	ROOM TAX	JUHE	13002666	\$68.21		
6/4/2023	OCC. SURCHARGE	JUHE	13002666	\$7.20		
6/4/2023	CALIFORNIA TOURISM ASSESSMENT	JUHE	13002666	\$0.80		
WILL BE SETTLED TO MC*7299						\$556.21
EFFECTIVE BALANCE OF						\$0.00

RTI RELEASES DSDI

From: receipt@hilton.com
Sent: Tuesday, 6 June 2023 12:14 AM
To: § 73(2) - Not relevant/ Out of scope
Subject: We hope you enjoyed your stay at the The Beverly Hilton - come again soon!
Attachments: FOLIODETE_20230605071405.pdf

Thank you for choosing to stay with us here at the The Beverly Hilton. We hope you enjoyed your visit!

For your convenience, we've enclosed a copy of your final receipt. If you have any questions regarding your receipt, rather than replying to this email, we'd love to speak with you directly. Give us a call any time at 310-274-7777 . All other questions can be directed to our Customer Care Line at 1-800-HILTONS (1-800-445-8667). For guests outside of U.S., dial (00-1-800-445-8667).

It was a pleasure having you and we look forward to seeing you again soon!

Happy travels,
The The Beverly Hilton

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Not a Hilton Honors member? Join at HiltonHonors.com and get instant benefits on your next stay - it's fast, easy & free to sign up.

RTI RELEASE DSDI



The Beverly Hilton
 9876 Wilshire Boulevard
 Beverly Hills, CA 90210
 United States of America
 TELEPHONE 310-274-7777 • FAX 310-285-1313
 Reservations
 www.hilton.com or 1 800 HILTONS

KAISER, MIKE
 575 MARKET STREET
 SUITE 2135
 SAN FRANCISCO CA 94105
 UNITED STATES OF AMERICA

Room No: 411/K1FO
 Arrival Date: 6/4/2023 6:39:00 PM
 Departure Date: 6/5/2023 7:14:00 AM
 Adult/Child: 1/0
 Cashier ID: ALONNAJ
 Room Rate: 480.00
 AL:
 HH #
 VAT #
 Folio No/Che 1736511 A

Confirmation Number: 3377513656

The Beverly Hilton 6/5/2023 7:13:00 AM

6/4/2023	GUEST ROOM	JUHE	13002666	\$480.00	
6/4/2023	ROOM TAX	JUHE	13002666	\$68.21	
6/4/2023	OCC. SURCHARGE	JUHE	13002666	\$7.20	
6/4/2023	CALIFORNIA TOURISM ASSESSMENT	JUHE	13002666	\$0.80	
6/5/2023	MC *7299	ALONNAJ	13002984		(\$556.21)
	REF=0001736511-03700283 CHIP 05 Application Label: CBA Credit TC: 46AC15BF216614EA TVR: 0080048000 AID: A0000000041010				
				BALANCE	\$0.00

Exchange Rate: 1 USD = 1.56834 AUD
 Source of the exchange rate: Reuters
 Markup: 3.25%
 Transaction Amount (in shoppers currency): AUD 872.33
 Amount in local currency: USD 556.21

I have been offered a choice of currencies and have chosen to accept DCC and pay in AUD at the exchange rate provide by ELAVON.

CREDIT CARD DETAIL

APPR CODE	071885	MERCHANT ID	500356170 BANK# 2454
CARD NUMBER	MC *7299	EXP DATE	10/25
TRANSACTION ID	13002984	TRANS TYPE	Sale

s. 73(2) - Not relevant/
Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 25 May 2023 12:59 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Denise Johnston; s. 73(2) - Not relevant/ Out of scope ODG
Director
Subject: FW: Transportation
Attachments: Bio Events Venue and Suggested Hotels.docx

Hi s. 73(2) - Not relevant/ Out of scope

Please find a marked up version with comments. Any additional detail you can provide on length of trip (e.g. if driving or walking) would be extremely handy.

ODG have specifically asked if the DP's party is able to call for a driver in Boston if they want to go to something off-itinerary. e.g. if they decide they want to go to the BIO Closing Reception on Wed night.

On the last page, I've noted Michele's additional transportation requirements – e.g. taxis, walking, travelling with TIQ etc. Any advice on this would also be appreciated.

Please let me know if you have any queries.

Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Biomedical Sector Team

P s. 73(2) - Not relevant/ Out of scope
E s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 24 May 2023 10:25 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: s. 73(2) - Not relevant/ Out of scope
Denise Johnston <Denise.Johnston@dsdilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope
s. 73(2) - Not relevant/ Out of scope
Subject: RE: Transportation

Thanks, s. 73(2) - Not relevant/ Out of scope here is the updated transportation doc. I note I haven't reflected as of program from yesterday though as last draft was done prior. I can look to do this today but have meetings up until the pre-BIO event.

s. 73(2) - Not relevant/ Out of scope

Acting Manager, Global Relations
Study Queensland, Trade and Investment Queensland

E: s. 73(2) - Not relevant/ Out of scope

M s. 73(2) - Not relevant/ Out of scope
W: studyqueensland.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, May 24, 2023 10:22 AM
To: s. 73(2) - Not relevant/ Out of scope

Cc: [Redacted] s. 73(2) - Not relevant/ Out of scope
[Redacted] s. 73(2) - Not relevant/ Out of scope Denise Johnston <Denise.Johnston@dasilgp.qld.gov.au> [Redacted] s. 73(2) - Not relevant/ Out of scope

Subject: RE: Transportation

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted] s. 73(2) - Not relevant/ Out of scope

Attached is the draft itinerary from yesterday. I am already working on today's version, but haven't touched any of the LA components.

I would like to look at the transportation document today – thanks for sending through an updated version.

Thanks

[Redacted] s. 73(2) - Not relevant/ Out of scope

Biomedical Sector Team

P [Redacted] s. 73(2) - Not relevant/ Out of scope
E [Redacted]

From: [Redacted] s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 24 May 2023 10:16 AM
To: [Redacted] s. 73(2) - Not relevant/ Out of scope
Cc: [Redacted] s. 73(2) - Not relevant/ Out of scope
[Redacted] s. 73(2) - Not relevant/ Out of scope Denise Johnston <Denise.Johnston@dasilgp.qld.gov.au> [Redacted] s. 73(2) - Not relevant/ Out of scope

Subject: RE: Transportation

Thanks [Redacted] s. 73(2) - Not relevant/ Out of scope I will flag transport in LA with TIQ NA however we are unable to investigate until details of meetings have been provided. I will also ask them to look into another option for the hotel, noting the most recent program we have as @ 12.05, the Hyatt Regency Los Angeles International Airport is listed.

[Redacted] s. 73(2) - Not relevant/ Out of scope are you able to advise when we can expect to have details to start looking into transportation? I have attached the updated version of our doc FYI. Please advise if details and “legs” are correct, and provide further information where necessary.

[Redacted] s. 73(2) - Not relevant/ Out of scope

Acting Manager, Global Relations
Study Queensland, Trade and Investment Queensland

E: [Redacted] s. 73(2) - Not relevant/ Out of scope
M: [Redacted]
W: studyqueensland.qld.gov.au

From: [Redacted] s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, May 24, 2023 9:43 AM
To: [Redacted] s. 73(2) - Not relevant/ Out of scope
Cc: [Redacted] Nicola Piljic

<Nicola.Piljic@tiq.qld.gov.au>; Denise Johnston <Denise.Johnston@dsdilgp.qld.gov.au>

Subject: RE: Transportation

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Hi [Redacted]
s. 73(2) - Not relevant/ Out of scope

The DG's office has advised it would be great if TIQ can assist with on ground transportation in LA.

They have also advised that they have not confirmed accommodation, so if options can be provided, they will liaise with the DP's office as to their preference.

Kind regards

[Redacted]
s. 73(2) - Not relevant/ Out of scope

Biomedical Sector Team

P [Redacted]
E [Redacted]
s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
s. 73(2) - Not relevant/ Out of scope

Sent: Tuesday, 23 May 2023 11:43 AM

To: [Redacted]
s. 73(2) - Not relevant/ Out of scope

Cc: [Redacted] Nicky.piljic

<Nicky.piljic@tiq.qld.gov.au>

Subject: Transportation

Hi [Redacted]
s. 73(2) - Not relevant/ Out of scope

Please find attached information on the car and transportation legs that TIQ recommend for the DP (etc) in Boston. Taxi is not recommended as unreliable and not enough availability in Boston, particularly when bug events such as BIO are on.

Appreciate if you could please advise as soon as possible if the DPO would like us to arrange and book a car and confirm the itinerary drafted in the attached. Please advise on "TBC" components as soon as known.

We have only worked off the DP itinerary and assume DDG will taxi and/or walk to events and meetings as separate to the DP program.

[Redacted]
s. 73(2) - Not relevant/ Out of scope

Acting Manager, Global Relations
Study Queensland, Trade and Investment Queensland

E: [Redacted]
s. 73(2) - Not relevant/ Out of scope

M: [Redacted]
W: studyqueensland.qld.gov.au



STUDY QUEENSLAND
START HERE. GO ANYWHERE.



TRADE + INVESTMENT QUEENSLAND

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BIO International Convention

Convention & Exhibition Center - Boston, MA
June 5-8, 2023

TIQ Hotel

Hyatt Place Boston / Seaport District
295 Northern Avenue, Boston, Massachusetts, United States, 02210
(857) 328-1234
[Seaport District Boston Hotel | Hyatt Place Boston Seaport](#)

TIQ Networking Venue June 3, 2023, 4pm – 6pm (confirmed)

Sweet Cheeks Q
1381 Boylston St, Boston, MA 02215

TIQ Investor Breakfast Venue Wednesday June 7th, 2023, 8:00am-10am (confirmed)

Hyatt Place Boston / Seaport District
5 Northern Avenue, Boston, Massachusetts, United States, 02210
(857) 328-1234
[Seaport District Boston Hotel | Hyatt Place Boston Seaport](#)

Meeting Room Wednesday June 7th (confirmed)

Hyatt Place Boston/Seaport District
5 Northern Avenue Boston,
10:00am-5:00pm
Meeting room for 4-6 people
No food or drink will be supplied.

Hotels:

Name	Hotel	Location		Arrival Date	Departure Date	# nights	Cost USD	Cancellation
DP	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite	Mon Jun-5	Thu Jun-8	3	4,863.24	72 hours prior to 11:50P M-local time the day of arrival

Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50P M local time the day of arrival
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50P M local time the day of arrival
Michele Bauer	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King	Fri Jun 2	Thu Jun 8	6	\$6,036.77	42 hours prior to 11:50P M local time the day of arrival
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50P M local time the day of arrival

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50P M local time the day of arrival
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50P M local time the day of arrival

Transportation

Los Angeles

[Patti to advise the car options and photo]

Suggested itinerary:

Sunday 4 June 2023:

Pick Up: Los Angeles Airport Arrival 6:05pm (confirm terminal)
 Drop Off: Hyatt Regency Los Angeles International Airport
 Passengers: DP, Cos, DG
 Details: TBC
 Car Details: TBC

NB: Taxi would be best option here given proximity to hotel (Patti – can you please advise if in walking distance or if they have a shuttle)

Monday 5 June 2023:

Pick Up: Hyatt Regency Los Angeles International Airport, 6225 W Century Blvd, Los Angeles
 Drop Off: TBC
 Passengers: DP, Cos, DG, Viki
 Driver Details: TBC

Commented [SB1]: Need confirmation of hotel from ODG and TIQ
 The Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills

Commented [SB2]: Need confirmation of hotel from ODG and TIQ
 The Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills

Commented [SB3]: 3 meetings scheduled in LA:
 8:30am-9:15am – Meeting with Kathy Carter – LA28 Chief Executive Officer
 9:30am-10:00am – travel
 10:00am-11:00am – Tour of SoFI Stadium, followed by lunch
 Venue: 1001 S Stadium Drive, Inglewood
 12:00pm-1:00pm – travel
 1:00pm-1:45pm – Meeting with Erin Bromaghim, LA Deputy Mayor of International Affairs
 Venue – 200 N. Main Street, Los Angeles

Car Details: TBC

Pick Up: TBC – 1:30pm
Drop Off: Los Angeles Airport (confirm terminal) – QF3264 Departs 2:45pm
Passengers: DP, Cos, DG, Viki
Driver Details: TBC
Car Details: TBC

Commented [SB4]: Need confirmation of flight from ODG – looking at possibility of flying out at 3:25pm

Boston

Black SUV – indicative photo only – exact make/model of car will not be confirmed until closer to dates

Price per day is approx. US\$1500-2000, depending on hours required

Passenger capacity: 6



Suggested itinerary:

Monday 5 June 2023:

Pick Up: Boston Airport, QF3264, 11:20pm arrival
Drop Off: [The Langham Boston, 250 Franklin Street, Boston](#) Hyatt Regency, One Avenue de Lafayette, Boston
Passengers: DP, Cos, DG (Viki to make own way to hotel in taxi due to potential luggage capacity issues and different hotel)
Driver Details: TBC
Car Details: TBC

Commented [SB5]: Need confirmation of flight from ODG – possibly arriving in Boston closer to midnight – car please

NB: Taxi would also be an OK option for DG, CoS and DG this leg – two taxis may be needed due to luggage however

Tuesday 6 June 2023:

Pick Up: [The Langham Boston, 250 Franklin Street, Boston](#) Hyatt Regency, One Avenue de Lafayette, Boston – 8:15am

Drop Off: Boston Convention Center, 415 Summer St, Boston
Passengers: DP, CoS, DG

Pick Up: Boston Convention Center, 415 Summer St, Boston – 10:30am
Drop Off: Kendall Square Innovation Precinct, Building E62, 100 Main St, Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: Kendall Square Innovation Precinct, Building E62, 100 Main St, Cambridge – 12pm
Drop Off: MIT Nano, 60 Vassar St (Rear), Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: MIT Nano, 60 Vassar St (Rear), Cambridge – 1:05pm
Drop Off: MIT Site Visit @ LabCentral 238, 238 Main St, Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: MIT Site Visit @ LabCentral 238, 238 Main St, Cambridge – 1:50pm
Drop Off: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston (DPG/CoS/DG)/Hyatt Place Boston (Seaport), 295 Northern Ave, Boston (DDG/Viki)
Passengers: DP, CoS, DG, DDG, Viki

Commented [SB6]: These two legs are not required – we have been advised that the distance between locations is less than 1km and the intention from MIT is to walk. ODG are comfortable with this.

Pick Up: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston – 2:30pm
Drop Off: Boston Convention Center, 415 Summer St, Boston
Passengers: DP, CoS, DG

Commented [SB7]: DG and DDG will need to return from The Engine (750 Main Street Cambridge) at 3pm, to be at the Boston Convention Centre by 3:30pm. What are the travel options?

Pick Up: Boston Convention Center, 415 Summer St, Boston - TBC
Drop Off: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston
Passengers: DP, CoS, DG

Pick Up: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston – 7pm
Drop Off: Meritage Room, Boston Harbor Hotel, 70 Rowes Wharf, Boston
Passengers: DP, CoS, DG

Pick Up: Meritage Room, Boston Harbor Hotel, 70 Rowes Wharf, Boston – 9:30pm
Drop Off: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston (noting DDG will be at SABRE Dinner)
Passengers: DP, CoS, DG

Commented [SB8]: Whilst the DG has RSVPed for the UQ dinner and Michele has RSVPed for the SABRE dinner, they may potentially swap. This would mean that Michele would either need to get to the Langham by 7pm or be picked up if on the way to Boston Harbor Hotel.

Driver Details: TBC
Car Details: TBC

Wednesday 7 June 2023:

Pick Up: The Langham Boston, 250 Franklin Street, Boston Hyatt Regency, One Avenue de Lafayette, Boston – 7:30am
Drop Off: Hyatt Place Boston (Seaport), 295 Northern Ave, Boston
Passengers: DP, CoS, DG

What are the travel options for the SABRE dinner?
Venue for SABRE dinner:
6:00pm-8:00pm
Boston College Club, Triple Eagle Room, 100 Federal Street, Boston

Pick Up: Hyatt Place Boston (Seaport), 295 Northern Ave, Boston – 10am

Drop Off: City Hall, 795 Massachusetts Avenue, Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: City Hall, 795 Massachusetts Avenue, Cambridge – 12:30pm
Drop Off: Harvard Joint Center of Housing Studies, Suite 400, 1 Bow Street, Cambridge (corner of Bow Street and Massachusetts Avenue)
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: Harvard Joint Center of Housing Studies, Suite 400, 1 Bow Street, Cambridge (corner of Bow Street and Massachusetts Avenue) – TBC 2:00pm
Drop Off: TBC – possible tour of affordable housing site, and afternoon meeting, and drop back to [The Langham Boston, 250 Franklin Street, Boston](#) hotel
Passengers: DP, CoS, DG, DDG, Viki

Does DP wish to attend the BIO Wednesday Night Reception – MGM Music Hall, Fenway Park?

Commented [SB9]: ODG advice is that for something flexible like this, or for other off-itinerary activities that may arise, can the DP group call for a driver?

Driver Details: TBC
Car Details: TBC

Thursday 8 June 2023:

Sanofi Visit – Sanofi (Sarah Lindeman is arranging separately)

Pick Up: [The Langham Boston, 250 Franklin Street, Boston](#) [Hyatt Regency, One Avenue de Lafayette, Boston](#) – 4:30pm
Drop Off: Boston Airport, QF4501 Dep 6:17pm
Passengers: DP, CoS, DG

Commented [SB10]: Need confirmation of flight from ODG. ODG is investigating an earlier flight (1:35pm departure) so may need to go direct to airport from Sanofi

NB : Taxi would be OK to airport if preferred

Driver Details: TBC
Car Details: TBC

Additional transportation advice required for Michele in Boston

Fri 2 June – taxi from airport to Hyatt Place Boston/Seaport District

Sat 3 June – taxi to Sweet Cheeks (or go with TIQ); taxi to hotel (or go with TIQ)

Sun 4 June – taxi to 60 State Street; taxi to hotel

Mon 5 June – taxi with TIQ for Charles River Labs meeting (venue TBC); taxi to WILS event (venue TBC); taxi to Boston Convention Centre; walk back to hotel; taxi to Brandon dinner (Museum of Fine Arts); taxi to hotel

Tues 6 June – walk to Boston Convention Centre; taxi from The Engine (750 Main St Cambridge) to Boston Convention Centre (with DG); walk to hotel; taxi to SABRE dinner (Boston College Club); taxi to hotel

Wed 7 June – taxi to MGM Music Hall @Fenway; taxi to hotel

Thu 8 June – taxi to airport

s. 73(2) - Not relevant/
Out of scope

From: [Redacted]
Sent: Thursday, 25 May 2023 5:39 AM
To: [Redacted]
Cc: ODG Director; Nicky.piljic; [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel
Attachments: Reservation at The Langham, Boston; Reservation at The Langham, Boston;
Reservation at The Langham, Boston

Hi again,

Attached are the reservation emails for your reference.

[Redacted]

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobil: [Redacted]
Email: [Redacted]

tiq.qld.gov.au

From: [Redacted]
Sent: Wednesday, May 24, 2023 12:27 PM
To: [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>; [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Thank you for your email and great that the confirmation on the DP's hotel has been made.

See below for reserved hotel rooms. I have cancelled the Hyatt Regency reservations.

Regarding the Executive Club suggestion, I have upgraded the DP to an Executive Room for an additional \$300 per night. This room provides a bit more space to hold meetings with his team but also provides access to the [Langham Club](#) for him and a guest. The Langham Club includes breakfast, additional meeting space and refreshments throughout the day. As is quite standard here, the room rate does not include breakfast.

For a third guest who is in a Deluxe Room to also get access to the Langham Club, it's an additional \$150 per day. When checking-in, the third guest can request the Langham Club access.

No room charge will be made until at the end of the stay unless there is a no show when 1-day's room charge will be made to the credit card on record. Will each guest use their own credit card to charge the room?

Confirmed:

Name	Hotel	Location	Room Type	Arrival Date	Departure Date	# nights	Cost tax
------	-------	----------	-----------	--------------	----------------	----------	----------

Mr Steven Miles	The Langham Boston	250 Franklin St, Boston, MA 02210	Executive King	Mon Jun 5	Thu Jun 8	3
Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3

Michele Bauer's reservation is still held at the Hyatt Place Seaport and needs to be cancelled by **48 hours prior to check-in on Fri June 2nd so by Wed May 31st.**

Please let me know if you need anything else,

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope

Sent: Tuesday, May 23, 2023 6:30 PM

To: s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good morning,

s. 73(2) - Not relevant/ Out of scope

We have now received confirmation on the accommodation in Boston (Yay!!)

Can you please confirm the rooms held at the Langham with the DP's room having the access to the Executive Club this will allow him to attend to phone calls, emails and debrief with the Director-General and Chief of Staff.

Name	Name	Location	Arrival Date	Departure Date	# night
------	------	----------	--------------	----------------	---------

DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8
Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
 Department of State Development,
 Infrastructure,
 Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD 4000
 PO Box 15009, City East QLD 4002

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From s. 73(2) - Not relevant/ Out of scope

Sent: Saturday, 20 May 2023 3:30 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; Nicky.piljic <Nicky.piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Unfortunately, both Hilton Boston Back Bay and DoubleTree are sold out for those dates.

The only other Hilton hotel with availability in the downtown area is [Canopy by Hilton Boston Downtown](#)

Hyatt's only hotel available is: [Hyatt Centric Faneuil Hall Boston](#)

Hyatt Regency and The Langham continue to be on hold.

Thanks,

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope

Email:

tiq.qld.gov.au

From

s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, May 18, 2023 6:06 PM

To:

s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dSDLilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi

s. 73(2) - Not relevant/ Out of scope

Thank you for your assistance.

Is there any chance you could see if there are Executive rooms available at the following;

Hilton Boston Back Bay (*preferably*) or Double Tree Hilton – Boston Downtown?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
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Local Government and Planning

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 19 May 2023 8:14 AM

To: [Redacted]

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; [Redacted]

Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Copying in [Redacted] from our SF office who has the bookings on hold. Unfortunately the Hilton is no longer available but in addition to the below, we have three refundable deluxe rooms at [The Langham Boston](#) for the DP, Katharine Wright and the DG.

[Redacted] just some corrections below in red too.

Cheers
Nicky

Name	Name	Location		Arrival Date	Departure Date	#
DP	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite	Mon Jun 5	Thu Jun 8	
Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	
Michele Bauer	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King	Fri Jun 2	Thu Jun 8	
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8
Michele Bauer Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 73(2) - Not relevant/ Out of scope
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, May 18, 2023 4:03 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: ODG Director <odgdirector@dsgi.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicky

I have received advice that the Deputy Premier would like to stay at the Hilton Downtown while in Boston.

Are you able to source 3 Executive rooms?

Of course, don't cancel the Hyatt Regency until you have confirmation of the Hilton.

Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
 Sent: Monday, 15 May 2023 9:23 AM
 To: s. 73(2) - Not relevant/ Out of scope
 Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Got the team to redraft the hold dates and times with the bookings for peace of mind!

Guest	Hotel	Address	Room Type	Check-In	Check-Out	Cost	Cancel by
DP	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	Terrace Suite	5 June 2023	7 June 2023	US\$4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katherine Wright	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mark Kaiser	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michelle Bauer	Hyatt Place Seaport	295 Northern Ave, Boston	Standard King	2 June 2023	8 June 2023	US\$6,036.77	42 hours prior to 11:50PM local time the day of arrival

Cheers
 Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: [Redacted]
Sent: Friday, 12 May 2023 1:32 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks so much Nicky.

We still have Hyatt Regency don't we?

Many thanks

[Redacted]



Queensland
Government

[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
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[Redacted]

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 12 May 2023 1:08 PM
To: [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Sounds like there was some miscommunication – I suspect on Michele's hotel versus some the others.

I've asked the team to complete a table on what is available noting the Hilton was cancelled and is now not available. The alternative the team is looking at is the [The Langham](#).

Apologies for this, as soon as they told me this I said I'm going to check with the source of truth as we had it locked down!

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 12 May 2023 10:54 AM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicky

I still haven't received confirmation from the Deputy Premier as to his preference.

The Regency and Hilton still should be on hold?



s. 73(2) - Not relevant/ Out of scope

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Office of the Director-General
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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Thursday, 11 May 2023 10:52 PM
To: [Redacted]
Subject: Re: Accommodation - Boston - BIO June travel

H: [Redacted]

Just checking prior to a meeting tomorrow - is accommodation all finalised from your perspective?

Someone in my team told me it is but just wanted to double check.

Cheers
Nicky

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Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]
Sent: Friday, May 5, 2023 10:18:28 AM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [Redacted] ODG Director
<odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks Nicola.

Will try to get confirmation to you sooner rather than later.

Many thanks

[Redacted]



**Queensland
Government**

[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

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PO Box 15009, City East QLD 4002

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 5 May 2023 8:41 AM

To: [Redacted]

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The [4 Hilton hotel](#) rooms can be cancelled for free before **Sun 4 June 2023, 11:59PM local time**
2. The [3 Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by **Thu 1 June, 11:59PM local time.**

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 4 May 2023 7:15 PM

To: [Redacted]

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: Re: Accommodation - Boston - BIO June travel

Hi [Redacted]

Advice from the US team (holds are in [Redacted] name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers
Nicky

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Nicola Piljic

Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope ODG Director
<odgdirector@dasilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicola

How long do we have before we need to confirm the accommodation/room bookings?

I am still waiting on response from the DPO as to the DP's preference.

Many thanks

s. 73(2) - Not relevant/ Out of scope



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

**Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning**

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Tuesday, 25 April 2023 11:54 AM
To: Mary Weaver <Mary.Weaver@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope
Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn't catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under
DP	By Hanna	Hyatt Regency Boston
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston
Mike Kaiser	By Hanna	Hyatt Regency Boston
Michele Bauer	By Hanna	Hyatt Place Boston/Se

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th: 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing personal information

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RTI RELEASE - DSDI

From: tlbos.resv@langhamhotels.com
Sent: Thursday, 25 May 2023 5:34 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Reservation at The Langham, Boston

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

THE LANGHAM
BOSTON



Dear Mike Kaiser,

Confirmation Number: 10006354

Greetings from The Langham, Boston!

Thank you for making a reservation at The Langham, Boston. We are delighted to confirm the details for your upcoming stay.

The Langham, Boston Reservations Team

GUEST INFO

Name Mr Mike Kaiser
 Email s. 73(2) - Not relevant/ Out of scope
 Phone Sch. 4(4)(6) - Disclosing personal information
 Address 575 Market Street, Suite 2135, San Francisco, 94105, US

CREDIT CARD INFO

Card Type MC
 Card Number XXXXXXXXXXXX1009
 Expiration Date XX/XX
 Card Holder

RESERVATION INFO

Confirmation Number 10006354
 Book Date 05-18-23
 Number of Rooms 1
 Number of Adults 1
 Number of Children 0
 Check-In Monday, June 5, 2023
 Check-Out Thursday, June 8, 2023
 Hotel Check-in Time 03:00 PM
 Hotel Check-out Time 12:00 PM (Noon)
 Total Stay 3
 Room Type Deluxe King
 Daily Room Rate 06-05-23 - 06-06-23 1,245.00 USD
 06-07-23 - 06-07-23 1,085.00 USD
 Rate Type Flexible Rate
 Cancellation Policy Reservations must be cancelled by 6:00 PM local time, one day prior to arrival to avoid a penalty of the first night's room and tax.
 Credit Card Authorization Upon arrival, your credit card will be authorized \$150.00 per night for incidentals in addition to your room and tax.
 Non-Smoking Policy The Langham, Boston is a 100% smoke-free hotel. A fee will be assessed and added to your bill for smoking in our hotel.
 Add Ons

CHARGE

\$3,575.00

Tax	588.14
Total Charge	\$4,163.14



OUR NEIGHBORHOOD



LOCATION MAP

1865
PRIVILEGE
BY LANGHAM

JOIN NOW

OUR LOYALTY PROGRAMME

Special Requests

Please contact us at tlbos.reservations@langhamhotels.com or (617) 451-1900 if you have any special requests regarding your upcoming stay.

1865 PRIVILEGE by Langham

1865 PRIVILEGE is our recognition programme offering exclusive benefits and privileges. [Join now](#) to make your stay most memorable.

Health Club

Enjoy a luxury haven of wellness with our redesigned fitness center and charming pool pavilion featuring a heated indoor pool and whirlpool.

Weather Forecast

Be sure to check the local weather forecast before you leave.

Dining

[Click here](#) to make reservations for GRANA, an Italian family-style restaurant serving breakfast, lunch and weekend brunch, and The Fed, our British-inspired cocktail pub with a New England twist.

Cinema Suite

Experience our new Cinema Suite, a dedicated room with a 100-inch screen, eight luxurious lounge chairs and theatre-inspired treats. [Reserve now](#).

The Langham Club

Elevate your stay with The Langham Club, an exclusive haven on the 8th floor offering attentive services, modern conveniences, and a wide range of privileges including all-day refreshments.

Sign Up

[Click here](#) to sign up to receive our latest news and promotions.

We look forward to welcoming you to The Langham, Boston.

250 Franklin Street Boston, MA 02110, USA

Phone (617) 451 1900 Fax (617) 423 2844 Email tlbos.info@langhamhotels.com

Follow us



LANGHAM HOTELS & RESORTS

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 24 May 2023 8:59 AM
To: Denise Johnston; s. 73(2) - Not relevant/ Out of scope; Mary Weaver; Laura Kanaris; ODG Director
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: LA leg - transport assistance
Attachments: Transportation

Good morning

Please see attached information received yesterday from TIQ regarding transportation in Boston – I am yet to go through this but happy to discuss later today when we meet.

Alita has specifically asked if we also need TIQ to assist with LA transportation.

Kind regards

s. 73(2) - Not relevant/ Out of scope

Biomedical Sector Team

P s. 73(2) - Not relevant/ Out of scope
E

From: Denise Johnston <Denise.Johnston@dsdilgp.qld.gov.au>
Sent: Wednesday, 24 May 2023 8:14 AM
To: s. 73(2) - Not relevant/ Out of scope @dsdilgp.qld.gov.au>; Mary Weaver <Mary.Weaver@dsdilgp.qld.gov.au>; Laura Kanaris <Laura.Kanaris@dsdilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: LA leg - transport assistance

Morning

Do we need to ask TIQ for assistance with transport for the LA leg re suggestions and bookings? Not sure if you are liaising directly with TIQ?

Also, has Mike had any luck with contacting Minister Husic?

Regards
Denise



Denise Johnston
Executive Director
Strategic Industry Development
Department of State Development, Infrastructure,
Local Government and Planning

**Queensland
Government**

Microsoft teams – meet now

P 3452 7391 M s. 4(4)(b) - Disclosing personal information
Level 18, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002



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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Tuesday, 23 May 2023 11:43 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: [Redacted] Nicky.piljic
Subject: Transportation
Attachments: Bio Events Venue and Suggested Hotels.docx

Hi s. 73(2) - Not relevant/ Out of scope

Please find attached information on the car and transportation legs that TIQ recommend for the DP (etc) in Boston. Taxi is not recommended as unreliable and not enough availability in Boston, particularly when bug events such as BIO are on.

Appreciate if you could please advise as soon as possible if the DPO would like us to arrange and book a car and confirm the itinerary drafted in the attached. Please advise on "TBC" components as soon as known.

We have only worked off the DP itinerary and assume DDG will taxi and/or walk to events and meetings as separate to the DP program.

s. 73(2) - Not relevant/ Out of scope

Acting Manager, Global Relations
Study Queensland, Trade and Investment Queensland

E: s. 73(2) - Not relevant/ Out of scope
M: [Redacted]
W: studyqueensland.qld.gov.au



STUDY QUEENSLAND
START HERE. GO ANYWHERE.



TRADE + INVESTMENT QUEENSLAND

Trade and Investment Queensland acknowledges the traditional owners of this country throughout Australia and their continuing connection to land, sea and community. We pay our respects to them, their cultures and to their Elders, past, present and emerging.

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BIO International Convention

Convention & Exhibition Center - Boston, MA
June 5-8, 2023

TIQ Hotel

Hyatt Place Boston / Seaport District
295 Northern Avenue, Boston, Massachusetts, United States, 02210
(857) 328-1234
[Seaport District Boston Hotel](#) | [Hyatt Place Boston Seaport](#)

TIQ Networking Venue June 3, 2023, 4pm – 6pm (confirmed)

Sweet Cheeks Q
1381 Boylston St, Boston, MA 02215

TIQ Investor Breakfast Venue Wednesday June 7th, 2023, 8:00am-10am (confirmed)

Hyatt Place Boston / Seaport District
5 Northern Avenue, Boston, Massachusetts, United States, 02210
(857) 328-1234
[Seaport District Boston Hotel](#) | [Hyatt Place Boston Seaport](#)

Meeting Room Wednesday June 7th (confirmed)

Hyatt Place Boston/Seaport District
5 Northern Avenue Boston,
10:00am-5:00pm
Meeting room for 4-6 people
No food or drink will be supplied.

Hotels:

Guest	Hotel	Address	Room Type	Check-In	Check-Out	Cost	Cancellation by
DP	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	Terrace Suite	5 June 2023	7 June 2023	US\$4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Micheile Bauer	Hyatt Place Seaport	295 Northern Ave, Boston	Standard King	2 June 2023	8 June 2023	US\$6,036.77	42 hours prior to 11:50PM local time the day of arrival

Transportation

Black SUV – indicative photo only – exact make/model of car will not be confirmed until closer to dates

Price per day is approx. US\$1500-2000, depending on hours required

Passenger capacity: 6



Suggested itinerary:

Monday 5 June 2023:

Pick Up: Boston Airport, QF3264, 11:20pm arrival
Drop Off: Hyatt Regency, One Avenue de Lafayette, Boston
Passengers: DP, CoS, DG (Viki to make own way to hotel in taxi due to potential luggage capacity issues and different hotel)
Driver Details: TBC
Car Details: TBC

NB: Taxi would also be an OK option for DG, CoS and DG this leg – two taxis may be needed due to luggage however

Tuesday 6 June 2023:

Pick Up: Hyatt Regency, One Avenue de Lafayette, Boston – 8:15am
Drop Off: Boston Convention Center, 415 Summer St, Boston
Passengers: DP, CoS, DG

Pick Up: Boston Convention Center, 415 Summer St, Boston – 10:30am
Drop Off: Kendall Square Innovation Precinct, Building E62, 100 Main St, Cambridge

Passengers: DP, CoS, DG, DDG, Viki

Pick Up: Kendall Square Innovation Precinct, Building E62, 100 Main St, Cambridge – 12pm
Drop Off: MIT.Nano, 60 Vassar St (Rear), Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: MIT.Nano, 60 Vassar St (Rear), Cambridge – 1:05pm
Drop Off: MIT Site Visit @ LabCentral 238, 238 Main St, Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: MIT Site Visit @ LabCentral 238, 238 Main St, Cambridge – 1:50pm
Drop Off: Hyatt Regency, One Avenue de Lafayette, Boston (DG/CoS/DG)/Hyatt Place Boston (Seaport), 295 Northern Ave, Boston (DDG/Viki)
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: Hyatt Regency, One Avenue de Lafayette, Boston – 2:30pm
Drop Off: Boston Convention Center, 415 Summer St, Boston
Passengers: DP, CoS, DG

Pick Up: Boston Convention Center, 415 Summer St, Boston - TBC
Drop Off: Hyatt Regency, One Avenue de Lafayette, Boston
Passengers: DP, CoS, DG

Pick Up: Hyatt Regency, One Avenue de Lafayette, Boston – 7pm
Drop Off: Meritage Room, Boston Harbor Hotel, 70 Rowes Wharf, Boston
Passengers: DP, CoS, DG

Pick Up: Meritage Room, Boston Harbor Hotel, 70 Rowes Wharf, Boston – 9:30pm
Drop Off: Hyatt Regency, One Avenue de Lafayette, Boston (noting DDG will be at SABRE Dinner)
Passengers: DP, CoS, DG

Driver Details: TBC
Car Details: TBC

Wednesday 7 June 2023:

Pick Up: Hyatt Regency, One Avenue de Lafayette, Boston – 7:30am
Drop Off: Hyatt Place Boston (Seaport), 295 Northern Ave, Boston
Passengers: DP, CoS, DG

Pick Up: Hyatt Place Boston (Seaport), 295 Northern Ave, Boston – 10am
Drop Off: City Hall, 795 Massachusetts Avenue, Cambridge
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: City Hall, 795 Massachusetts Avenue, Cambridge – 12:30pm
Drop Off: Harvard Joint Center of Housing Studies, Suite 400, 1 Bow Street, Cambridge (corner of Bow Street and Massachusetts Avenue)
Passengers: DP, CoS, DG, DDG, Viki

Pick Up: Harvard Joint Center of Housing Studies, Suite 400, 1 Bow Street, Cambridge (corner of Bow Street and Massachusetts Avenue) - TBC

Drop Off: TBC – possible tour of affordable housing site, and afternoon meeting, or drop back to hotel
Passengers: DP, CoS, DG, DDG, Viki

Does DP wish to attend the BIO Wednesday Night Reception – MGM Music Hall, Fenway Park?

Driver Details: TBC
Car Details: TBC

Thursday 8 June 2023:

Sanofi Visit – Sanofi (Sarah Lindeman is arranging separately)

Pick Up: Hyatt Regency, One Avenue de Lafayette, Boston – 4:30pm
Drop Off: Boston Airport, QF4501 Dep 6:17pm
Passengers: DP, CoS, DG

NB : Taxi would be OK to airport if preferred

Driver Details: TBC
Car Details: TBC

s. 73(2) - Not relevant/ Out of scope

From:

s. 73(2) - Not relevant/ Out of scope

Sent:

Thursday, 4 May 2023 1:06 PM

To:

s. 73(2) - Not relevant/ Out of scope

Cc:

[Redacted]

Subject:

DP & DG Flights

Attachments:

B12176236-MILESSTEVEN DR-Itinerary & Costing - Full.pdf; B12176289-WRIGHTKATHARINE MS-Itinerary & Costing - Full.pdf; B12288509-KAISERMICHAEL MR2-Itinerary & Costing - Full.pdf

Hi

s. 73(2) - Not relevant/ Out of scope

As discussed earlier, please see attached flight bookings for the Deputy Premier, Chief of Staff (Kat) and the Director-General.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



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RTI RELEASE - DSDI



Thursday 04 May 2023 12:51 - Brisbane, QLD

Itinerary for
KAISER/MICHAEL MR

Booking Number: B12288509
PNR Reference: SMJNGF
Consultant: Andrea St Clair
Booked By: [Redacted]
Departure Date: 04 Jun 23
Debtor: Dept of State Dev Infra Local Govt and Planning
Department: OFFICE OF THE DIRECTOR-GENERAL (Office Directo)
Cost Centre: 1100001 (OFFICE OF THE DG)
Return Date: 10 Jun 23
Reason for Travel: Dept Normal

CTM EMERGENCY AFTER HOURS

Should you require assistance with booking changes or amendments relating to imminent departures, please contact our emergency afterhours service on the number printed on the footer of this itinerary.
Please note that if you are calling from outside Australia please use the main office number which will divert to our Emergency Team. Alternatively you can email your request to the team at - afterhours@travelctm.com - and they will respond at the earliest opportunity.

DUE TO PRIVACY LAWS WE ARE UNABLE TO RELEASE TRAVEL DETAILS TO ANYONE OTHER THAN THE PASSENGER.

Insurance / Traveller Assistance

Traveller Assistance Program Provider:
International SOS | Contact: +61 2 9372 2468 or click [here](#) | Membership Number: [Redacted] **Queensland Government Membership Site**

International Travel Insurance Provider:
Chubb Insurance | Contact: 1300 722 032 * **please note this number is for claims/policy queries only.** Membership Number: [Redacted] for
Coverage details contact your agency's QTravel Agency Administrator or travel booker

Travel Advice including COVID-19 Guidance

For both domestic and international travel we recommend you familiarise yourself with airline and hotel requirements around passenger vaccination requirements, safety, face mask requirements and the need to produce evidence meeting airline/hotel and border control regulations in relation to a negative COVID-19 test both for transit and final destination passengers. This information is subject to change without notice so we recommend you update yourself in relation to the relevant airline/hotel/government policies for your entire journey at each of (i) the time of booking, (ii) as you approach your travel date, and (iii) immediately before travel.

For International Travel it is the passengers responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at <https://www.smartraveller.gov.au> for general travel advice, as well as specific advice (including safety alert levels) relating to the destination you wish to visit or where you are returning to.

It is the passengers responsibility to familiarise yourself with the current status to Australia's immigration and border arrangements during the COVID-19 outbreak, available at <https://covid19.homeaffairs.gov.au>

You acknowledge that you may be travelling at a time where you may be exposed to the Coronavirus. We recommend that you acquaint yourself with all relevant travel information, including applicable health risks.

E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : PNR: SMJNGF
 TKT: 0819646375204 ISSUED : 04MAY23 IATA : 02350622
 NAME: KAISER/MICHAEL MR FF : QF 0075936

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	0015	C	04JUN	BNELAX	21:25	OK	CZW0AUQ4	OPEN
2	QF	3264	D	05JUN	LAXBOS	14:20	OK	CZW0AUQ4	OPEN
3	QF	4501	D	08JUN	BOSDFW	18:23	OK	JZW0AUQ4	OPEN
4	QF	0008	J	08JUN	DFWSYD	22:30	OK	JZW0AUQ4	OPEN
5	QF	0508	H	10JUN	SYDBNE	08:05	OK	JZW0AUQ4	OPEN

Endorsements:

Date Service Details

Sunday 04 Jun 23 Flight
Airline: QANTAS AIRWAYS **Flight** QF0015
Departure Date: Sun 04 Jun 23 at 21:25 BRISBANE, AUSTRALIA
Arrival Date: Sun 04 Jun 23 at 18:05 LOS ANGELES, CA
Aircraft: Airbus A330-200
Class: C - Business
Stops: Non-Stop
Airline Reference: 6WZ3B6
Status: Confirmed
Baggage: 2 pieces
Details: BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL) LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM), Dept Time 04-06-2023 21:25, Arrival Time 04-06-2023 18:05 - Travelling time: 13 hrs 40 mins - Meal Service: H, Refreshment
Seats: 1F - KAISER/MICHAEL MR

Monday 05 Jun 23 Flight
Airline: QANTAS AIRWAYS **Flight** QF3264
Departure Date: Mon 05 Jun 23 at 14:20 LOS ANGELES, CA
Arrival Date: Mon 05 Jun 23 at 22:53 BOSTON, MA
Aircraft: Airbus Jet
Class: D - Business Class
Stops: Non-Stop
Airline Reference: 6WZ3B6
Code Share: AMERICAN AIRLINES
Status: Confirmed
Baggage: 2 pieces
Details: LOS ANGELES, CA (TERMINAL -) BOSTON, MA (TERMINAL - TERMINAL B), Dept Time 05-06-2023 14:20, Arrival Time 05-06-2023 22:53 - Travelling time: 5 hrs 33 mins - Meal Service: Meals
Seats: 10D - KAISER/MICHAEL MR

Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Code Share: Status: Baggage:	QANTAS AIRWAYS Thu 08 Jun 23 at 18:23 Thu 08 Jun 23 at 21:34 Airbus A321-100/200 D - Business Class Non-Stop 6WZ3B6 AMERICAN AIRLINES Confirmed 2 pieces	Flight QF4501 BOSTON, MA DALLAS FT WORTH, TX
		Details:	BOSTON, MA (TERMINAL - TERMINAL B) DALLAS FT WORTH, TX (TERMINAL -), Dept Time 08-06-2023 18:23, Arrival Time 08-06-2023 21:34 - Travelling time: 4 hrs 11 mins - Meal Service: Meals	
		Seats:	5C - KAISER/MICHAEL MR	

Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage:	QANTAS AIRWAYS Thu 08 Jun 23 at 22:30 Sat 10 Jun 23 at 06:15 BOEING 787-900 J - Business Class Non-Stop 6WZ3B6 Confirmed 2 pieces	Flight QF0008 DALLAS FT WORTH, TX SYDNEY, AUSTRALIA
		Details:	DALLAS FT WORTH, TX (TERMINAL - TERMINAL D) SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 1 INTERNATIONAL), Dept Time 08-06-2023 22:30, Arrival Time 10-06-2023 06:15 - Travelling time: 16 hrs 45 mins - Meal Service: H, Refreshment	
		Seats:	4F - KAISER/MICHAEL MR	

Saturday 10 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage:	QANTAS AIRWAYS Sat 10 Jun 23 at 08:05 Sat 10 Jun 23 at 09:35 Boeing 737-800 (winglets) H - Economy Class Non-Stop 6WZ3B6 Confirmed 2 pieces	Flight QF0508 SYDNEY, AUSTRALIA BRISBANE, AUSTRALIA
		Details:	SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 3 DOMESTIC) BRISBANE, AUSTRALIA (TERMINAL - DOMESTIC), Dept Time 10-06-2023 08:05, Arrival Time 10-06-2023 09:35 - Travelling time: 1 hr 30 mins - Meal Service: Refreshment	
		Seats:	4D - KAISER/MICHAEL MR	

Insurance/Visa	
Visa Requirement:	Need to acquire
Visa Information	
USA ESTA VISA REQUIRED	
Frequent Flyer Numbers	
KAISER/MICHAEL MR	FF QF 0075936
Ticket Numbers	
TKT QF 9646375204 - KAISER/MICHAEL MR - ADULT - BNE-LAX-BOS-DFW-SYD-BNE	

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Service Fee	Booking-Int TKT - 9646375204	14.00	0.00	0.00	14.00
Ticket	QF - C - Business 9646375204 - 04 May 23 - ADULT 04 Jun 23 BRISBANE- LOS ANGELES- BOSTON- DALLAS FT WORTH- SYDNEY- BRISBANE	21971.00	379.64	0.00	22350.64
Due		21985.00	379.64	0.00	22364.64
Total Booking Cost Inc Pay Direct:				0.00	22364.64

Final Ticket Date: 21 Apr 23

General Notes

DIV-DSDIP

RTI RELEASE - DSDI

USA Increased Security Measures

The US Department of Homeland Security and (TSA) have announced additional security processes for all flights travelling to the USA from the 21st of April 2018.

Customers will be required to carry a printed or digital copy of their flight tickets, and may also be asked to switch on all electronic devices prior to you being able to board the aircraft. Customers are advised to allow extra time to complete check-in, security and boarding requirements.

Powder Restrictions All Flights Ex Australia From 30June18

Liquid, Gel, Aerosol and Powder Restrictions for Carry On Luggage on ALL International Flights and Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:

For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see <http://travelsecure.infrastructure.gov.au/onboard/liquids-aerosols-and-gels.aspx>

For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: <https://www.tsa.gov/travel/security-screening/whatcanibring/all>

Effective from the 30th of June 2018

CTM Global Privacy Policy

For more information on the CTM Global Privacy Policy please refer to <https://investor.travelctm.com.au/privacy/>

PASSPORT / VISA + HEALTH Information

PASSPORTS / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- **Visas may be required for your entire journey, including transit points and final destinations.** These are the responsibility of the traveller, however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:

Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.

Foreign Currency: If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.

TRAVEL INSURANCE:

Travel insurance is strongly recommended. CTM can assist with your travel insurance needs.

AIRPORT TAXES:

Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.

CANCELLATION AND AMENDMENT FEES:

Cancellations may incur charges. Please refer to your consultant for more information.

TRAVEL WARNINGS / DFAT:

We strongly recommend that you refer to www.smarttraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

FREQUENT FLYER

- Please advise your airline loyalty number if applicable. Once received we will enter this into your booking and your profile for future

flight reservations.

- To ensure you receive your frequent flyer points, please retain tickets and boarding passes where possible until your points have appeared on your frequent flyer statement.
- Should your points not appear on your statement, please send copies of your boarding passes, tickets and supporting information to the relevant airline.

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

RTI RELEASE - DSDI

From: noreply@travelctm.com
Sent: Thursday, 4 May 2023 12:52 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: 1.0016799667 - B12288509-KAISER/MICHAEL MR-Debtor Invoice
Attachments: 1.0016799667-B12288509-KAISERMICHAEL MR-Debtor Invoice.pdf

Andrea St. Clair
CTM | Corporate Travel Management
ph 1300 368 145 w | www.travelctm.com
Disclaimer

All prices are correct at time of quotation and are subject to change without notice until tickets are issued. CTM / Allure Travel recommends that all travellers have comprehensive travel insurance at the time of booking. Travellers should familiarise themselves with visa and health requirements in good time prior to travel. Please ensure that passports have at least six months validity from the return date of travel and two clear adjacent pages for all International travel.

RTI RELEASE - DSDI



ABN: 52 005 000 895

Thursday 04 May 2023 12:52 - Brisbane, QLD

Dept of State Dev Infra Local Govt and Planning
1100001 (OFFICE OF THE DG)
Level 16
1 William Street
Brisbane
QLD, 4000

Booking Number: B12288509
PNR Reference: SMJNGF
Debtor: Dept of State Dev Infra Local Govt and
Department: OFFICE OF THE DIRECTOR-GENERAL
Cost Centre: 1100001
Booked By: [Redacted]
Reason for Travel: Dept Normal

Tax Invoice - I.0016799667

Departure Date	04/06/2023	Return Date	10/06/2023	Consultant	Andrea St Clair
Issue Date	04/05/2023	Due Date	04/05/2023	Terms	Zero Days

Passengers	KAISER/MICHAEL MR
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Description	Fare	Tax	GST	Due
1 Service Fee Fee Type: Segment Fee Fee Description: Booking-Int Confirmation No: TKT - QF - 9646375204 Passenger: KAISER/MICHAEL MR Paid by CC 376059XXXXX1002 - DSDIP	\$14.00	\$0.00	\$0.00	\$14.00
2 Ticket QANTAS AIRWAYS Ticket Class: C - Business Itinerary: BRISBANE- LOS ANGELES- BOSTON- DALLAS FT WORTH- SYDNEY- BRISBANE Ticket No: 9646375204 Passenger: KAISER/MICHAEL MR Issue Date: 04-05-2023 Paid by CC 376059XXXXX1002 - 22350.64 - DSDIP	\$22091.00	\$259.64	\$0.00	\$22350.64

Invoice Total	\$22105.00	\$259.64	\$0.00	\$22364.64
		Total		\$22364.64
		GST		\$0.00
		Total		\$22364.64

Government Payment

This invoice has been paid in full and no further payment is required

s. 73(2) - Not relevant/ Out of scope

From: vipqldgov@travelctm.com
Sent: Thursday, 4 May 2023 12:52 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023
Attachments: B12288509-KAISERMICHAEL MR2-Itinerary & Costing - Full.pdf

Hi s. 73(2) - Not relevant/ Out of scope

This booking has now been ticketed.
Please let me know if Mr Kaiser has any seating preferences, and I will allocate seats for him.
Thank you,
Andrea St. Clair

CTM | Corporate Travel Management
ph 1300 368 145 w | www.travelctm.com
Disclaimer

All prices are correct at time of quotation and are subject to change without notice until tickets are issued. CTM / Allure Travel recommends that all travellers have comprehensive travel insurance at the time of booking. Travellers should familiarise themselves with visa and health requirements in good time prior to travel. Please ensure that passports have at least six months validity from the return date of travel and two clear adjacent pages for all International travel.

RTI RELEASE SECTORS DSDI



Thursday 04 May 2023 12:51 - Brisbane, QLD

Itinerary for
KAISER/MICHAEL MR

Booking Number: B12288509
PNR Reference: SMJNGF
Consultant: Andrea St Clair
Booked By: Sch. 73(2) - Not relevant/Out of
Departure Date: 04 Jun 23
Debtor: Dept of State Dev Infra Local Govt and Planning
Department: OFFICE OF THE DIRECTOR-GENERAL (Office Directo
Cost Centre: 1100001 (OFFICE OF THE DG)
Return Date: 10 Jun 23
Reason for Travel: Dept Normal

CTM EMERGENCY AFTER HOURS

Should you require assistance with booking changes or amendments relating to imminent departures, please contact our emergency afterhours service on the number printed on the footer of this itinerary.
Please note that if you are calling from outside Australia please use the main office number which will divert to our Emergency Team. Alternatively you can email your request to the team at - afterhours@travelctm.com - and they will respond at the earliest opportunity.

DUE TO PRIVACY LAWS WE ARE UNABLE TO RELEASE TRAVEL DETAILS TO ANYONE OTHER THAN THE PASSENGER.

Insurance / Traveller Assistance

Traveller Assistance Program Provider:

International SOS | Contact: +61 2 9372 2468 or click [here](#) | Membership Number: Sch. 4(1)(f) - Disclosing personal information | [Queensland Government Membership Site](#)

International Travel Insurance Provider:

Chubb Insurance | Contact: 1300 722 032 * **please note this number is for claims/policy queries only.** Membership Number: Sch. 4(4)(6) - Disclosing personal information for
Coverage details contact your agency's QTravel Agency Administrator or travel booker

Travel Advice including COVID-19 Guidance

For both domestic and international travel we recommend you familiarise yourself with airline and hotel requirements around passenger vaccination requirements, safety, face mask requirement and the need to produce evidence meeting airline/hotel and border control regulations in relation to a negative COVID-19 test both for transit and final destination passengers. This information is subject to change without notice so we recommend you update yourself in relation to the relevant airline/hotel/government policies for your entire journey at each of (i) the time of booking, (ii) as you approach your travel date, and (iii) immediately before travel.

For International Travel it is the passengers responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at <https://www.smartraveller.gov.au> for general travel advice, as well as specific advice (including safety alert levels) relating to the destination you wish to visit or where you are returning to.

It is the passengers responsibility to familiarise yourself with the current status to Australia's immigration and border arrangements during the COVID-19 outbreak, available at <https://covid19.homeaffairs.gov.au>

You acknowledge that you may be travelling at a time where you may be exposed to the Coronavirus. We recommend that you acquaint yourself with all relevant travel information, including applicable health risks.

Page 1 of 6

Corporate Travel Management
Level 24 307 Queen St
Brisbane QLD 4000
Afterhours 61 7 3329 7400

Tel: 07 3329 7669
Toll Free: 1800 663 622

Email: vipqldgov@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895

E-TICKETS

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : PNR: SMJNGF
 TKT: 0819646375204 ISSUED : 04MAY23 IATA : 02350622
 NAME: KAISER/MICHAEL MR FF : QF 0075936

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	0015	C	04JUN	BNELAX	21:25	OK	CZW0AUQ4	OPEN
2	QF	3264	D	05JUN	LAXBOS	14:20	OK	CZW0AUQ4	OPEN
3	QF	4501	D	08JUN	BOSDFW	18:23	OK	JZW0AUQ4	OPEN
4	QF	0008	J	08JUN	DFWSYD	22:30	OK	JZW0AUQ4	OPEN
5	QF	0508	H	10JUN	SYDBNE	08:05	OK	JZW0AUQ4	OPEN

Endorsements:

Date Service Details

Sunday 04 Jun 23	Flight	Airline: QANTAS AIRWAYS Departure Date: Sun 04 Jun 23 at 21:25 Arrival Date: Sun 04 Jun 23 at 18:05 Aircraft: Airbus A330-200 Class: C - Business Stops: Non-Stop Airline Reference: 6WZ3B6 Status: Confirmed Baggage: 2 pieces Details: BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL) LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM), Dept Time 04-06-2023 21:25, Arrival Time 04-06-2023 18:05 - Travelling time: 13 hrs 40 mins - Meal Service: H, Refreshment Seats: 1F - KAISER/MICHAEL MR	Flight QF0015 BRISBANE, AUSTRALIA LOS ANGELES, CA
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Monday 05 Jun 23	Flight	Airline: QANTAS AIRWAYS Departure Date: Mon 05 Jun 23 at 14:20 Arrival Date: Mon 05 Jun 23 at 22:53 Aircraft: Airbus Jet Class: D - Business Class Stops: Non-Stop Airline Reference: 6WZ3B6 Code Share: AMERICAN AIRLINES Status: Confirmed Baggage: 2 pieces Details: LOS ANGELES, CA (TERMINAL -) BOSTON, MA (TERMINAL - TERMINAL B), Dept Time 05-06-2023 14:20, Arrival Time 05-06-2023 22:53 - Travelling time: 5 hrs 33 mins - Meal Service: Meals Seats: 10D - KAISER/MICHAEL MR	Flight QF3264 LOS ANGELES, CA BOSTON, MA
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Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Code Share: Status: Baggage:	QANTAS AIRWAYS Thu 08 Jun 23 at 18:23 Thu 08 Jun 23 at 21:34 Airbus A321-100/200 D - Business Class Non-Stop 6WZ3B6 AMERICAN AIRLINES Confirmed 2 pieces	Flight QF4501 BOSTON, MA DALLAS FT WORTH, TX
		Details:	BOSTON, MA (TERMINAL - TERMINAL B) DALLAS FT WORTH, TX (TERMINAL -), Dept Time 08-06-2023 18:23, Arrival Time 08-06-2023 21:34 - Travelling time: 4 hrs 11 mins - Meal Service: Meals	
		Seats:	5C - KAISER/MICHAEL MR	

Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage:	QANTAS AIRWAYS Thu 08 Jun 23 at 22:30 Sat 10 Jun 23 at 06:15 BOEING 787-900 J - Business Class Non-Stop 6WZ3B6 Confirmed 2 pieces	Flight QF0008 DALLAS FT WORTH, TX SYDNEY, AUSTRALIA
		Details:	DALLAS FT WORTH, TX (TERMINAL - TERMINAL D) SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 1 INTERNATIONAL), Dept Time 08-06-2023 22:30, Arrival Time 10-06-2023 06:15 - Travelling time: 16 hrs 45 mins - Meal Service: H, Refreshment	
		Seats:	4F - KAISER/MICHAEL MR	

Saturday 10 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage:	QANTAS AIRWAYS Sat 10 Jun 23 at 08:05 Sat 10 Jun 23 at 09:35 Boeing 737-800 (winglets) H - Economy Class Non-Stop 6WZ3B6 Confirmed 2 pieces	Flight QF0508 SYDNEY, AUSTRALIA BRISBANE, AUSTRALIA
		Details:	SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 3 DOMESTIC) BRISBANE, AUSTRALIA (TERMINAL - DOMESTIC), Dept Time 10-06-2023 08:05, Arrival Time 10-06-2023 09:35 - Travelling time: 1 hr 30 mins - Meal Service: Refreshment	
		Seats:	4D - KAISER/MICHAEL MR	

Insurance/Visa

Visa Requirement: Need to acquire

Visa Information

USA ESTA VISA REQUIRED

Frequent Flyer Numbers

KAISER/MICHAEL MR FF QF 0075936

Ticket Numbers

TKT QF 9646375204 - KAISER/MICHAEL MR - ADULT - BNE-LAX-BOS-DFW-SYD-BNE

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Service Fee	Booking-Int TKT - 9646375204	14.00	0.00	0.00	14.00
Ticket	QF - C - Business 9646375204 - 04 May 23 - ADULT 04 Jun 23 BRISBANE- LOS ANGELES- BOSTON- DALLAS FT WORTH- SYDNEY- BRISBANE	21971.00	379.64	0.00	22350.64
Due		21985.00	379.64	0.00	22364.64
Total Booking Cost Inc Pay Direct				0.00	22364.64

Final Ticket Date: 21 Apr 23

General Notes

DIV-DSDIP

RTI RELEASE - DSDI

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Liquid, Gel, Aerosol and Powder Restrictions for Carry On Luggage on ALL International Flights and Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:

For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see <http://travelsecure.infrastructure.gov.au/onboard/liquids-aerosols-and-gels.aspx>

For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: <https://www.tsa.gov/travel/security-screening/whatcanibring/all>

Effective from the 30th of June 2018

CTM Global Privacy Policy

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PASSPORT / VISA + HEALTH Information

PASSPORTS / VISA + HEALTH Information

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- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- **Visas may be required for your entire journey, including transit points and final destinations.** These are the responsibility of the traveller, however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

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PRICES:

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Foreign Currency: If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.

TRAVEL INSURANCE:

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AIRPORT TAXES:

Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.

CANCELLATION AND AMENDMENT FEES:

Cancellations may incur charges. Please refer to your consultant for more information.

TRAVEL WARNINGS / DFAT:

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FREQUENT FLYER

- Please advise your airline loyalty number if applicable. Once received we will enter this into your booking and your profile for future

flight reservations.

- To ensure you receive your frequent flyer points, please retain tickets and boarding passes where possible until your points have appeared on your frequent flyer statement.
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IATA

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RTI RELEASE - DSDI

From: vipqldgov@travelctm.com
Sent: Thursday, 4 May 2023 8:55 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023
Attachments: B12288509-KAISERMICHAEL MR2-Itinerary & Costing - Full.pdf

Hi s. 73(2) - Not relevant/ Out of scope

No problem, there is availability in business class on the Boston- Dallas - Sydney flights now. However there is only economy available on the 8.05 flight from Sydney back to Brisbane.

I can get business class on the later flight at 9.35, but this would obviously mean he will arrive back into Brisbane later.

I've held economy on the 8.05am flight for now, but if you would prefer I change this to the 9.35, please let me know. Also, are you able to send through his passport information. We will need to add this into the booking prior to issuing the ticket.

Ticketing is due tomorrow, the 5th of May.

Thank you!

Andrea St. Clair

CTM | Corporate Travel Management
ph 1300 368 145 w | www.travelctm.com

Disclaimer

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RTI RELEASE UNDER DSDI



Thursday 04 May 2023 08:55 - Brisbane, QLD

Itinerary for
KAISER/MICHAEL MR

Booking Number: B12288509
PNR Reference: SMJNGF
Consultant: Andrea St Clair
Booked By: Sch. 4(4)(a) - Not relevant/Out of information
Departure Date: 04 Jun 23
Debtor: Dept of State Dev Infra Local Govt and Planning
Department: OFFICE OF THE DIRECTOR-GENERAL (Office Directo
Cost Centre: 1100001 (OFFICE OF THE DG)
Return Date: 10 Jun 23
Reason for Travel: Dept Normal

CTM EMERGENCY AFTER HOURS

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DUE TO PRIVACY LAWS WE ARE UNABLE TO RELEASE TRAVEL DETAILS TO ANYONE OTHER THAN THE PASSENGER.

Insurance / Traveller Assistance

Traveller Assistance Program Provider:

International SOS | Contact: +61 2 9372 2468 or click [here](#) | Membership Number: Sch. 4(4)(a) - Not relevant/Out of information | [Queensland Government Membership Site](#)

International Travel Insurance Provider:

Chubb Insurance | Contact: 1300 722 032 * **please note this number is for claims/policy queries only.** Membership Number: Sch. 4(4)(b) - Disclosing personal information | For coverage details contact your agency's QTravel Agency Administrator or travel booker

Travel Advice including COVID-19 Guidance

For both domestic and international travel we recommend you familiarise yourself with airline and hotel requirements around passenger vaccination requirements, safety, face mask requirement and the need to produce evidence meeting airline/hotel and border control regulations in relation to a negative COVID-19 test both for transit and final destination passengers. This information is subject to change without notice so we recommend you update yourself in relation to the relevant airline/hotel/government policies for your entire journey at each of (i) the time of booking, (ii) as you approach your travel date, and (iii) immediately before travel.

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It is the passengers responsibility to familiarise yourself with the current status to Australia's immigration and border arrangements during the COVID-19 outbreak, available at <https://covid19.homeaffairs.gov.au>

You acknowledge that you may be travelling at a time where you may be exposed to the Coronavirus. We recommend that you acquaint yourself with all relevant travel information, including applicable health risks.

Page 1 of 5

Corporate Travel Management
Level 24 307 Queen St
Brisbane QLD 4000
Afterhours 61 7 3329 7400

Tel: 07 3329 7669
Toll Free: 1800 663 622

Email: vipqldgov@travelctm.com
Internet: www.travelctm.com
ABN: 52 005 000 895

Date	Service	Details		
Sunday 04 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF0015
		Departure Date:	Sun 04 Jun 23 at 21:25	BRISBANE, AUSTRALIA
		Arrival Date:	Sun 04 Jun 23 at 18:05	LOS ANGELES, CA
		Aircraft:	Airbus A330-200	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL) LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM), Dept Time 04-06-2023 21:25, Arrival Time 04-06-2023 18:05 - Travelling time: 13 hrs 40 mins - Meal Service: H, Refreshment	
		Seats:	1F - KAISER/MICHAEL MR	
Monday 05 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF3264
		Departure Date:	Mon 05 Jun 23 at 14:20	LOS ANGELES, CA
		Arrival Date:	Mon 05 Jun 23 at 22:53	BOSTON, MA
		Aircraft:	Airbus Jet	
		Class:	D - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	LOS ANGELES, CA (TERMINAL -) BOSTON, MA (TERMINAL - TERMINAL B), Dept Time 05-06-2023 14:20, Arrival Time 05-06-2023 22:53 - Travelling time: 5 hrs 33 mins - Meal Service: Meals	
		Seats:	10D - KAISER/MICHAEL MR	
Thursday 08 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF4501
		Departure Date:	Thu 08 Jun 23 at 18:23	BOSTON, MA
		Arrival Date:	Thu 08 Jun 23 at 21:34	DALLAS FT WORTH, TX
		Aircraft:	Airbus A321-100/200	
		Class:	D - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BOSTON, MA (TERMINAL - TERMINAL B) DALLAS FT WORTH, TX (TERMINAL -), Dept Time 08-06-2023 18:23, Arrival Time 08-06-2023 21:34 - Travelling time: 4 hrs 11 mins - Meal Service: Meals	
		Seats:	5C - KAISER/MICHAEL MR	
Thursday 08 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF0008
		Departure Date:	Thu 08 Jun 23 at 22:30	DALLAS FT WORTH, TX
		Arrival Date:	Sat 10 Jun 23 at 06:15	SYDNEY, AUSTRALIA
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	DALLAS FT WORTH, TX (TERMINAL - TERMINAL D) SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 1 INTERNATIONAL), Dept Time 08-06-2023 22:30, Arrival Time 10-06-2023 06:15 - Travelling time: 16 hrs 45 mins - Meal Service: H, Refreshment	
		Seats:	4F - KAISER/MICHAEL MR	

Saturday 10 Jun 23 **Flight** **Airline:** QANTAS AIRWAYS **Flight** QF0508
Departure Date: Sat 10 Jun 23 at 08:05 SYDNEY, AUSTRALIA
Arrival Date: Sat 10 Jun 23 at 09:35 BRISBANE, AUSTRALIA
Aircraft: Boeing 737-800 (winglets)
Class: H - Economy Class
Stops: Non-Stop
Airline Reference: 6WZ3B6
Status: Confirmed
Baggage: 2 pieces
Details: SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 3 DOMESTIC) BRISBANE, AUSTRALIA (TERMINAL - DOMESTIC), Dept Time 10-06-2023 08:05, Arrival Time 10-06-2023 09:35 - Travelling time: 1 hr 30 mins - Meal Service: Refreshment
Seats: 4D - KAISER/MICHAEL MR

Insurance/Visa

Visa Requirement: Need to acquire

Visa Information

USA ESTA VISA REQUIRED

Frequent Flyer Numbers

KAISER/MICHAEL MR FF QF 0075936

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - C - Business 04 Jun 23 BRISBANE- LOS ANGELES- BOSTON- DALLAS FT WORTH- SYDNEY- BRISBANE	21971.00	259.64	0.00	22230.64
Due		21971.00	259.64	0.00	22230.64
Total Booking Cost Inc Pay Direct				0.00	22230.64

Final Ticket Date: 21 Apr 23

Insurance/Visa

Visa Requirement: Need to acquire

Visa Information

USA ESTA VISA REQUIRED

Frequent Flyer Numbers

KAISER/MICHAEL MR FF QF 0075936

General Notes

DIV-DSDIP

USA Increased Security Measures

The US Department of Homeland Security and (TSA) have announced additional security processes for all flights travelling to the USA from the 21st of April 2018.

Customers will be required to carry a printed or digital copy of their flight tickets, and may also be asked to switch on all electronic devices prior to you being able to board the aircraft. Customers are advised to allow extra time to complete check-in, security and boarding requirements.

Powder Restrictions All Flights Ex Australia From 30 June 18

Liquid, Gel, Aerosol and Powder Restrictions for Carry On Luggage on ALL International Flights and Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:

For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see <http://travelsecure.infrastructure.gov.au/onboard/liquids-aerosols-and-gels.aspx>

For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: <https://www.tsa.gov/travel/security-screening/whatcanibring/all>

Effective from the 30th of June 2018

CTM Global Privacy Policy

For more information on the CTM Global Privacy Policy please refer to <https://investor.travelctm.com.au/privacy/>

PASSPORT / VISA + HEALTH Information

PASSPORTS / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- **Visas may be required for your entire journey, including transit points and final destinations.** These are the responsibility of the traveller, however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:

Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.

Foreign Currency: If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.

TRAVEL INSURANCE:

Travel insurance is strongly recommended. CTM can assist with your travel insurance needs.

AIRPORT TAXES:

Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.

CANCELLATION AND AMENDMENT FEES:

Cancellations may incur charges. Please refer to your consultant for more information.

TRAVEL WARNINGS / DFAT:

We strongly recommend that you refer to www.smarttraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

FREQUENT FLYER

- Please advise your airline loyalty number if applicable. Once received we will enter this into your booking and your profile for future

flight reservations.

- To ensure you receive your frequent flyer points, please retain tickets and boarding passes where possible until your points have appeared on your frequent flyer statement.
- Should your points not appear on your statement, please send copies of your boarding passes, tickets and supporting information to the relevant airline.

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: vipqldgov@travelctm.com
Sent: Thursday, 4 May 2023 8:00 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023
Attachments: B12288509-KAISERMICHAEL MR2-Itinerary & Costing - Full.pdf

Hi s. 73(2) - Not relevant/ Out of scope

Ticketing for this booking is due tomorrow.

Are you happy for me to issue this ticket?

Thank you!

Andrea St. Clair

CTM | Corporate Travel Management

ph 1300 368 145 w | www.travelctm.com

Disclaimer

All prices are correct at time of quotation and are subject to change without notice until tickets are issued. CTM / Allure Travel recommends that all travellers have comprehensive travel insurance at the time of booking. Travellers should familiarise themselves with visa and health requirements in good time prior to travel. Please ensure that passports have at least six months validity from the return date of travel and two clear adjacent pages for all International travel.

RTI RELEASE SECTORS DSDI



Thursday 04 May 2023 07:59 - Brisbane, QLD

Itinerary for
KAISER/MICHAEL MR

Booking Number: B12288509
PNR Reference: SMJNGF
Consultant: Andrea St Clair
Booked By: [Redacted]
Departure Date: 04 Jun 23
Debtor: Dept of State Dev Infra Local Govt and Planning
Department: OFFICE OF THE DIRECTOR-GENERAL (Office Directo
Cost Centre: 1100001 (OFFICE OF THE DG)
Return Date: 10 Jun 23
Reason for Travel: Dept Normal

CTM EMERGENCY AFTER HOURS

Should you require assistance with booking changes or amendments relating to imminent departures, please contact our emergency afterhours service on the number printed on the footer of this itinerary. Please note that if you are calling from outside Australia please use the main office number which will divert to our Emergency Team. Alternatively you can email your request to the team at - afterhours@travelctm.com - and they will respond at the earliest opportunity.

DUE TO PRIVACY LAWS WE ARE UNABLE TO RELEASE TRAVEL DETAILS TO ANYONE OTHER THAN THE PASSENGER.

Insurance / Traveller Assistance

Traveller Assistance Program Provider:
International SOS | Contact: +61 2 9372 2468 or click [here](#) | Membership Number: [Redacted] **Queensland Government Membership Site**

International Travel Insurance Provider:
Chubb Insurance | Contact: 1300 722 032 * **please note this number is for claims/policy queries only.** Membership Number: [Redacted] for Coverage details contact your agency's QTravel Agency Administrator or travel booker

Travel Advice including COVID-19 Guidance

For both domestic and international travel we recommend you familiarise yourself with airline and hotel requirements around passenger vaccination requirements, safety, face mask requirement and the need to produce evidence meeting airline/hotel and border control regulations in relation to a negative COVID-19 test both for transit and final destination passengers. This information is subject to change without notice so we recommend you update yourself in relation to the relevant airline/hotel/government policies for your entire journey at each of (i) the time of booking, (ii) as you approach your travel date, and (iii) immediately before travel.

For International Travel it is the passengers responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at <https://www.smarttraveller.gov.au> for general travel advice, as well as specific advice (including safety alert levels) relating to the destination you wish to visit or where you are returning to.

It is the passengers responsibility to familiarise yourself with the current status to Australia's immigration and border arrangements during the COVID-19 outbreak, available at <https://covid19.homeaffairs.gov.au>

You acknowledge that you may be travelling at a time where you may be exposed to the Coronavirus. We recommend that you acquaint yourself with all relevant travel information, including applicable health risks.

Date	Service	Details		
Sunday 04 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF0015
		Departure Date:	Sun 04 Jun 23 at 21:25	BRISBANE, AUSTRALIA
		Arrival Date:	Sun 04 Jun 23 at 18:05	LOS ANGELES, CA
		Aircraft:	Airbus A330-200	
		Class:	C - Business	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL) LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM), Dept Time 04-06-2023 21:25, Arrival Time 04-06-2023 18:05 - Travelling time: 13 hrs 40 mins - Meal Service: H, Refreshment	
		Seats:	1F - KAISER/MICHAEL MR	
Monday 05 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF3264
		Departure Date:	Mon 05 Jun 23 at 14:20	LOS ANGELES, CA
		Arrival Date:	Mon 05 Jun 23 at 22:53	BOSTON, MA
		Aircraft:	Airbus Jet	
		Class:	D - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	LOS ANGELES, CA (TERMINAL -) BOSTON, MA (TERMINAL - TERMINAL B), Dept Time 05-06-2023 14:20, Arrival Time 05-06-2023 22:53 - Travelling time: 5 hrs 33 mins - Meal Service: Meals	
		Seats:	10D - KAISER/MICHAEL MR	
Thursday 08 Jun 23	Flight	Airline:	AMERICAN AIRLINES	Flight AA1632
		Departure Date:	Thu 08 Jun 23 at 17:30	BOSTON, MA
		Arrival Date:	Thu 08 Jun 23 at 20:49	LOS ANGELES, CA
		Aircraft:	Airbus Jet	
		Class:	J - Business	
		Stops:	Non-Stop	
		Airline Reference:	FWJCVU	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	BOSTON, MA (TERMINAL - TERMINAL B) LOS ANGELES, CA (TERMINAL -), Dept Time 08-06-2023 17:30, Arrival Time 08-06-2023 20:49 - Travelling time: 6 hrs 19 mins - Meal Service: Dinner	
Thursday 08 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF0018
		Departure Date:	Thu 08 Jun 23 at 22:25	LOS ANGELES, CA
		Arrival Date:	Sat 10 Jun 23 at 06:30	SYDNEY, AUSTRALIA
		Aircraft:	BOEING 787-900	
		Class:	J - Business Class	
		Stops:	Non-Stop	
		Airline Reference:	6WZ3B6	
		Status:	Confirmed	
		Baggage:	2 pieces	
		Details:	LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM) SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 1 INTERNATIONAL), Dept Time 08-06-2023 22:25, Arrival Time 10-06-2023 06:30 - Travelling time: 15 hrs 5 mins - Meal Service: H, Refreshment	
		Seats:	2F - KAISER/MICHAEL MR	

Saturday 10 Jun 23 **Flight** **Airline:** QANTAS AIRWAYS **Flight** QF0512
Departure Date: Sat 10 Jun 23 at 09:35 SYDNEY, AUSTRALIA
Arrival Date: Sat 10 Jun 23 at 11:05 BRISBANE, AUSTRALIA
Aircraft: Boeing 737-800 (winglets)
Class: J - Business Class
Stops: Non-Stop
Airline Reference: 6WZ3B6
Status: Confirmed
Baggage: 2 pieces
Details: SYDNEY, AUSTRALIA (TERMINAL - TERMINAL 3 DOMESTIC) BRISBANE, AUSTRALIA (TERMINAL - DOMESTIC), Dept Time 10-06-2023 09:35, Arrival Time 10-06-2023 11:05 - Travelling time: 1 hr 30 mins - Meal Service: H
Seats: 2C - KAISER/MICHAEL MR

Insurance/Visa

Visa Requirement: Need to acquire

Visa Information

USA ESTA VISA REQUIRED

Frequent Flyer Numbers

KAISER/MICHAEL MR FF QF 0075936

Pre Pay	Description	Rates ex GST	Taxes/Fees ex GST	GST	AUD Total
Ticket	QF - C - Business 04 Jun 23 BRISBANE- LOS ANGELES- BOSTON- LOS ANGELES- SYDNEY- BRISBANE	20971.00	258.94	0.00	21229.94
Due		20971.00	258.94	0.00	21229.94
Total Booking Cost Inc Pay Direct				0.00	21229.94

Final Ticket Date: 21 Apr 23

Insurance/Visa

Visa Requirement: Need to acquire

Visa Information

USA ESTA VISA REQUIRED

Frequent Flyer Numbers

KAISER/MICHAEL MR FF QF 0075936

General Notes

DIV-DSDIP

USA Increased Security Measures

The US Department of Homeland Security and (TSA) have announced additional security processes for all flights travelling to the USA from the 21st of April 2018.

Customers will be required to carry a printed or digital copy of their flight tickets, and may also be asked to switch on all electronic devices prior to you being able to board the aircraft. Customers are advised to allow extra time to complete check-in, security and boarding requirements.

Powder Restrictions All Flights Ex Australia From 30 June 18

Liquid, Gel, Aerosol and Powder Restrictions for Carry On Luggage on ALL International Flights and Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:

For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see <http://travelsecure.infrastructure.gov.au/onboard/liquids-aerosols-and-gels.aspx>

For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: <https://www.tsa.gov/travel/security-screening/whatcanibring/all>

Effective from the 30th of June 2018

CTM Global Privacy Policy

For more information on the CTM Global Privacy Policy please refer to <https://investor.travelctm.com.au/privacy/>

PASSPORT / VISA + HEALTH Information

PASSPORTS / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- **Visas may be required for your entire journey, including transit points and final destinations.** These are the responsibility of the traveller, however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:

Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.

Foreign Currency: If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.

TRAVEL INSURANCE:

Travel insurance is strongly recommended. CTM can assist with your travel insurance needs.

AIRPORT TAXES:

Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.

CANCELLATION AND AMENDMENT FEES:

Cancellations may incur charges. Please refer to your consultant for more information.

TRAVEL WARNINGS / DFAT:

We strongly recommend that you refer to www.smarttraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

FREQUENT FLYER

- Please advise your airline loyalty number if applicable. Once received we will enter this into your booking and your profile for future

flight reservations.

- To ensure you receive your frequent flyer points, please retain tickets and boarding passes where possible until your points have appeared on your frequent flyer statement.
- Should your points not appear on your statement, please send copies of your boarding passes, tickets and supporting information to the relevant airline.

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: vipqldgov <vipqldgov@travelctm.com>
Sent: Thursday, 4 May 2023 10:55 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Re: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023

Hi s. 73(2) - Not relevant/ Out of scope

Are you happy for me to go ahead and issue this ticket?

Thank you,

Andrea

VIP Corporate Consultant
p | +61 7 3329 7694 f | +61 3229 7522 e | vipqldgov@travelctm.com w | travelctm.com



AUSTRALIA | NEW ZEALAND | USA | ASIA | EUROPE



Disclaimer –All prices are correct at time of quotation and are subject to change without notice until tickets are issued. CTM / Allure Travel recommends that all travellers have comprehensive travel insurance at the time of booking. Travellers should familiarise themselves with visa and health requirements in good time prior to travel. Please ensure that passports have at least six months validity from the return date of travel and two clear adjacent pages for all International travel.

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 9:41 AM
To: vipqldgov <vipqldgov@travelctm.com>
Subject: RE: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023

Thanks Andrea.
Please confirm the highlighted below.
Many thanks

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning



s. 73(2) - Not relevant/ Out of scope
Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland, I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.

From: vipqldgov@travelctm.com <vipqldgov@travelctm.com>
Sent: Thursday, 4 May 2023 8:55 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: B12288509-KAISER/MICHAEL MR-Dep Date 04/06/2023
Hi s. 73(2) - Not relevant/ Out of scope

No problem, there is availability in business class on the Boston- Dallas - Sydney flights now. However there is only economy available on the 8.05 flight from Sydney back to Brisbane.

I can get business class on the later flight at 9.35, but this would obviously mean he will arrive back into Brisbane later.

I've held economy on the 8.05am flight for now, but if you would prefer I change this to the 9.35, please let me know. Also, are you able to send through his passport information. We will need to add this into the booking prior to issuing the ticket.

Ticketing is due tomorrow, the 5th of May.

Thank you!

Andrea St. Clair

CTM | Corporate Travel Management
ph 1300 368 145 w | www.travelctm.com

Disclaimer

All prices are correct at time of quotation and are subject to change without notice until tickets are issued. CTM / Allure Travel recommends that all travellers have comprehensive travel insurance at the time of booking. Travellers should familiarise themselves with visa and health requirements in good time prior to travel. Please ensure that passports have at least six months validity from the return date of travel and two clear adjacent pages for all International travel.

This email and any attachments may contain confidential or privileged information and may be protected by copyright. You must not use or disclose them other than for the purposes for which they were supplied. The confidentiality and privilege attached to this message and attachment is not waived by reason of mistaken delivery to you. If you are not the intended recipient, you must not use, disclose, retain, forward or reproduce this message or any attachments. If you receive this message in error please notify the sender by return email or telephone, and destroy and delete all copies. The Department does not accept any responsibility for any loss or damage that may result from reliance on, or use of, any information contained in this email and/or attachments.

s. 73(2) - Not relevant/ Out of scope

From: Director-General (DSDILGP)
Sent: Friday, 19 May 2023 12:31 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

The DG is extremely stretched in way of availability leading up to the Boston trip.

The only time at this stage we can offer is Thursday 1 June at 8.30am.

Would you like me to send a calendar invite to you?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 19 May 2023 9:25 AM
To: Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>
Subject: FW: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

Could you please setup a time with the DG to discuss the do and don't for the Boston trip? Maybe the end of next week or the week of the 29th.

29th would be better as I will have his money available.

Please give us a call if any issues.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – **meet now**

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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I offer my respect to elders past, present and emerging as we work towards a just,
equitable and reconciled Australia.

From: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Sent: Monday, 8 May 2023 3:25 PM

To: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>

Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>; Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>

Subject: RE: DG Boston Trip

Thank you, Michael!

Happy for Mike and ODG to have a refresher/crash course in the rules before he heads off o/s.

I've copied in the Director-General account which looks after to help set up a suitable date and time.

Thanks

From: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>

Sent: Monday, 8 May 2023 2:11 PM

To: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: DG Boston Trip

Hi

I approve you obtaining \$1000 USD, in various denominations, for the DG and DDG SDG's trip to USA early June.

I intend for the DG to have \$700 as he will be with the DP and CoS for a couple of days in LA before joining Michele in Boston for the Bio conference. The remaining \$300 is for Michele.

At least one week before they travel, I would also be glad for you to give Michele, DG and ODG a run down on the rules, tips and expectations of using corporate card and cash, when to keep receipts or notes and what to do if they get in trouble (lose them, shared expenses with DP etc).

Regards



Michael McKee

Deputy Director-General
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – meet now

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 4:38 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

All I need is an email approval from Michael with the details for the trip (dates and location) and the amount of cash and currency required.

I will advise the bank of the overseas trip once the dates and locations are received for the credit card side.

Travel approval as per the guideline, I normally get this one later but if you have a copy – could you please include.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – **meet now**

s. 73(2) - Not relevant/ Out of scope

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equitable and reconciled Australia.

From: s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, 4 May 2023 4:25 PM

To: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>

Cc: Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

Director <odgdirector@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

Subject: DG Boston Trip

Hi Michael

As you know the DG is travelling to LA and Boston with the Deputy Premier 4-10 June.

Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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4000



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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Monday, 15 May 2023 3:24 PM
To: [Redacted]
Subject: RE: For approval | to use corporate card to purchase some items for the Boston trip

Thank you so much [Redacted] really appreciate it have a nice afternoon



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

A/Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: [Redacted]
Sent: Monday, 15 May 2023 3:19 PM
To: [Redacted]
Subject: RE: For approval | to use corporate card to purchase some items for the Boston trip

Hi [Redacted]
Out of scope

No worries – you will get the exemption report still to explain of course but I will send this to them to ensure we attached as to why.

Thanks



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – meet now

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Monday, 15 May 2023 2:35 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: FW: For approval | to use corporate card to purchase some items for the Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

How are you?

FYI I wanted to give you the heads up in case I come up on a report, that I used the corporate card yesterday (Sunday) I had to buy a travel adapter for Mikes upcoming trip.

Please see approval below



s. 73(2) - Not relevant/ Out of scope

A/Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: ODG Director <odgdirector@dasilgp.qld.gov.au>
Sent: Monday, 8 May 2023 4:42 PM

To: [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au>
Cc: [Redacted]
Subject: RE: For approval | to use corporate card to purchase some items for the Boston trip

Thanks [Redacted] This is approved.

Thanks

[Redacted]

From: [Redacted]
Sent: Monday, 8 May 2023 3:17 PM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Cc: [Redacted]
Subject: For approval | to use corporate card to purchase some items for the Boston trip

Hi [Redacted]

May you approve for me to use the corporate card to purchase:

1. 2 x adapters \$34.95 each (Terminal 2 Outbond Travel Adaptor with Dual USB-A Ports USA - JB Hi-Fi (jbhifi.com.au)) **\$69.90**
2. 1 x powerbank (Belkin BoostUp Charger 18W 10K USB-C PD Fast Charge Portable Power Bank (Black) - JB Hi-Fi (jbhifi.com.au)) **\$79.95**
3. 1 x adapter (Apple 20W USB-C Power Adapter - JB Hi-Fi (jbhifi.com.au)) **\$29** - FYI [Redacted] they do not have the 5W you requested, and 20W charges faster 😊
4. 1 x cable (Apple USB-C to Lightning Cable (1m) - JB Hi-Fi (jbhifi.com.au)) **\$29**

Total: **\$207.85**

I am not sure if I will be able to get up to JB Hi Fi this week, but in case I can't, can I also have your pre-approval to use the corporate card on the weekend [Redacted]

Thanks heaps



[Redacted]

A/Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]

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From: [Redacted]
Sent: Thursday, 4 May 2023 5:18 PM
To: [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; [Redacted]
Subject: DG Boston Trip

Hi [Redacted]

Can you please look into purchasing the following for the DP's trip to LA/Boston;

- 2 travel adaptors specifically for the USA
- 1 iPhone charge
 - o Apple 5W USB Power Adaptor
 - o Lightning to USB Cable 1m
- 1 Powerpack (nothing too bulky or heavy)

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

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s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Thursday, 4 May 2023 4:38 PM
To: Michael MCKEE
Cc: Liz DICKENS; ODG Director;
Subject: RE: DG Boston Trip

Hi [Redacted]

I have spoken to [Redacted] in Finance, in regards to currency can you please provide the amount that the DG will require for tipping etc to Michael for approval. The DG is able to use his credit card while he overseas, Finance will advice the CBA of his travel so that it is not cancelled while he is away, will the DG be only be travelling to Boston or is there other cities he will be visiting while overseas including any stopovers in airports.

Kind regards

s. 73(2) - Not relevant/ Out of scope



[Redacted]

Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – meet now

[Redacted]

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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Thursday, 4 May 2023 4:25 PM
To: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>; [Redacted] ODG
Director <odgdirector@dasilgp.qld.gov.au>; [Redacted]
Subject: DG Boston Trip

Hi Michael

As you know the DG is travelling to LA and Boston with the Deputy Premier 4-10 June.

Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 5:13 PM
To: Mary Weaver
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: FW: Bio 2023 - Save the Date VIP UQ event

Hi Mary

I chased up UQ on the invite to the UQ dinner for the DG – did this email come through or do you want me to ask them to send another one?

Many thanks s. 73(2) - Not relevant/ Out of scope

From: UQ Government Partnerships and Policy <gov.partnerships@uq.edu.au>
Sent: Thursday, 4 May 2023 5:11 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Fwd: Bio 2023 - Save the Date VIP UQ event

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From: UQ Government Partnerships and Policy <gov.partnerships@uq.edu.au>
Sent: Friday, April 28, 2023 7:08 pm
To: mike.kaiser@dSDLGP.qld.gov.au <Mike.Kaiser@dSDLGP.qld.gov.au>
Cc: Mark Blows <m.blows@uq.edu.au>
Subject: Bio 2023 - Save the Date VIP UQ event

Dear Mike,

I hope this email finds you well and good to see you during the week.

On behalf of The University of Queensland's Deputy Vice Chancellor Research and Innovation Professor Mark Blows, I would like to extend a VIP invitation and speaking opportunity for you at the upcoming BIO 2023 Convention in Boston.

The private dinner will celebrate a re-signing of a partnership with Emory University through the Queensland Emory Development (QED) Alliance.

Emory University is one of the world's leading universities in drug discovery and vaccine development and the continued partnership represents a significant growth opportunity for Queensland in the bio-med sector.

We will also unveil UQ's plans to continue establishing Queensland and Australia as a biotechnology nation that delivers industry-aligned product innovation and manufacturing self-sufficiency, capacity and a skilled workforce for vaccines and therapeutics.

The details are as follows:

Date: Tuesday 6 June 2023
Time: 7:00pm for 7:30pm – 9:30pm
Venue: Meritage Room, Boston Harbor Hotel
Format: Sit-down dinner with presentation

We look forward to hosting you at this intimate and important dinner.

Kind regards,
Shannon Willoughby

Shannon Willoughby

Executive Director
Government Partnerships and Policy
Office of the Vice-Chancellor and President
The University of Queensland
Brisbane Qld 4072 Australia

M Sch. 4(4)(6) - Disclosing
personal information

E s.willoughby@uq.edu.au W uq.edu.au

CRICOS 00025B



RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 5:52 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director
Subject: RE: DG Boston Trip

Hi yes I will go to JB Hi fi when I have the chance next week

Thanks



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 5:18 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: DG Boston Trip

s. 73(2) - Not relevant/ Out of scope

Hi s. 73(2) - Not relevant/ Out of scope

Can you please look into purchasing the following for the DP's trip to LA/Boston;

- 2 travel adaptors specifically for the USA
- 1 iPhone charge
 - o Apple 5W USB Power Adaptor
 - o Lightning to USB Cable 1m
- 1 Powerpack (nothing too bulky or heavy)

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/
Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 5 May 2023 8:41 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michele BAUER; s. 73(2) - Not relevant/ Out of scope ODG Director
Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The [4 Hilton hotel](#) rooms can be cancelled for free before **Sun 4 June 2023, 11:59PM local time**
2. The [3 Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by **Thu 1 June, 11:59PM local time.**

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 73(2) - Not relevant/ Out of scope
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Thursday, 4 May 2023 7:15 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope ODG Director
<odgdirector@dasilgp.qld.gov.au>
Subject: Re: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope
Advice from the US team (holds are in s. 73(2) - Not relevant/ Out of scope name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers
Nicky

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Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>; [Redacted] ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicola

How long do we have before we need to confirm the accommodation/room bookings?

I am still waiting on response from the DPO as to the DP's preference.

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Tuesday, 25 April 2023 11:54 AM
To: Mary Weaver <Mary.Weaver@dasilgp.qld.gov.au>; [Redacted]
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>; [Redacted]
Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn't catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under
DP	By Hanna	Hyatt Regency Boston
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston
Mike Kaiser	By Hanna	Hyatt Regency Boston
Michele Bauer	By Hanna	Hyatt Place Boston/Se

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th : 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers

Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

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RTI RELEASE SECT

From: BIO International Convention <email_confirm@confmail.experient-inc.com>
Sent: Saturday, 6 May 2023 12:48 AM
To: Mike Kaiser
Subject: 2023 BIO International Convention International Public Official Registration Confirmation {BIO231:23647}



***** Please do not reply to this e-mail. It was sent from an automated system. *****

Your registration is confirmed for the 2023 BIO International Convention to be held June 5-8, 2023, at the Boston Convention & Exhibition Center (BCEC). This year's theme is Stand Up for Science! It's time to inspire, honor, and recognize the true value of the breakthrough work biotech performs for society. Today. And every day. Well into the future.

Important Date: Exhibition June 6-8, 2023
(some pre-events begin on Friday, June 02, 2023)

Location: Boston Convention & Exhibition Center (BCEC), located at 415 Summer Street, Boston, MA 02210

[Click here to access your record](#)

Registration Information

Confirmation ID# 23647
Mike Kaiser
Department Of State Development, Infrastructure, Local Government and Planning
1 William Street,
Brisbane, QLD 4000 Australia



Your full name, organization/company, city and state will appear on your badge based on the information you provided. Please carefully review the information listed above.

23647

Registration Details

Mike Kaiser

Registration Type: International Public Official Comp (Convention Access), Standard

Description	Item Total
Registration (Qty: 1)	\$0.00

Housing

Housing for the BIO International Conference is now open. If you need a hotel, [click here](#) to make a reservation.

Cancellation/Substitution Policies

Substitution Policies

- Substitution requests must be emailed to customer@bio.org by **Thursday, May 18, 2023** and instructions will be sent to the new participant so they may complete their registration.

Badge Pick-up

- Badges and registration materials will be available for pick-up at the Boston Convention & Exhibition Center (BCEC) beginning at 1:00 pm (1300 hrs) on Saturday, June 3, 2023. (Instructions for pre-convention events will be sent separately just before their start date.)
- A government-issued photo ID (driver's license or passport) is required at check-in. Badges cannot be issued without the proper identification of the attendee.

- Attendees will be required to purchase a replacement badge at the on-site cost of their badge type if they misplace or lose their original name badge.

Health & Safety Information

BIO is committed to creating a safe event for all attendees. With BIO, you can expect that we will follow local and state guidelines, CDC recommendations, and more as it concerns COVID-19 safety. With communication plans in place, all attendees will be notified of attendance requirements and changes as the event approaches. Click [here](#) for updates on BIO's Health and Safety Protocols.

Please reach out to eventsafety@bio.org for any questions.

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Customer Care

Registration:

Email: CustomerCare@bio.org

Telephone: +1 (202) 962-6655 - Limited Live Customer Service Hours: 9:00 am - 4:00 pm United States Eastern Time, Monday-Friday.

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RTI RELEASE - DSDI

From: BIO International Convention <email_confirm@confmail.experient-inc.com>
Sent: Saturday, 6 May 2023 12:48 AM
To: Mike Kaiser
Subject: 2023 BIO International Convention International Public Official Registration Confirmation {BIO231:23647}



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Your registration is confirmed for the 2023 BIO International Convention to be held June 5-8, 2023, at the Boston Convention & Exhibition Center (BCEC). This year's theme is Stand Up for Science! It's time to inspire, honor, and recognize the true value of the breakthrough work biotech performs for society. Today. And every day. Well into the future.

Important Date: Exhibition June 6-8, 2023
(some pre-events begin on Friday, June 02, 2023)

Location: Boston Convention & Exhibition Center (BCEC), located at 415 Summer Street, Boston, MA 02210

[Click here to access your record](#)

Registration Information

Confirmation ID# 23647
Mike Kaiser
Department Of State Development, Infrastructure, Local Government and Planning
1 William Street,
Brisbane, QLD 4000 Australia



23647

Your full name, organization/company, city and state will appear on your badge based on the information you provided. Please carefully review the information listed above.

Registration Details

Mike Kaiser

Registration Type: International Public Official Comp (Convention Access), Standard

Description	Item Total
Registration (Qty: 1)	\$0.00

Housing

Housing for the BIO International Conference is now open. If you need a hotel, [click here](#) to make a reservation.

Cancellation/Substitution Policies

Substitution Policies

- Substitution requests must be emailed to customercare@bio.org by **Thursday, May 18, 2023** and instructions will be sent to the new participant so they may complete their registration.
-

Badge Pick-up

- Badges and registration materials will be available for pick-up at the Boston Convention & Exhibition Center (BCEC) beginning at 1:00 pm (1300 hrs) on Saturday, June 3, 2023. (Instructions for pre-convention events will be sent separately just before their start date.)
- A government-issued photo ID (driver's license or passport) is required at check-in. Badges cannot be issued without the proper identification of the attendee.
- Attendees will be required to purchase a replacement badge at the on-site cost of their badge type if they misplace or lose their original name badge.

Health & Safety Information

BIO is committed to creating a safe event for all attendees. With BIO, you can expect that we will follow local and state guidelines, CDC recommendations, and more as it concerns COVID-19 safety. With communication plans in place, all attendees will be notified of attendance requirements and changes as the event approaches. Click [here](#) for updates on BIO's Health and Safety Protocols.

Please reach out to eventsafety@bio.org for any questions.

Photographs

Please note: By registering or speaking at any BIO conference, convention, event or meeting, attendees and speakers are agreeing that photographs, audio and or

videotape may be taken on-site during the conference, convention, event or meeting for use in future program promotions. By registering for this conference, convention, event or meeting, any and all photographs, audio and or videotape produced by BIO may also be included in future promotion materials.

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Registration:

Email: CustomerCare@bio.org

Telephone: +1 (202) 962-6655 - Limited Live Customer Service Hours: 9:00 am - 4:00 pm United States Eastern Time, Monday-Friday.

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s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Monday, 8 May 2023 4:42 PM
To: s. 73(2) - Not relevant/ Out of scope ODG Director
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: For approval | to use corporate card to purchase some items for the Boston trip

Thanks s. 73(2) - Not relevant/ Out of scope This is approved.

Thanks s. 73(2) - Not relevant/ Out of scope
s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Monday, 8 May 2023 3:17 PM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: For approval | to use corporate card to purchase some items for the Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

May you approve for me to use the corporate card to purchase:

1. 2 x adapters \$34.95 each ([Terminal 2 Outbond Travel Adaptor with Dual USB-A Ports USA - JB Hi-Fi \(jbhifi.com.au\)](https://www.jbhifi.com.au/products/terminal-2-outbond-travel-adaptor-with-dual-usb-a-ports-usa)) \$69.90
2. 1 x powerbank ([Belkin BoostUp Charger 18W 10K USB-C PD Fast Charge Portable Power Bank \(Black\) - JB Hi-Fi \(jbhifi.com.au\)](https://www.jbhifi.com.au/products/belkin-boostup-charger-18w-10k-usb-c-pd-fast-charge-portable-power-bank-black)) \$79.95
3. 1 x adapter ([Apple 20W USB-C Power Adapter - JB Hi-Fi \(jbhifi.com.au\)](https://www.jbhifi.com.au/products/apple-20w-usb-c-power-adaptor)) \$29 - FYI s. 73(2) - Not relevant/ Out of scope they do not have the 5W you requested, and 20W charges faster 😊
4. 1 x cable ([Apple USB-C to Lightning Cable \(1m\) - JB Hi-Fi \(jbhifi.com.au\)](https://www.jbhifi.com.au/products/apple-usb-c-to-lightning-cable-1m)) \$29

Total: **\$207.85**

I am not sure if I will be able to get up to JB Hi Fi this week, but in case I can't, can I also have your pre-approval to use the corporate card on the weekend s. 4(4)(6) - Disclosing personal information

Thanks heaps

s. 73(2) - Not relevant/ Out of scope

A/Executive Assistant to Michael McKee
Corporate
Department of State Development, Infrastructure,
Local Government and Planning



Queensland Government

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, 4 May 2023 5:18 PM

To: s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

Subject: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

Can you please look into purchasing the following for the DP's trip to LA/Boston;

- 2 travel adaptors specifically for the USA
- 1 iPhone charge
 - o Apple 5W USB Power Adaptor
 - o Lightning to USB Cable 1m
- 1 Powerpack (nothing too bulky or heavy)

Many thanks

s. 73(2) - Not relevant/ Out of scope



Queensland Government

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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s. 73(2) - Not relevant/ Out of scope

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 12 May 2023 1:33 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: Accommodation - Boston - BIO June travel

Correct, Hyatt Regency is still on hold.

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: s. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 12 May 2023 1:32 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks so much Nicky.

We still have Hyatt Regency don't we?

Many thanks

s. 73(2) - Not relevant/ Out of scope



Queensland Government

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 12 May 2023 1:08 PM
To: [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]
Out of scope

Sounds like there was some miscommunication – I suspect on Michele’s hotel versus some the others.

I’ve asked the team to complete a table on what is available noting the Hilton was cancelled and is now not available. The alternative the team is looking at is the [The Langham](#).

Apologies for this, as soon as they told me this I said I’m going to check with the source of truth as we had it locked down!

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: [Redacted]
Sent: Friday, 12 May 2023 10:54 AM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicky

I still haven’t received confirmation from the Deputy Premier as to his preference.

The Regency and Hilton still should be on hold?



[Redacted]
Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]
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4000
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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 11 May 2023 10:52 PM

To: [Redacted]

Subject: Re: Accommodation - Boston - BIO June travel

Hi [Redacted]

Just checking prior to a meeting tomorrow - is accommodation all finalised from your perspective?

Someone in my team told me it is but just wanted to double check.

Cheers
Nicky

Get [Outlook for iOS](#)

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: [Redacted]

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]

Sent: Friday, May 5, 2023 10:18:28 AM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Cc: Michele BAUER <Michele.Bauer@dSDLGP.qld.gov.au>; [Redacted] ODG Director
<odgdirector@dSDLGP.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

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Thanks Nicola.

Will try to get confirmation to you sooner rather than later.

Many thanks

[Redacted]

[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning



s. 73(2) - Not relevant/ Out of scope
Level 39, 1 William Street, Brisbane QLD
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equitable and reconciled Australia.



DSDI

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 5 May 2023 8:41 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope ODG Director

<odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The [4 Hilton hotel](#) rooms can be cancelled for free before **Sun 4 June 2023, 11:59PM local time**
2. The [3 Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by **Thu 1 June, 11:59PM local time.**

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 73(2) - Not relevant/ Out of scope
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 4 May 2023 7:15 PM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope ODG Director

<odgdirector@dsdilgp.qld.gov.au>

Subject: Re: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Advice from the US team (holds are in s. 73(2) - Not relevant/ Out of scope name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers
Nicky

Get [Outlook for iOS](#)

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicola

How long do we have before we need to confirm the accommodation/room bookings?

I am still waiting on response from the DPO as to the DP's preference.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Tuesday, 25 April 2023 11:54 AM

To: Mary Weaver <Mary.Weaver@dsdilgp.qld.gov.au>;

s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>

Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn't catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under
DP	By Hanna	Hyatt Regency Boston
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston
Mike Kaiser	By Hanna	Hyatt Regency Boston
Michele Bauer	By Hanna	Hyatt Place Boston/Se

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th : 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

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s. 73(2) - Not relevant/ Out of scope

From: An Tran <an.tran@lacity.org>
Sent: Saturday, 13 May 2023 6:57 AM
To: ODG Director
Cc: s. 73(2) - Not relevant/ Out of scope; Zachia Nazarzai; Katie Erbacher
Subject: Re: Deputy Premier visit to Los Angeles, 5 June 2023

Dear Mary,

Thanks so much for your prompt reply to all my questions. We would prefer to not have a gift exchange but if that changes, please let me know. We will also not have any media present but I can share the Deputy Mayor's handle on twitter if there will be any social media posts.

Attending the meeting on our side in addition to the Deputy Mayor is the Director of International Trade and Investment and the Director of International Relations, Policy, and Protocol. Their names are Christine Peterson and Zachia Nazarzai, respectively. Let me know if you have any questions.

Have a great weekend!

Best,
An

On Thu, May 11, 2023 at 4:54 PM ODG Director <odgdirector@dsgiip.qld.gov.au> wrote:

Hi An

Lovely to e-meet you too.

I have responded below to your questions in green.

Thanks so much.

Regards

Mary

From: An Tran <an.tran@lacity.org>
Sent: Friday, 12 May 2023 2:48 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Zachia Nazarzai <zachia.nazarzai@lacity.org>; ODG Director <odgdirector@dsgiip.qld.gov.au>; Katie Erbacher <katie.erbacher@premiers.qld.gov.au>
Subject: Re: Deputy Premier visit to Los Angeles, 5 June 2023

Hello s. 73(2) - Not relevant/ Out of scope and Mary,

It's nice to meet you both. I'll need a bit of information from you ahead of this meeting. Please see below:

- How many people will join the meeting? And what are their names/titles?
1. The Honourable Steven Miles MP, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic and Paralympic Infrastructure

<https://www.parliament.qld.gov.au/Members/Current-Members/Member-List/Member-Details?id=2137961166>

<https://cabinet.qld.gov.au/ministers-portfolios/steven-miles.aspx>

2. Ms Katharine Wright, Chief of Staff to the Deputy Premier
3. Mr Mike Kaiser, Director-General and Coordinator-General, Department of State Development, Infrastructure, Local Government and Planning

<https://www.statedevelopment.qld.gov.au/about-us/our-department/our-executive-leadership>

- Will parking be needed?

No parking needed. They will likely come in a cab/Uber.

- Will there be a gift exchange?

We will take your advice on this and if this is appropriate and/or expected, we can choose a small gif that typifies our home state to give. But also if this is not considered essential, we can forego this.

- Will there be any media?

No, there is no intention to make this a media event. If the Mayor's office wanted to do media, I am sure the Deputy Premier would be open to this, however. Also the Deputy Premier may do a media release in Queensland about this visit and his US trip more generally but there won't be any journalists accompanying the party.

Our main entrance is located on 200 N. Main Street and there will be a security checkpoint with a metal detector. Someone from our team will meet the Deputy Premier at the entrance and escort everyone to the meeting room. Thanks so much for your help and let me know if you have any questions.

Thank you for this advice. It is very helpful.

Best,

An

On Wed, May 10, 2023 at 5:44 PM Katie Erbacher <katie.erbacher@premiers.qld.gov.au> wrote:

Dear An

We would very much welcome the opportunity for a 30-45minute meeting with the Deputy Mayor Bromaghim at 1pm on 5 June.

Please liaise with Office of the Director-General s. 73(2) - Not relevant/ Out of scope and Mary Weaver (via ODGDirector@dsgilgp.qld.gov.au) on further details including arrival details for the meeting at City Hall.

Many thanks,

Katie



Katie Erbacher

Director – Strategic Engagement and Communication

Brisbane 2032 Coordination Office

Department of the Premier and Cabinet

Level 30, 1 William Street, Brisbane QLD 4000

PO Box 15185, City East, QLD 4002



Brisbane 2032
Olympic and Paralympic
Games Host
Queensland



I acknowledge Aboriginal and Torres Strait Islander peoples as the Traditional Custodians of Australia, and their connection to land, water and community and pay respect to Elders past and present. I pay my respects to them, their cultures, and to their Elders, past, present and emerging.

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RTI RELEASES

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Tuesday, 23 May 2023 10:22 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: FW: Accommodation - Boston - BIO June travel

How are we going with this? The Langham looks nice.

L

From: s. 73(2) - Not relevant/ Out of scope
Sent: Saturday, 20 May 2023 3:30 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicky.piljic <Nicky.piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Unfortunately, both Hilton Boston Back Bay and DoubleTree are sold out for those dates.

The only other Hilton hotel with availability in the downtown area is [Canopy by Hilton Boston Downtown](#)

Hyatt's only hotel available is: [Hyatt Centric Faneuil Hall Boston](#)

Hyatt Regency and The Langham continue to be on hold.

Thanks,

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, May 18, 2023 6:06 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi s. 73(2) - Not relevant/ Out of scope

Thank you for your assistance.

Is there any chance you could see if there are Executive rooms available at the following;

Hilton Boston Back Bay (*preferably*) or Double Tree Hilton – Boston Downtown?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 19 May 2023 8:14 AM

To: s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Copying in s. 73(2) - Not relevant/ Out of scope from our SF office who has the bookings on hold. Unfortunately the Hilton is no longer available but in addition to the below, we have three refundable deluxe rooms at [The Langham Boston](#) for the DP, Katharine Wright and the DG.

Hanna, just some corrections below in red too.

Cheers
Nicky

Name	Name	Location		Arrival Date	Departure Date	#
DP	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite	Mon Jun 5	Thu Jun 8	

Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8
Michele Bauer	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King	Fri Jun 2	Thu Jun 8
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8
Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8
Michele Bauer Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(b) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]
 Sent: Thursday, May 18, 2023 4:03 PM
 To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
 Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
 Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicky

I have received advice that the Deputy Premier would like to stay at the Hilton Downtown while in Boston.

Are you able to source 3 Executive rooms?

Of course, don't cancel the Hyatt Regency until you have confirmation of the Hilton.

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
 Office of the Director-General
 Department of State Development,
 Infrastructure,
 Local Government and Planning

[Redacted]

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
 Sent: Monday, 15 May 2023 9:23 AM
 To: [Redacted]
 Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Got the team to redraft the hold dates and times with the bookings for peace of mind!

Guest	Hotel	Address	Room Type	Check-In	Check-Out	Cost	Cancel by
DP	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	Terrace Suite	5 June 2023	7 June 2023	US\$4,863.24	72 hours prior to 11:50PM local time the

							day of arrival
Katherine Wright	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mark Kaiser	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michelle Bauer	Hyatt Place Seaport	295 Northern Ave, Boston	Standard King	2 June 2023	8 June 2023	US\$6,036.77	42 hours prior to 11:50PM local time the day of arrival

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: Sch. 4(4)(6) - Disclosing personal information
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 12 May 2023 1:32 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks so much Nicky.

We still have Hyatt Regency don't we?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 12 May 2023 1:08 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Sounds like there was some miscommunication – I suspect on Michele’s hotel versus some the others.

I’ve asked the team to complete a table on what is available noting the Hilton was cancelled and is now not available. The alternative the team is looking at is the [The Langham](#).

Apologies for this, as soon as they told me this I said I’m going to check with the source of truth as we had it locked down!

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 4(4)(6) - Disclosing personal information
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 12 May 2023 10:54 AM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicky

I still haven't received confirmation from the Deputy Premier as to his preference.

The Regency and Hilton still should be on hold?



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 11 May 2023 10:52 PM

To: s. 73(2) - Not relevant/ Out of scope

Subject: Re: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Just checking prior to a meeting tomorrow - is accommodation all finalised from your perspective?

Someone in my team told me it is but just wanted to double check.

Cheers
Nicky

Get [Outlook for iOS](#)

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: s. 4(1)(b) - disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope

Sent: Friday, May 5, 2023 10:18:28 AM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Cc: Michele BAUER <Michele.Bauer@dسدilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

ODG Director

<odgdirector@dasilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

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Thanks Nicola.

Will try to get confirmation to you sooner rather than later.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 5 May 2023 8:41 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope ODG Director

<odgdirector@dasilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The 4 [Hilton hotel](#) rooms can be cancelled for free before Sun 4 June 2023, 11:59PM local time
2. The 3 [Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by Thu 1 June, 11:59PM local time.

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Thursday, 4 May 2023 7:15 PM
To: [Redacted]
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [Redacted] ODG Director
<odgdirector@dsdilgp.qld.gov.au>
Subject: Re: Accommodation - Boston - BIO June travel

Hi [Redacted]

Advice from the US team (holds are in [Redacted] name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers
Nicky

Get [Outlook for iOS](#)

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: [Redacted]
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [Redacted] ODG Director
<odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicola

How long do we have before we need to confirm the accommodation/room bookings?

I am still waiting on response from the DPO as to the DP's preference.

Many thanks

[Redacted]



s. 73(2) - Not relevant
Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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DSDI

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Tuesday, 25 April 2023 11:54 AM

To: Mary Weaver <Mary.Weaver@dsdilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>

Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn't catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under
DP	By Hanna	Hyatt Regency Boston
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston
Mike Kaiser	By Hanna	Hyatt Regency Boston

Michele Bauer

By Hanna

Hyatt Place Boston/Se

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th : 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers

Nicky

Nicola Piljic

Director

Health, Innovation and Technology

Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(b) - Disclosing Personal Information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

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RTI RELEASE

s. 73(2) - Not relevant/ Out of scope

From: Director-General (DSDILGP)
Sent: Friday, 6 October 2023 1:05 PM
To: Laura Kanaris
Cc: Director-General (DSDILGP) s. 73(2) - Not relevant/ Out of scope
Subject: FW: Invoice from Trade and Investment Queensland (TIQ)
Attachments: INV_IN0001239.pdf; Supporting Documentation for DSDILGP.pdf

For advice – invoice to be paid... relating to Boston Trip (transfers for DP, Kat, Mike) and Accommodation (deposit paid by TIQ) for Michele Bauer.

Can you please approve for payment to be made, or otherwise (do we need to seek confirmation of expenses from State Dev and from DPO?)

Thanks



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – **meet now**

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



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From: Finance DSDILGP <Financedsdilgp@dildilgp.qld.gov.au>
Sent: Thursday, October 5, 2023 4:16 PM
To: s. 73(2) - Not relevant/ Out of scope Director-General (DSDILGP) <Director-General@dildilgp.qld.gov.au>
Subject: FW: invoice from Trade and Investment Queensland (TIQ)

Hi

Invoice to be paid please.

Give us a call if any issues or help required.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – **meet now**

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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From: Corporate Services <Corporate.Services@tiq.qld.gov.au>
Sent: Thursday, October 5, 2023 2:38 PM
To: Finance DSDILGP <Financedsdilgp@dsdilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope; Mission_Planning <Mission.Planning@tiq.qld.gov.au>
Subject: Invoice from Trade and Investment Queensland (TIQ)

Good afternoon s. 73(2) - Not relevant/ Out of scope

Please find attached TIQ tax invoice for your attention.
This relates to subscription to the recovery cost for the Deputy Premier Bio-Boston-USA-Mission.
Thank you.

Kind regards,
s. 73(2) - Not relevant/ Out of scope
Finance Officer
Finance
Trade and Investment Queensland

Telephone s. 73(2) - Not relevant/ Out of scope
Email s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

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RTI RELEASE - DSDI



TAX INVOICE

Customer: State Development, Infrastructure, Local Govt & Planning
(DSDILGP)
PO Box 15009
CITY EAST QLD 4002

Invoice No: IN0001239

Date: 05/10/2023
Debtor ID: AUAR00234
Due Date: 26/10/2023

Account Queries To: Ph +61 7 3514 3107 Fax +61 7 3034 4298 Email: corporate.services@tiq.qld.gov.au

Page: 1 of 1

Description	Exclusive GST	* GST	Amount
<i>Reference: DEPUTY PREMIER TO BIO-BOSTON-USA</i>			
CAREY TRANSPORT 4/6 - M.KAISER	140.79		140.79
CAREY TRANSPORT 5/6 - M.KAISER	317.86		317.86
CAREY TRANSPORT 6/6 - M.KAISER	519.39		519.39
CAREY TRANSPORT 7/6 - M.KAISER	470.45		470.45
CAREY TRANSPORT 8/6 - M.KAISER	145.87		145.87
1 NIGHT DEPOSIT FOR ACCOMMODATION - M.BAUER	1,558.29		1,558.29
RECOVERY COSTS FOR:			
MIKE KAISER, DG, DSDILGP			
MICHELE BAUER, DEPUTY DG, DSDILGP			

Total Amount Due : \$3,152.65 \$0.00 \$3,152.65

* GST is a Commonwealth Government Tax

Please detach and return with payment:

Customer Name: Department of State Development, Infrastructure

Invoice No: IN0001239

Account No: AUAR00234

Date: 05/10/2023

Payments may be made by:

Exclusive GST: \$3,152.65

(i) Cheque made payable to: Trade and Investment Queensland
c/- Corporate Administration Agency, PO Box 15162, City East Qld 4002

GST: \$0.00

(ii) EFT to Commonwealth Bank BSB 064-013 Account 10042166
with remittance advice faxed to +61 7 3034 4298
or emailed to TIQFinance@caa.qld.gov.au

Amount: \$3,152.65

Due Date for Payment: 26/10/2023



7445 New Technology Way
Frederick, MD 21703

Carey International, Inc.

Page 1 of 1

Credit Card Receipt

Receipt Number 80998280
Credit Card Provider Mastercard

Total \$277.80
Date Charged Jun 05, 2023

This amount was charged to your credit card ending in 6536. No additional payment is due.

If you have a question about your invoice, call (800)336-4646.

Service Date Jun 04, 2023
Service Type Premium
Service Area Los Angeles
Vehicle Sport Utility Vehicle
Reservation Segment WA15718994-1

Passenger Wright, Katharine
Arranger § 73(2) - Not relevant/
Out of scope
Pick Up Time 18:05
Pick Up Location Los Angeles Intl AP
Drop Off Time 18:34
Drop Off Location 9876 Wilshire Blvd Beverly Hills CA

Transfer Fee \$155.00
Intl Arrivals Fee 25.00
Base Rate \$180.00
Airport Fee 15.00
Fuel Surcharge 10.80
Gratuity 36.00
STC 36.00
Total \$277.80

AUD 422.36 / 3 passengers = \$140.79/person
The Honourable Steven Miles MP, Katharine Wright & Mike Kaiser

WA_SE_23308885

RTI RELEASE

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.



7445 New Technology Way
Frederick, MD 21703

Carey International, Inc.

Page 1 of 1

Credit Card Receipt

Receipt Number 80998275
Credit Card Provider Mastercard

Total \$836.25
Date Charged Jun 05, 2023

*This amount was charged to your credit card ending in 6536.
No additional payment is due.*

If you have a question about your invoice, call (800)336-4646.

<i>Service Date</i>	Jun 05, 2023	<i>Passenger</i>	Wright, Katharine	6.25 hours @90.00 /hour	\$562.50
<i>Service Type</i>	Premium	<i>Arranger</i>	§ 73(2) - Not relevant - Out of scope	Base Rate	\$562.50
<i>Service Area</i>	Los Angeles	<i>Pick Up Time</i>	07:15	Airport Fee	15.00
<i>Vehicle</i>	Sport Utility Vehicl	<i>Pick Up Location</i>	9876 Wilshire Blvd Beverly Hills CA	Fuel Surcharge	33.75
<i>Reservation Segment</i>	WA15719006-1	<i>Drop Off Time</i>	12:45	Gratuity	112.50
		<i>Drop Off Location</i>	Los Angeles Intl A/P	STC	112.50
				Total	\$836.25

AUD 1,271.42 / 4 passengers = \$317.86/person

The Honourable Steven Miles MP, Katharine Wright, Mike Kaiser & Viki Forrest

WA_SE_23386890

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.



PAID RECEIPT

Carey International, Inc.
7445 New Technology Way
Frederick, MD 21703

DATE: June 29, 2023
INVOICE#: 76416747
ACCT# N/A

RECEIPT FOR:

s. 73(2) - Not relevant/ Out of scope

575 MARKET ST
SAN FRANCISCO, CA 94105

s. 73(2) - Not relevant/ Out of scope

	INVOICE	TOTAL												
Lead Passenger: KATHERINE WRIGHT														
Reservation Number: WA15719185-1 JUNE 6, 2023	76416747	\$1,370.25												
P/U@THE LANGHAM, BOSTON 250 FRANKLIN ST BOSTON 9 STOPS BACK TO LANHAM BOSTON MA														
CHARGED MC ENDING 5736 EXP 08/24														
<table border="1"> <tbody> <tr> <td>10.50 hours @ \$90.00/hour</td> <td>\$945.00</td> </tr> <tr> <td>Base Rate</td> <td>\$945.00</td> </tr> <tr> <td>Gratuity</td> <td>189.00</td> </tr> <tr> <td>STC</td> <td>189.00</td> </tr> <tr> <td>Fuel Surchage</td> <td>47.25</td> </tr> <tr> <td>Total</td> <td>\$1,370.25</td> </tr> </tbody> </table>			10.50 hours @ \$90.00/hour	\$945.00	Base Rate	\$945.00	Gratuity	189.00	STC	189.00	Fuel Surchage	47.25	Total	\$1,370.25
10.50 hours @ \$90.00/hour	\$945.00													
Base Rate	\$945.00													
Gratuity	189.00													
STC	189.00													
Fuel Surchage	47.25													
Total	\$1,370.25													
TOTAL PAID		\$1,370.25												

AUD 2,077.55 / 4 passengers = \$519.39/person

The Honourable Steven Miles MP, Katharine Wright, Mike Kaiser & Viki Forrest

Gwendolyn Smothers
Carey International Inc
Account Resolution Analyst
7445 New Technology Way
Frederick, MD 21703
Office: 301-698-3867
gwendolyn.smothers@carey.com

THANK YOU FOR YOUR BUSINESS



PAID RECEIPT

Carey International, Inc.
7445 New Technology Way
Frederick, MD 21703

DATE: June 29, 2023
INVOICE#: 76416746
ACCT# N/A

RECEIPT FOR:

s. 73(2) - Not relevant/ Out of scope
575 MARKET ST
SAN FRANCISCO, CA 94105

s. 73(2) - Not relevant/ Out of scope

	INVOICE	TOTAL
Lead Passenger: KATHERINE WRIGHT		
Reservation Number: WA15719191-1 JUNE 7, 2023	76416746	\$1,241.15
P/U@THE LANGHAM, BOSTON 250 FRANKLIN ST		
BOSTON 4 STOPS BACK TO LANHAM BOSTON MA		
CHARGED MC ENDING 5736 EXP 08/24		
9.50 hours @ \$90.00/hour		\$855.00
Base Rate		\$855.00
Gratuity		171.00
STC		171.00
Fuel Surchage		42.75
Tolls		1.40
Total		\$1,241.15
	TOTAL PAID	\$1,241.15

AUD 1,381.81 / 4 passengers = \$470.45/person
The Honourable Steven Miles MP, Katharine Wright, Mike Kaiser & Viki Forrest

Gwendolyn Smothers
Carey International Inc
Account Resolution Analyst
7445 New Technology Way
Frederick, MD 21703
Office: 301-698-3867
gwendolyn.smothers@carey.com

THANK YOU FOR YOUR BUSINESS



7445 New Technology Way
Frederick, MD 21703

Carey International, Inc.

Page 1 of 1

Credit Card Receipt

Receipt Number 81001467
Credit Card Provider Mastercard

Total \$290.55
Date Charged Jun 08, 2023

This amount was charged to your credit card ending in 6536. No additional payment is due.

If you have a question about your invoice, call (800)336-4646.

<i>Service Date</i>	Jun 08, 2023	<i>Passenger</i>	Wright, Katharine	<i>Transfer Fee</i>	\$189.00
<i>Service Type</i>	Premium	<i>Arranger</i>	s. 73(2) - Not relevant/ Out of scope	<i>Base Rate</i>	\$189.00
<i>Service Area</i>	Boston	<i>Pick Up Time</i>	16:00	<i>Airport Fee</i>	16.50
<i>Vehicle</i>	Sport Utility Vehicle	<i>Pick Up Location</i>	250 Franklin St Boston MA	<i>Fuel Surcharge</i>	9.45
<i>Reservation Segment</i>	WA15719197-1	<i>Drop Off Time</i>	16:54	<i>Gratuity</i>	37.80
		<i>Drop Off Location</i>	Logan International Airport	<i>STC</i>	37.80
				Total	\$290.55

AUD 437.61 / 3 passengers = \$145.87/person

The Honourable Steven Miles MP, Katharine Wright & Mike Kaiser

WA_SE_23387118

RTI RELEASE

STC is a surcharge based upon various overhead expense items, some of which may not relate to the specific trip. The STC is always calculated as a flat percentage of the Base Rate. The entire amount of all collected gratuities is paid to your professional chauffeur. For your convenience, a suggested gratuity, which is a percentage of the Base Rate, has been added to your bill. The amount of any gratuity you pay is at your discretion.



Hyatt Place Boston Seaport
 295 Northern Ave.
 Boston, MA 02210
 Tel: 857-328-1234
 www.hyatt.com

Deposit paid by TIQ team
 USD 1,006.13 = AUD 1,558.29

INFORMATION INVOICE

Michele Bauer
 United States

Room No. 0310
 Arrival 06-02-23
 Departure 06-08-23
 Follo Window 1
 Follo No. 107686

Confirmation No. 4386338301

Group Name

Date	Description	Charges	Credits
06-02-23	Deposit Transferred at C/I		1,006.13
06-02-23	Accommodation	864.00	
06-02-23	City Tax	56.16	
06-02-23	Convention Tax	23.76	
06-02-23	Lodging Tax	49.25	
06-02-23	Tourism Assessment	12.96	
06-03-23	Accommodation	864.00	
06-03-23	City Tax	56.16	
06-03-23	Convention Tax	23.76	
06-03-23	Lodging Tax	49.25	
06-03-23	Tourism Assessment	12.96	
06-04-23	Accommodation	864.00	
06-04-23	City Tax	56.16	
06-04-23	Convention Tax	23.76	
06-04-23	Lodging Tax	49.25	
06-04-23	Tourism Assessment	12.96	
06-05-23	Accommodation	864.00	
06-05-23	City Tax	56.16	
06-05-23	Convention Tax	23.76	
06-05-23	Lodging Tax	49.25	
06-05-23	Tourism Assessment	12.96	
06-06-23	Accommodation	864.00	
06-06-23	City Tax	56.16	
06-06-23	Convention Tax	23.76	
06-06-23	Lodging Tax	49.25	
06-06-23	Tourism Assessment	12.96	
06-07-23	Accommodation	864.00	
06-07-23	City Tax	56.16	
06-07-23	Convention Tax	23.76	
06-07-23	Lodging Tax	49.25	
06-07-23	Tourism Assessment	12.96	
06-08-23	Master Card XXXXXXXXXXXXX8244 XX/XX		5,030.65
Total		6,036.78	6,036.78

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!



Hyatt Place Boston Seaport
295 Northern Ave.
Boston, MA 02210
Tel: 857-328-1234
www.hyatt.com

INFORMATION INVOICE

Michele Bauer
United States

Confirmation No. 4386338301
Group Name

Room No. 0310
Arrival 06-02-23
Departure 06-08-23
Folio Window 1
Folio No. 107686

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more. Visit www.worldofhyatt.com

Thank you for choosing Hyatt Place Boston Seaport. Our goal is to provide every guest with an exceptional stay, and we are interested in any comments regarding your visit. Please let us know your thoughts by telephone at 857-328-1234.

Please remit payment to:
Hyatt Place Boston Seaport
295 Northern Ave.
Boston, MA 02210
United States

RTI RELEASE

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 26 May 2023 2:46 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director; Nicky.piljic; s. 73(2) - Not relevant/ Out of scope
Subject: FW: Your Jun-04-2023 Confirmation #3377513656

Per your request, please find below the reservation for Mike Kaiser. Note the cancellation policy is June 3rd at 11:59pm to avoid cancellation penalty equal to the first night's room and tax.

s. 73(2) - Not relevant/ Out of scope

Operations Manager
North America
Trade and Investment Queensland

Telephone: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: Hilton Hotels & Resorts Confirmed <noreply@h4.hilton.com>
Sent: Thursday, May 25, 2023 9:13 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Your Jun-04-2023 Confirmation #3377513656

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.



Join Hilton Honors

Get instant benefits by joining – for free.




See you soon, Mike Kaiser


Your reservation for Jun-04-2023 has been confirmed.

Confirmation #3377513656



The Beverly Hilton

 9876 Wilshire Boulevard
Beverly Hills CA 90210 US
[Maps & Directions >>](#)

 +13102747777

4 SUN
JUN
Check In: 4:00 PM


1 Night

5 MON
JUN
Check Out: 12:00 PM



[Add to Calendar](#)

Your Room Information

Guest Name:
Guests:
Rooms:
Room Plan:

Mike Kaiser
1 Adult
1
1 KING DELUXE WITH TERRA
CE

MIKE KAISER

Upgrade your room for only \$43
more a night.

UPGRADE ▶

Your Rate Information

BEST AVAILABLE RATE

Rate per night

Jun-04-2023 - Jun-05-2023

480.00 USD

Total for Stay per Room Rate

480.00 USD

Taxes

76.21 USD

Total price for Stay

556.21 USD



[Modify Your Reservation >>](#)

What To Expect When You Arrive



Clean & Ready for You

We are creating an even cleaner stay for you from your guest room to public areas to food and beverage.



A Safer Stay

Please check with local health and government authorities about any health and safety requirements that may be in place at the time of your stay.



Upon Request Housekeeping

Whether that means calling the front desk to get your room cleaned or keeping your room to yourself, control over your stay is up to you.

Plan Ahead With These Tips:

USE THE HILTON HONORS APP

Get Contactless Arrival

With the Hilton Honors app, you can skip the front desk, go straight to your selected room, and unlock your door - with just your phone.



[Learn More](#)



Enjoy a 4,500 Point Welcome Bonus

Earn 1,500 Points on your upcoming stay, plus an extra 3,000 Points after two stays when you join Hilton Honors.

[join for free](#)

Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on Jun-03-2023, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Comments & Requests | Additional Information



We are a smoke-free hotel

Tax

14.00% Per Room Per Night

1.50% Per Room Per Night

0.21% Per Room Per Night

0.80 Per Room Per Night

Valet Parking: 55.00 USD daily

Self Parking: 55.00 USD daily



LXR

CONRAD

canopy

Signia
by Hilton



CURIO
COLLECTION



TAPESTRY
COLLECTION



TEMPO

MOTTO

Hilton
Garden Inn



spark

HOMEWOOD
SUITES

HOME
SUITES

Hilton
GRAND VACATIONS



Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

[Welcome Bonus Terms & Conditions](#)

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit [Hilton.com/guarantee](https://www.hilton.com/guarantee) to learn more about our Best Price Guarantee.

This offer is only valid for customers enrolling in Hilton Honors on or after Jan 1st, 2020.

Offer is valid for any eligible stays booked directly with Hilton through Hilton-approved booking channels and completed within six months ("Promotion Period"), beginning the day, the participant enrolls in Hilton Honors, at any hotel or resort in the Hilton Portfolio. All stays must be completed in the 6 months following enrollment date to earn Bonus Points.

Hilton Honors(TM) participants must complete up to two (2) paid stays during the Promotional Period to obtain Hilton Honors(TM) Bonus Points. The first stay within the Promotional Period will earn 2,000 Bonus Points. The second stay within the Promotional Period will earn 3,000 Bonus Points. If a guest completes just (1) eligible stay, they will receive 2,000 Hilton Honors(TM) Bonus Points. Any stays with a checkout date after the Promotional Period end date will not count towards earning Bonus Points.

Hilton reserves the right to decline any application at any time for any reason. Hilton may require additional validation in its complete discretion and this may take an additional 5-7-business days.

This offer may be terminated without notice. Bonus Points do not count toward elite tier qualification. Please allow six to eight weeks from completion of your stay for Bonus Points to appear in your Hilton Honors account. A 'stay' is defined as the total number of consecutive nights spent at the same hotel, whether or not a guest checks out and checks back in again. Offer is not valid for groups and cannot be combined with other select offers. In-Room Internet Access, Fitness Center/Health Club Access and Bottled Water benefits may not be complimentary at properties with a resort charge. Space-available upgrades only available at select brands. Elite status benefits are subject to availability and vary by brand. For more information, please visit [HiltonHonors.com](https://www.HiltonHonors.com).

Hilton Honors(TM) membership, including the earning and redemption of Points, is subject to [Hilton Honors Terms and Conditions](#).

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date.

This message and any attachments may contain confidential information. If it has been sent to you in error or if you have questions regarding your reservation, please contact Hilton Reservations and Customer Care by phone or chat with us. You can also visit our [support center](#) for additional questions.

Hilton Honors™ membership, including the earning and redemption of Points, is subject to [Hilton Honors Terms and Conditions](#).

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Hilton Reservations and Customer Care | 7930 Jones Branch Drive | McLean, Virginia 22102, USA

R03_B02_NMK_OTR_V33_MULTIBR_H03_EN

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s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 26 May 2023 4:46 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Director-General (DSDILGP); s. 73(2) - Not relevant/ Out of scope
Subject: RE: BIO flights
Attachments: B12319175-BAUERMICHELE MS-Itinerary - Full.pdf; Michele's daily expenses - Boston June 2023.docx

Hi s. 73(2) - Not relevant/ Out of scope

Following from our discussion on Wednesday, we have found Michele an alternative route home, Boston-Denver-Vancouver-Brisbane, departing Boston on Thursday 8 June at 15:23 and arriving Brisbane on Saturday 10 June at 07:00. I have attached a copy of her itinerary for your information.

I have also attached a copy of the travel expense diary we have done up for Michele to use when using cash supplied from the department for you to use /alter as required for the DG.

If you have any queries please let me know.

Kind regards,

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Business Coordination Officer
Office of the Deputy Director-General
State Development Group
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – meet now

s. 73(2) - Not relevant/ Out of scope

Level 18, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



Part Time: Monday, Tuesday, Thursday and Friday

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, May 24, 2023 9:47 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: BIO flights

Good morning [Redacted]

At this stage the DP, CoS and DG are booked to depart Boston – Dallas – Sydney – Brisbane.

We are currently looking at alternatives to fly back through LA but the problem is connecting time to come off a domestic flight, then through customs to check baggage for an international flight.

We are hoping to have clarification on this by end of week.

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.

From: [Redacted]

Sent: Tuesday, 23 May 2023 4:25 PM

To: [Redacted]

Cc: [Redacted]

Subject: Re: BIO flights

Perfect thank you, will chat to [Redacted] tomorrow.

Kind regards,

[Redacted]



[Redacted]

Senior Business Coordination Officer
Part Time: Monday, Tuesday, Thursday, Friday
Office of the Deputy Director-General
State Development Group
Department of State Development, Infrastructure,
Local Government and Planning
Microsoft teams – [meet now](#)

[Redacted]

Level 18, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au

From: [Redacted]
Sent: Tuesday, May 23, 2023 4:23:51 PM
To: [Redacted]
Cc: [Redacted]
Subject: RE: BIO flights

Hi [Redacted] – I'm not across the BIO trip – that's [Redacted] baby. She's back in the office tomorrow and she can update you on the flight details.

Thanks



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – [meet now](#)

[Redacted]

Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Tuesday, 23 May 2023 4:10 PM
To: [Redacted]
Subject: BIO flights
Importance: High

Hi [Redacted]

Can you please give me a call re the DG's flights home from Boston on 8 June. I understand other options were being looked at. I have looked at other options for Michele so just wanted to touch base.

Kind regards,

[Redacted]
Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Business Coordination Officer
Office of the Deputy Director-General
State Development Group
Department of State Development, Infrastructure,
Local Government and Planning

Microsoft teams – meet now

s. 73(2) - Not relevant/ Out of scope

Level 18, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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*I acknowledge the traditional custodians of the lands and waters of Queensland.
I offer my respect to elders past, present and emerging as we work towards a just,
equitable and reconciled Australia.*



Part Time: Monday, Tuesday, Thursday and Friday

RTI RELEASE - DSDI



Wednesday 24 May 2023 17:03 - Brisbane, QLD

Itinerary for
BAUER/MICHELE MS

Booking Number: B12319175
PNR Reference: SCWAYY
Consultant: Trudy Dove
Booked By: [Redacted] S. 73(2) - Not relevant - Out of scope
Departure Date: 01 Jun 23
Debtor: Dept of State Dev Infra Local Govt and Planning
Department: MIR (Manufacturing Industry and Regions)
Cost Centre: 1400000 (Manufacturing Development)
Return Date: 10 Jun 23
Reason for Travel: CONF/EVENT

CTM EMERGENCY AFTER HOURS

Should you require assistance with booking changes or amendments relating to imminent departures, please contact our emergency afterhours service on the number printed on the footer of this itinerary.
Please note that if you are calling from outside Australia please use the main office number which will divert to our Emergency Team. Alternatively you can email your request to the team at - afterhours@travelctm.com - and they will respond at the earliest opportunity.

DUE TO PRIVACY LAWS WE ARE UNABLE TO RELEASE TRAVEL DETAILS TO ANYONE OTHER THAN THE PASSENGER.

Insurance / Traveller Assistance

Traveller Assistance Program Provider:

International SOS | Contact: +61 2 9372 2468 or click [here](#) | Membership Number: [Redacted] Sch. 4(4)(6) Disclosing personal information | [Queensland Government Membership Site](#)

International Travel Insurance Provider:

Chubb Insurance | Contact: 1300 722 032 * **please note this number is for claims/policy queries only.** Membership Number: [Redacted] Sch. 4(4)(6) Disclosing personal information for Coverage details contact your agency's QTravel Agency Administrator or travel booker

Travel Advice including COVID-19 Guidance

For both domestic and international travel we recommend you familiarise yourself with airline and hotel requirements around passenger vaccination requirements, safety, face mask requirement and the need to produce evidence meeting airline/hotel and border control regulations in relation to a negative COVID-19 test both for transit and final destination passengers. This information is subject to change without notice so we recommend you update yourself in relation to the relevant airline/hotel/government policies for your entire journey at each of (i) the time of booking, (ii) as you approach your travel date, and (iii) immediately before travel.

For International Travel it is the passengers responsibility to contact the Department of Foreign Affairs and Trade (DFAT) or visit their website at <https://www.smarttraveller.gov.au> for general travel advice, as well as specific advice (including safety alert levels) relating to the destination you wish to visit or where you are returning to.

It is the passengers responsibility to familiarise yourself with the current status to Australia's immigration and border arrangements during the COVID-19 outbreak, available at <https://covid19.homeaffairs.gov.au>

You acknowledge that you may be travelling at a time where you may be exposed to the Coronavirus. We recommend that you acquaint yourself with all relevant travel information, including applicable health risks.

E-TICKETS

E-TICKET AC

ELECTRONIC TICKET RECORD

INV : I.0016930654 PNR: SCWAYY
 TKT: 0149647084579 ISSUED : 24MAY23 IATA : 02350622

NAME: BAUER/MICHELE MS

FF :

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	UA	0448	Y	08JUN	BOSDEN	15:23	OK	YNA0A1LT	OPEN
2	UA	1910	Y	08JUN	DENYVR	19:10	OK	YNA0A1LT	OPEN
3	AC	0035	T	08JUN	YVRBNE	23:15	OK	TLUB32TG	OPEN

Endorsements:

E-TICKET QF

ELECTRONIC TICKET RECORD

INV : I.0016930654 PNR: SCWAYY
 TKT: 0819647084578 ISSUED : 24MAY23 IATA : 02350622

NAME: BAUER/MICHELE MS

FF : QF 1935335784

CPN	A/L	FLT	CLS	DATE	FROMTO	TIME	ST	F/BASIS	STAT
1	QF	0015	L	01JUN	BNELAX	21:25	OK	MLX0AUQ	OPEN
2	QF	3013	L	01JUN	LAXBOS	22:25	OK	MLX0AUQ	OPEN

Endorsements:

Date	Service	Details		
Thursday 01 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF0015
		Departure Date:	Thu 01 Jun 23 at 21:25	BRISBANE, AUSTRALIA
		Arrival Date:	Thu 01 Jun 23 at 18:05	LOS ANGELES, CA
		Aircraft:	Airbus A330-200	
		Class:	L - Economy Class	
		Stops:	Non-Stop	
		Airline Reference:	5IUTCJ	
		Status:	Confirmed	
		Baggage:	1 piece	
		Details:	BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL) LOS ANGELES, CA (TERMINAL - TOM BRADLEY INTL TERM), Dept Time 01-06-2023 21:25, Arrival Time 01-06-2023 18:05 - Travelling time: 13 hrs 40 mins - Meal Service: H, Refreshment	
		Seats:	34A - BAUER/MICHELE MS	
Thursday 01 Jun 23	Flight	Airline:	QANTAS AIRWAYS	Flight QF3013
		Departure Date:	Thu 01 Jun 23 at 22:25	LOS ANGELES, CA
		Arrival Date:	Fri 02 Jun 23 at 06:58	BOSTON, MA
		Aircraft:	Airbus Jet	
		Class:	L - Economy Class	
		Stops:	Non-Stop	
		Airline Reference:	5IUTCJ	
		Code Share:	AMERICAN AIRLINES	
		Status:	Confirmed	
		Baggage:	1 piece	
		Details:	LOS ANGELES, CA (TERMINAL -) BOSTON, MA (TERMINAL - TERMINAL B), Dept Time 01-06-2023 22:25, Arrival Time 02-06-2023 06:58 - Travelling time: 5 hrs 33 mins - Meal Service: Food for Purchase	

Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage: Details: Seats:	UNITED AIRLINES Thu 08 Jun 23 at 15:23 Thu 08 Jun 23 at 18:06 7M9 Y - Economy Non-Stop FFHLZS Confirmed 1 piece BOSTON, MA (TERMINAL - TERMINAL B) DENVER, CO (TERMINAL -) Dept Time 08-06-2023 15:23, Arrival Time 08-06-2023 18:06 - Travelling time: 4 hrs 43 mins - Meal Service: Food for Purchase 34A - BAUER/MICHELE MS	Flight UA0448 BOSTON, MA DENVER, CO
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Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage: Details: Seats:	UNITED AIRLINES Thu 08 Jun 23 at 19:10 Thu 08 Jun 23 at 21:14 Airbus A319 Y - Economy Non-Stop FFHLZS Confirmed 1 piece DENVER, CO (TERMINAL -) VANCOUVER BC, CANADA (TERMINAL - MAIN TERMINAL), Dept Time 08-06-2023 19:10, Arrival Time 08-06-2023 21:14 - Travelling time: 3 hrs 4 mins - Meal Service: Food for Purchase 35A - BAUER/MICHELE MS	Flight UA1910 DENVER, CO VANCOUVER BC, CANADA
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Thursday 08 Jun 23	Flight	Airline: Departure Date: Arrival Date: Aircraft: Class: Stops: Airline Reference: Status: Baggage: Details: Seats:	AIR CANADA Thu 08 Jun 23 at 23:15 Sat 10 Jun 23 at 07:00 BOEING 787-900 T - Economy Non-Stop 5TUTCJ Confirmed 1 piece VANCOUVER BC, CANADA (TERMINAL - MAIN TERMINAL) BRISBANE, AUSTRALIA (TERMINAL - INTERNATIONAL TERMINAL), Dept Time 08-06-2023 23:15, Arrival Time 10-06-2023 07:00 - Travelling time: 14 hrs 45 mins - Meal Service: Breakfast, Meals 36C - BAUER/MICHELE MS	Flight AC0035 VANCOUVER BC, CANADA BRISBANE, AUSTRALIA
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Comment

Fare Notes

Qantas Economy Excursion Fare -

Changes permitted with fee AUD125 plus any higher fare
Cancellation with penalty AUD200 for cancel/refund

United Airlines/Air Canada -

Changes permitted with fee CAD200 plus any higher fare
Ticket is non refundable for cancellation

Insurance/Visa

Visa Requirement:

Need to acquire

Visa Information

ESTA vise is required for USA

Frequent Flyer Numbers

BAUER/MICHELE MS

FF QF 1935335784

Ticket Numbers

TKT QF 9646487473 - BAUER/MICHELE MS - ADULT - BNE-LAX-BOS-DFW-SYD-BNE

TKT AC 9647084579 - BAUER/MICHELE MS - ADULT - BOS-DEN-YVR-BNE

TKT QF 9647084578 - BAUER/MICHELE MS - ADULT - BNE-LAX-BOS

General Notes

DIV-DSDIP

RTI RELEASE - DSDI

USA Increased Security Measures

The US Department of Homeland Security and (TSA) have announced additional security processes for all flights travelling to the USA from the 21st of April 2018.

Customers will be required to carry a printed or digital copy of their flight tickets, and may also be asked to switch on all electronic devices prior to you being able to board the aircraft. Customers are advised to allow extra time to complete check-in, security and boarding requirements.

Powder Restrictions All Flights Ex Australia From 30 June 18

Liquid, Gel, Aerosol and Powder Restrictions for Carry On Luggage on ALL International Flights and Domestic Australian Flights Leaving from an International Terminal & Flights Entering the US:

For a comprehensive guide to these new Australian Government restrictions and a list of organic and inorganic powders examples please see <http://travelsecure.infrastructure.gov.au/onboard/liquids-aerosols-and-gels.aspx>

For more information on new TSA powder restrictions for carry-on luggage on all flights to the United States please see: <https://www.tsa.gov/travel/security-screening/whatcanibring/all>

Effective from the 30th of June 2018

CTM Global Privacy Policy

For more information on the CTM Global Privacy Policy please refer to <https://investor.travelctm.com.au/privacy/>

PASSPORT / VISA + HEALTH Information

PASSPORTS / VISA + HEALTH Information

- It is important to advise your name as it appears on your passport. Failure to do so will result in you being denied boarding of your flight
- All travellers must have a valid passport and many countries require at least 6 months validity from the date of entry and two clear adjacent pages. Failure to comply may result in you being denied boarding of the aircraft or entry into the country you are visiting.
- Advise your consultant if you are not travelling on an Australian Passport as a re-entry visa to Australia may be applicable.
- **Visas may be required for your entire journey, including transit points and final destinations.** These are the responsibility of the traveller, however please ask us about your requirements as we are able to assist by obtaining the information from an external visa advisory service provider on your behalf. We do not guarantee the accuracy of 3rd party information and accept no liability for any loss or damage which you may suffer in reliance on it. Visa information and processing available at www.travelctm.com/visas
- Vaccinations may also be required for your trip. For more information please consult your local GP or go to www.traveldoctor.com.au.
- It is your responsibility to ensure you have read and understood all above conditions. Any fines, penalties, payments or expenditures incurred as a result of such documents not meeting the requirements of those authorities will be your sole responsibility.

INTERNATIONAL FLIGHTS: E-TICKET

If you are travelling on an Electronic Ticket (E-Ticket) on an International Flight you MUST have a copy of your electronic ticket plus your current passport. Failure to have either of these could result in you experiencing long delays at check in or denied boarding.

INTERNATIONAL FLIGHTS: IMPORTANT TRAVEL INFORMATION

PRICES:

Prices are inclusive of GST where applicable. Prices are subject to change at anytime until booking is paid in full and documentation issued. As much notice as possible will be given in the event of price increases.

Foreign Currency: If your flight was paid in foreign currency, the amount on your itinerary/invoice may vary to your credit card statement. This is due to the fare amount and taxes being based on the current exchange rate at the time of booking creation.

TRAVEL INSURANCE:

Travel insurance is strongly recommended. CTM can assist with your travel insurance needs.

AIRPORT TAXES:

Departure and security taxes are mandatory. Any taxes that are payable prior to your departure will be factored into your travel booking cost. There may be additional taxes which are payable throughout your journey. Please ask for further details.

CANCELLATION AND AMENDMENT FEES:

Cancellations may incur charges. Please refer to your consultant for more information.

TRAVEL WARNINGS / DFAT:

We strongly recommend that you refer to www.smarttraveller.gov.au or www.dfat.gov.au in regards to any travel warnings which may be posted for the country you are due to visit. As these constantly change it is the travellers responsibility to ensure they are fully briefed and aware before travelling.

FREQUENT FLYER

- Please advise your airline loyalty number if applicable. Once received we will enter this into your booking and your profile for future

flight reservations.

- To ensure you receive your frequent flyer points, please retain tickets and boarding passes where possible until your points have appeared on your frequent flyer statement.
- Should your points not appear on your statement, please send copies of your boarding passes, tickets and supporting information to the relevant airline.

IATA

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices which are delivered with this itinerary/receipt and form part of the nearest office of the issuing airline or travel agent to obtain a copy prior to the commencement of your trip. Notice if the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss or damage to baggage.

RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 2 June 2023 2:39 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director; Nicky.piljic; s. 73(2) - Not relevant/ Out of scope
Subject: Re: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

We have requested the Langham for a late checkout to 6pm, which costs half of the room price.

I will forward you the new and revised reservations.

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, May 24, 2023 3:39:05 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdiqp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

Subject: RE: Accommodation - Boston - BIO June travel

Hi again,

Attached are the reservation emails for your reference.

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: [Redacted]
Email: [Redacted]

tiq.qld.gov.au

From: [Redacted]

Sent: Wednesday, May 24, 2023 12:27 PM

To: [Redacted]

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

[Redacted]

Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Thank you for your email and great that the confirmation on the DP's hotel has been made.

See below for reserved hotel rooms. I have cancelled the Hyatt Regency reservations.

Regarding the Executive Club suggestion, I have upgraded the DP to an Executive Room for an additional \$300 per night. This room provides a bit more space to hold meetings with his team but also provides access to the [Langham Club](#) for him and a guest. The Langham Club includes breakfast, additional meeting space and refreshments throughout the day. As is quite standard here, the room rate does not include breakfast.

For a third guest who is in a Deluxe Room to also get access to the Langham Club, it's an additional \$150 per day. When checking-in, the third guest can request the Langham Club access.

No room charge will be made until at the end of the stay unless there is a no show when 1-day's room charge will be made to the credit card on record. Will each guest use their own credit card to charge the room?

Confirmed:

Name	Hotel	Location	Room Type	Arrival Date	Departure Date	# nights	Cost USD inc. tax	Confirmation #	Cancellation
Mr Steven Miles	The Langham Boston	250 Franklin St, Boston, MA 02210	Executive King	Mon Jun 5	Thu Jun 8	3	\$5,211.19	10006351	24 hours prior to 11:50PM local time the day of arrival

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	10006354	24 hours prior to 11:50PM local time the day of arrival
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	10006350	24 hours prior to 11:50PM local time the day of arrival

Michele Bauer's reservation is still held at the Hyatt Place Seaport and needs to be cancelled by 48 hours prior to check-in on Fri June 2nd so by Wed May 31st.

Please let me know if you need anything else,

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Tuesday, May 23, 2023 6:30 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Good morning s. 73(2) - Not relevant/ Out of scope

We have now received confirmation on the accommodation in Boston (Yay!!)

Can you please confirm the rooms held at the Langham with the DP's room having the access to the Executive Club this will allow him to attend to phone calls, emails and debrief with the Director-General and Chief of Staff.

Name	Name	Location		Arrival Date	Departure Date	# nights	Cost USD	Cancellation
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Many thanks



Queensland Government

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
 Department of State Development,
 Infrastructure,
 Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
 4000
 PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]

Sent: Saturday, 20 May 2023 3:30 AM

To: [Redacted]

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicky.piljic <Nicky.piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Unfortunately, both Hilton Boston Back Bay and DoubleTree are sold out for those dates.

The only other Hilton hotel with availability in the downtown area is [Canopy by Hilton Boston Downtown](#)

Hyatt's only hotel available is: [Hyatt Centric Faneuil Hall Boston](#)

Hyatt Regency and The Langham continue to be on hold.

Thanks,

[Redacted]

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: [Redacted]

Email: [Redacted]

tiq.qld.gov.au

From: [Redacted]

Sent: Thursday, May 18, 2023 6:06 PM

To: [Redacted]

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted]

Thank you for your assistance.

Is there any chance you could see if there are Executive rooms available at the following;

Hilton Boston Back Bay (*preferably*) or Double Tree Hilton – Boston Downtown?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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equitable and reconciled Australia.



From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 19 May 2023 8:14 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Copying in Hanna from our SF office who has the bookings on hold. Unfortunately the Hilton is no longer available but in addition to the below, we have three refundable deluxe rooms at [The Langham Boston](#) for the DP, Katharine Wright and the DG.

Hanna, just some corrections below in red too.

Cheers

Nicky

Name	Name	Location	Arrival Date	Departure Date	# nights	Cost USD	Cancellation
------	------	----------	--------------	----------------	----------	----------	--------------

DP	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite	Mon Jun 5	Thu Jun 8	3	4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michele Bauer	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King	Fri Jun 2	Thu Jun 8	6	\$6,036.77	42 hours prior to 11:50PM local time the day of arrival
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Michele Bauer Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 73(2) - Not relevant/ Out of scope
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, May 18, 2023 4:03 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: ODG Director <odgdirector@dSDLGP.qld.gov.au>
Subject: RE: Accommodation - Boston - BIQ June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicky

I have received advice that the Deputy Premier would like to stay at the Hilton Downtown while in Boston.

Are you able to source 3 Executive rooms?

Of course, don't cancel the Hyatt Regency until you have confirmation of the Hilton.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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equitable and reconciled Australia.



From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Monday, 15 May 2023 9:23 AM

To: s. 73(2) - Not relevant/ Out of scope

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Go the team to redraft the hold dates and times with the bookings for peace of mind!

Guest	Hotel	Address	Room Type	Check-In	Check-Out	Cost	Cancel by
DP	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	Terrace Suite	5 June 2023	7 June 2023	US\$4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katherine Wright	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival

Mark Kaiser	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michelle Bauer	Hyatt Place Seaport	295 Northern Ave, Boston	Standard King	2 June 2023	8 June 2023	US\$6,036.77	42 hours prior to 11:50PM local time the day of arrival

Cheers

Nicky

Nicola Piljic
 Director
 Health, Innovation and Technology
 Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope

Sent: Friday, 12 May 2023 1:32 PM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

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Thanks so much Nicky.

We still have Hyatt Regency don't we?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/
Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/
Out of scope

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equitable and reconciled Australia.*



From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 12 May 2023 1:08 PM

To: s. 73(2) - Not relevant/
Out of scope

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) -
Not relevant/
Out of scope

Sounds like there was some miscommunication – I suspect on Michele’s hotel versus some the others.

I’ve asked the team to complete a table on what is available noting the Hilton was cancelled and is now not available. The alternative the team is looking at is the [The Langham](#).

Apologies for this, as soon as they told me this I said I’m going to check with the source of truth as we had it locked down!

Cheers

Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(b) - Disclosing
personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted] s. 73(2) - Not relevant/ Out of scope

Sent: Friday, 12 May 2023 10:54 AM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted] s. 73(2) - Not relevant/ Out of scope

I still haven't received confirmation from the Deputy Premier as to his preference. The Regency and Hilton still should be on hold?



Queensland Government

[Redacted] s. 73(2) - Not relevant/ Out of scope
Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted] s. 73(2) - Not relevant/ Out of scope
Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 11 May 2023 10:52 PM

To: [Redacted] s. 73(2) - Not relevant/ Out of scope

Subject: Re: Accommodation - Boston - BIO June travel

Hi [Redacted] s. 73(2) - Not relevant/ Out of scope

Just checking prior to a meeting tomorrow - is accommodation all finalised from your perspective?

Someone in my team told me it is but just wanted to double check.

Cheers

Nicky

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Nicola Piljic

Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: § 73(2) - Not relevant/ Out of scope

Sent: Friday, May 5, 2023 10:18:28 AM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au> § 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dasilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

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Thanks Nicola.

Will try to get confirmation to you sooner rather than later.

Many thanks

§ 73(2) - Not relevant/ Out of scope



Queensland
Government

§ 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

§ 73(2) - Not relevant/ Out of scope

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equitable and reconciled Australia.*



From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 5 May 2023 8:41 AM

To: [REDACTED] s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [REDACTED] s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The [4 Hilton hotel](#) rooms can be cancelled for free before **Sun 4 June 2023, 11:59PM local time**
2. The [3 Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by **Thu 1 June, 11:59PM local time.**

Cheers

Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: [REDACTED] Sch. 4(4)(6) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 4 May 2023 7:15 PM

To: [REDACTED] s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; [REDACTED] s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: Re: Accommodation - Boston - BIO June travel

Hi [REDACTED] s. 73(2) - Not relevant/ Out of scope

Advice from the US team (holds are in Hanna's name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers

Nicky

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Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: [Redacted]
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au> [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicola
How long do we have before we need to confirm the accommodation/room bookings?
I am still waiting on response from the DPO as to the DP's preference.
Many thanks



[Redacted]
Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]
Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002
statedevelopment.qld.gov.au



*I acknowledge the traditional custodians of the lands and waters of Queensland.
I offer my respect to elders past, present and emerging as we work towards a just,
equitable and reconciled Australia.*

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Tuesday, 25 April 2023 11:54 AM

s. 73(2) - Not relevant/ Out of scope

To: Mary Weaver <Mary.Weaver@dasilgp.qld.gov.au>;
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>

Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn't catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under	Address	Room type
DP	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King
Mike Kaiser	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King
Michele Bauer	By Hanna	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th: 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers

Nicky
Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: Sch. 4(4)(6) - Disclosing
personal information
Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 2 June 2023 2:39 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Fwd: Reservation at The Langham, Boston

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobil: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

Suite 2135, 575 Market Street
San Francisco CA 94105 United States

TIQ.QLD.GOV.AU



From: tlbos.resv@langhamhotels.com <tlbos.resv@langhamhotels.com>
Sent: Thursday, June 1, 2023 12:35:02 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Reservation at The Langham, Boston

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

THE LANGHAM
BOSTON



Dear Mike Kaiser,

Confirmation Number: 10006354

Greetings from The Langham, Boston!

Thank you for making a reservation at The Langham, Boston. We are delighted to confirm the details for your upcoming stay.

RTI RELEASE - DSDI

GUEST INFO

Name Mr Mike Kaiser
Email [REDACTED] s. 73(2) - Not relevant/ Out of scope
Phone [REDACTED] Sch. 4(4)(b) - Disclosing personal information
Address 575 Market Street, Suite 2135, San Francisco, 94105, US

CREDIT CARD INFO

Card Type MC
Card Number XXXXXXXXXXXX1009
Expiration Date XX/XX
Card Holder

RESERVATION INFO

		CHARGE
Confirmation Number	10006354	\$3,575.00
Book Date	05-18-23	
Number of Rooms	1	
Number of Adults	1	
Number of Children	0	
Check-In	Monday, June 5, 2023	
Check-Out	Thursday, June 8, 2023	
Hotel Check-in Time	03:00 PM	
Hotel Check-out Time	12:00 PM (Noon)	
Total Stay	3	
Room Type	Deluxe King	

Daily Room Rate 06-05-23 - 06-06-23 1,245.00 USD
 06-07-23 - 06-07-23 1,085.00 USD

Rate Type Flexible Rate

Cancellation Policy Reservations must be cancelled by 6:00 PM local time, one day prior to arrival to avoid a penalty of the first night's room and tax.

Credit Card Authorization Upon arrival, your credit card will be authorized \$150.00 per night for incidentals in addition to your room and tax.

Non-Smoking Policy The Langham, Boston is a 100% smoke-free hotel. A fee will be assessed and added to your bill for smoking in our hotel.

Add Ons

Tax	588.14
Total Charge	\$4,163.14

RTI RELEASE - DSDI



OUR
NEIGHBORHOOD



LOCATION MAP



OUR LOYALTY
PROGRAMME

RTI RELEASE - DSDI

Special Requests

Please contact us at tbos.reservations@langhamhotels.com or (617) 451-1900 if you have any special requests regarding your upcoming stay.

1865 PRIVILEGE by Langham

1865 PRIVILEGE is our recognition programme offering exclusive benefits and privileges. [Join now](#) to make your stay most memorable.

Health Club

Enjoy a luxury [haven of wellness](#) with our redesigned fitness center and charming pool pavilion featuring a heated indoor pool and whirlpool.

Weather Forecast

Be sure to check the local [weather forecast](#) before you leave.

Dining

[Click here](#) to make reservations for GRANA, an Italian family-style restaurant serving breakfast, lunch and weekend brunch, and The Fed, our British-inspired cocktail pub with a New England twist.

Cinema Suite

Experience our new Cinema Suite, a dedicated room with a 100-inch screen, eight luxurious lounge chairs and theatre-inspired treats. [Reserve now](#).

The Langham Club

Elevate your stay with [The Langham Club](#), an exclusive haven on the 8th floor offering attentive services, modern conveniences, and a wide range of privileges including all-day refreshments.

Sign Up

[Click here](#) to sign up to receive our latest news and promotions.

We look forward to welcoming you to The Langham, Boston.

250 Franklin Street Boston, MA 02110, USA

Phone (617) 451 1900 Fax (617) 423 2844 Email tlbos.info@langhamhotels.com

Follow us



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s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Friday, 9 June 2023 3:11 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director
Subject: RE: Receipts corp card

Hi s. 73(2) - Not relevant/ Out of scope

I approve this expenditure.

Mike needed a visa to enter the USA for the BIO trip. The \$21 US dollars came across as \$32.30 in AUD.

Thanks.

Regards

Mary

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 9 June 2023 3:04 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Receipts corp card

Hi s. 73(2) - Not relevant/ Out of scope

Attached is the ESTA component for your corporate card rec.

Unfortunately, the site did not give the option of providing a receipt.

Mary, can you please provide s. 73(2) - Not relevant/ Out of scope with your approval (reply email) as supporting documentation.

Many thanks

s. 73(2) - Not relevant/ Out of scope



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

**Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning**

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

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equitable and reconciled Australia.*



From: [Redacted]
Sent: Wednesday, 7 June 2023 10:13 AM
To: [Redacted]
Subject: Receipts corp card

Hi [Redacted]

When you are back on deck do you happen to have the receipts for the below:

<input type="checkbox"/>	Status	Type	Date	Merchant
<input type="checkbox"/>	✓		30-05-2023	HRS AUSTRALASIA PTY LT
<input type="checkbox"/>	✓		31-05-2023	USCUSTOMS ESTA APPL PM
<input type="checkbox"/>	✓		31-05-2023	INTNL TRANSACTION FEE

Hope you feel better soon

[Redacted]



[Redacted]

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]

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PO Box 15009, City East QLD 4002

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§ 73(2) - Not relevant/ Out of scope

From: § 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 7 June 2023 10:13 AM
To: § 73(2) - Not relevant/ Out of scope
Subject: Receipts corp card

Hi § 73(2) - Not relevant/ Out of scope

When you are back on deck do you happen to have the receipts for the below:

<input type="checkbox"/>	Status	Type	Date	Merchant	Amount	Ac
<input type="checkbox"/>	✓		30-05-2023	HRS AUSTRALASIA PTY LT	230.14	
<input type="checkbox"/>	✓		31-05-2023	USCUSTOMS ESTA APPL PM	32.30	
<input type="checkbox"/>	✓		31-05-2023	INTNL TRANSACTION FEE	0.81	

Hope you feel better soon

§ 73(2) - Not relevant/ Out of scope

§ 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning



s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Tuesday, 13 June 2023 9:15 AM
To: [Redacted]
Subject: Bio trip receipts - Mike's corp card

H: [Redacted]

Do you happen to have receipts for these – the international transaction fees I think these are just attached to the hotel/taxi fee so that’s all good but if you happen to have the receipt for Hilton and the taxi that would be great thank you so much

<input type="checkbox"/>	Status	Type	Date	Merchant	Amount	Actions
<input type="checkbox"/>	✓		05-06-2023	INTNL TRANSACTION FEE	21.81	
<input type="checkbox"/>	✓		05-06-2023	INTNL TRANSACTION FEE	1.99	
<input type="checkbox"/>	✓		05-06-2023	HILTON BEVERLY HILLS	872.33	
<input type="checkbox"/>	✓		05-06-2023	CURB BOSTON TAXI	79.55	
<input type="checkbox"/>	✓		06-06-2023	HILTON BEVERLY HILLS	14.00	
<input type="checkbox"/>	✓		06-06-2023	INTNL TRANSACTION FEE	0.35	

of 5 transactions for 990.03



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Tuesday, 13 June 2023 11:36 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: FW: USD

FYI

s. 73(2) - Not relevant/ Out of scope

From: Mike Kaiser <Mike.Kaiser@dsdilgp.qld.gov.au>
Sent: Tuesday, 13 June 2023 9:07 AM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: USD

Nope, just checked... it's on my personal card.



Mike Kaiser
Director-General
Department of State Development, Infrastructure,
Local Government and Planning

P 3452 7301 M Sch. 4(1)(6) - Disclosing personal information
Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002

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From: Mike Kaiser
Sent: Tuesday, 13 June 2023 8:31 AM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: USD

Also, I was having trouble with my personal card for the first couple days and I may have put on my departmental card my share of a dinner Sunday night (the LA night).

If I have done that, then I'll need to reimburse.

Also, I had breakfast at the hotel in Boston on two mornings and booked it to the room. If that's not appropriate, I'll reimburse that too!

Thanks!



Mike Kaiser
Director-General
Department of State Development, Infrastructure,
Local Government and Planning

P 3452 7301 M Sch. 4(4)(6) - Disclosing personal information
Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.

From: Mike Kaiser
Sent: Tuesday, 13 June 2023 7:57 AM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: USD

Hi there,

I spent \$183 of the cash provided:

- \$30 – tip Sunday night dinner in LA -
- \$5 - Room cleaning tip in LA -
- \$20 – Room cleaning tip in Boston
- \$58 - Drinks Wednesday night
- \$50 – Drinks Thursday night
- \$20 – Driver tip.

If I need to reimburse any of this (tip for dinner?, drinks?) let me know.

Thanks.



**Queensland
Government**

Mike Kaiser

Director-General

Department of State Development, Infrastructure,
Local Government and Planning

P 3452 7301 M Sch. 4(4)(b) - Disclosing
personal information
Level 39, 1 William Street, Brisbane (Meeanjin)
QLD 4000
PO Box 15009, City East QLD 4002

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Tuesday, 13 June 2023 4:43 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director
Subject: RE: Receipts corp card

Hi – I'm happy to approve this.
Laura

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 9 June 2023 3:04 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Receipts corp card

Hi s. 73(2) - Not relevant/ Out of scope

Attached is the ESTA component for your corporate card rec.

Unfortunately, the site did not give the option of providing a receipt.

Mary, can you please provide s. 73(2) - Not relevant/ Out of scope with your approval (reply email) as supporting documentation.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope
Level 39, 1 William Street, Brisbane QLD
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From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 7 June 2023 10:13 AM
To: s. 73(2) - Not relevant/ Out of scope
Subject: Receipts corp card

Hi s. 73(2) - Not relevant/ Out of scope

When you are back on deck do you happen to have the receipts for the below:

<input type="checkbox"/>	Status	Type	Date	Merchant
<input type="checkbox"/>	✓		30-05-2023	HRS AUSTRALASIA PTY LT
<input type="checkbox"/>	✓		31-05-2023	USCUSTOMS ESTAAPPL PM
<input type="checkbox"/>	✓		31-05-2023	INTNL TRANSACTION FEE

Hope you feel better soon

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
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s. 73(2) - Not relevant/ Out of scope

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s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Friday, 16 June 2023 12:29 PM
To: [Redacted]
Cc: ODG Director
Subject: RE: LA/Boston Corp Card Rec

ETSA Application	32.5
international fee	0.81
Travel adaptor and powerbank	149.85
LA Taxi	79.55
International fee	1.99
Taxi airport to home	85.58
Taxi home to airport	42.87
Total	393.15

Langham : in the total room cost there was a charge of \$31 for breakfast with a \$7 Grana tax



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: [Redacted]
Sent: Friday, 16 June 2023 11:46 AM
To: [Redacted]
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: LA/Boston Corp Card Rec

Hi [Redacted]
[Redacted]
[Redacted]

Can you please email me all the costs associated with LA/Boston that has gone onto yours or the DG's corp card except for Flights and Accommodation?



s. 73(2) - Not relevant/
Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Friday, 16 June 2023 11:47 AM
To: [Redacted]
Cc: ODG Director
Subject: RE: LA/Boston Corp Card Rec

Will look into this shortly on my promaster and come back to you



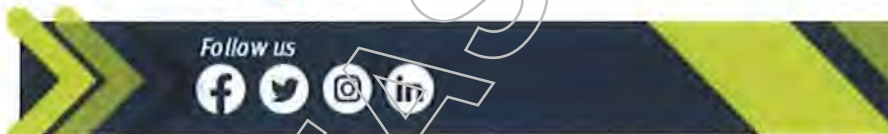
s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: [Redacted]
Sent: Friday, 16 June 2023 11:46 AM
To: [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>
Subject: LA/Boston Corp Card Rec

Hi [Redacted]

Can you please email me all the costs associated with LA/Boston that has gone onto yours or the DG's corp card except for Flights and Accommodation?

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
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Queensland
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s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 12:21 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Denise Johnston s. 73(2) - Not relevant/ Out of scope
Subject: RE: On ground vehicle LA/Boston

Hi s. 73(2) - Not relevant/ Out of scope

TIQ have advised that Patti in the North American office is looking after this. We may not hear back from her until overnight due to timezone differences.

Kind regards

s. 73(2) - Not relevant/ Out of scope

Biomedical Sector Team

P s. 73(2) - Not relevant/ Out of scope
E

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, June 16, 2023 11:52 AM
To: s. 73(2) - Not relevant/ Out of scope Denise Johnston
<Denise.Johnston@dsdilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope
s. 73(2) - Not relevant/ Out of scope
Subject: Re: On ground vehicle LA/Boston

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Hi s. 73(2) - Not relevant/ Out of scope

We have not been provided these costs - s. 73(2) - Not relevant/ Out of scope can you please assist?

Kind regards

s. 73(2) - Not relevant/ Out of scope

Get [Outlook for Android](#)

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, June 16, 2023 11:47:53 am
To: s. 73(2) - Not relevant/ Out of scope Denise Johnston
<Denise.Johnston@dsdilgp.qld.gov.au>
Subject: On ground vehicle LA/Boston

Hi ladies

I am in the middle of the costing for the DG overseas travel report and hoping one of you might be able to assist.

Can I please have the total costs for the on ground vehicle services for LA and Boston?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

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s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 12:29 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director
Subject: RE: LA/Boston Corp Card Rec

ETSA Application	32.5
international fee	0.81
Travel adaptor and powerbank	149.85
LA Taxi	79.55
International fee	1.99
Taxi airport to home	85.58
Taxi home to airport	42.87
Total	393.15

Langham : in the total room cost there was a charge of \$31 for breakfast with a \$7 Grana tax



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

P s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 11:46 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: LA/Boston Corp Card Rec

H s. 73(2) - Not relevant/ Out of scope

Can you please email me all the costs associated with LA/Boston that has gone onto yours or the DG's corp card except for Flights and Accommodation?



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 12:55 PM
To: s. 73(2) - Not relevant/ Out of scope
Subject: RE: LA/Boston Corp Card Rec

Ooh s. 73(2) - Not relevant/ Out of scope just had a think did you want to include the prints from GOMA?

They were the gifts, I think you should include.

\$47.80 to be added to the below



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 12:52 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: LA/Boston Corp Card Rec

Perfect, thank you.



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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4000

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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Friday, 16 June 2023 12:29 PM
To: [Redacted]
Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: LA/Boston Corp Card Rec

ETSA Application	32.5
international fee	0.81
Travel adaptor and powerbank	149.85
LA Taxi	79.55
International fee	1.99
Taxi airport to home	85.58
Taxi home to airport	42.87
Total	393.15

Langham : in the total room cost there was a charge of \$31 for breakfast with a \$7 Grana tax



[Redacted]

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]

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PO Box 15009, City East QLD 4002

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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Friday, 16 June 2023 11:46 AM
To: [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>
Subject: LA/Boston Corp Card Rec

Hi [Redacted]
Out of scope

Can you please email me all the costs associated with LA/Boston that has gone onto yours or the DG's corp card except for Flights and Accommodation?



[Redacted]
Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning
[Redacted]
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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From:

s. 73(2) - Not relevant/ Out of scope

Sent:

Thursday, 22 June 2023 3:01 AM

To:

s. 73(2) - Not relevant/ Out of scope

Denise Johnston

s. 73(2) - Not relevant/ Out of scope

Subject:

RE: On ground vehicle LA/Boston

Hi

Unfortunately, I have not received. Please note Monday was a holiday in the United States. I will call if I do not receive today

Thank you for your patience

s. 73(2) - Not relevant/ Out of scope

Operations Manager
North America
Trade and Investment Queensland

Telephone: s. 73(2) - Not relevant/ Out of scope

Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From:

s. 73(2) - Not relevant/ Out of scope

Sent: Tuesday, June 20, 2023 5:12 PM

To:

s. 73(2) - Not relevant/ Out of scope

Denise Johnston <Denise.Johnston@dsdilgp.qld.gov.au>

s. 73(2) - Not relevant/ Out of scope

Subject: RE: On ground vehicle LA/Boston

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Hi

s. 73(2) - Not relevant/ Out of scope

Thank you again for all your assistance.

Checking in if you have received the final invoices?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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4000

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From: [Redacted]
Sent: Saturday, 17 June 2023 4:29 AM
To: [Redacted]
 [Redacted] Denise Johnston <Denise.Johnston@dasilgp.qld.gov.au> [Redacted]
 [Redacted]
Subject: RE: On ground vehicle LA/Boston

Hi

Please see attached the invoices I have received to date. Please note, I have yet to receive two invoices in the amount of \$1370.25 USD and \$1241.15 . I called today and they should be received next week. I will forward when received

Please let me know if you have any questions.

[Redacted]

Operations Manager
North America
Trade and Investment Queensland

Telephone: [Redacted]
Email: [Redacted]

tiq.qld.gov.au

From: [Redacted]
Sent: Thursday, June 15, 2023 6:52 PM
To: [Redacted] Denise Johnston
 <Denise.Johnston@dasilgp.qld.gov.au> [Redacted]
 [Redacted]
Subject: Re: On ground vehicle LA/Boston

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted]

We have not been provided these costs [Redacted] can you please assist?

Kind regards

[Redacted]

From: [Redacted]
Sent: Friday, June 16, 2023 11:47:53 am
To: [Redacted] Denise Johnston <Denise.Johnston@dSDLGP.qld.gov.au>
Subject: On ground vehicle LA/Boston

Hi ladies

I am in the middle of the costing for the DG overseas travel report and hoping one of you might be able to assist.
Can I please have the total costs for the on ground vehicle services for LA and Boston?

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
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Local Government and Planning

[Redacted]

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Wednesday, 28 June 2023 8:41 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michael MCKEE; s. 73(2) - Not relevant/ Out of scope ODG Director
Subject: RE: Allowances for DGs Boston trip
Attachments: Director-General tinerary - LA & Boston - 4 June to 10 June 2023.docx
Categories: ODG Director

Thanks s. 73(2) - Not relevant/ Out of scope My apologies.

Please find attached the itinerary. Please let us know if you need anything further.

Thanks

s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Wednesday, 28 June 2023 7:14 PM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope
Subject: RE: Allowances for DGs Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

As discussed on Monday, could you please send through the itinerary/diary for the trip?

I've done the calculations but will need to remove any events attended during the trip from the rates if a meal was provided.

Happy to discuss if you have any questions.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
 Department of State Development, Infrastructure,
 Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

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From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Wednesday, 28 June 2023 1:15 PM

To: [Redacted]

Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au> [Redacted] ODG

Director <odgdirector@dasilgp.qld.gov.au>

Subject: Allowances for DGs Boston trip

Hi [Redacted]

Just following up on Mike's allowances for his Boston trip. I just wanted to check in on how far away we are with finalising this?

I'm sorry to nag, however we have to submit a travel report for Mike to the Premier's Office 2 weeks after his return. We have already sought an extension of time to allow us to finalise costs, however we have only been granted an extension to this Friday.

If we won't have these costs finalised by then, can we at least get a total ballpark figure that we can include in the report?

Thanks
Laura



Laura Kanaris
Director
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

P 3452 6788 M [Redacted]
Level 39, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

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Los Angeles & Boston

BIO International Convention

Dates	Sunday 4 June 2023 – Saturday 10 June 2023
Queensland Government delegation	The Hon. Steven Miles MP, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympics Infrastructure Katharine Wright, Chief of Staff to the Deputy Premier Mike Kaiser, Director-General, Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)
Time differences	Los Angeles CA – 17 hours behind Brisbane Boston MA – 14 hours behind Brisbane

Sunday 4 June 2023 – Brisbane		ATTIRE – Smart Casual
Local time	Activity	
Check-in 3 hours before departure for international flights		
6.25pm	ARRIVE Brisbane Airport International Terminal and check in	
9.25pm – 6.05pm	FLIGHT Brisbane to Los Angeles CA – Business Class Airline: Qantas Airways Flight no: QF0015 Flight time: 13 hrs 40 mins	
6.05pm	ARRIVE Los Angeles (International Terminal – Tom Bradley International Terminal)	
On ground transport arranged – Driver waiting with sign 'Steven Miles'		
6.30pm – 7.00pm	DRIVE to The Beverly Hilton. Eat and Sleep. Travel time: 30 mins (dependent on traffic)	
Overnight	The Beverly Hilton Address: 9876 Wilshire Boulevard, Beverly Hill, CA 90210 US Phone: +1 310 274 7777 Website: The Beverly Hilton - Google Maps Status: Confirmed Reservations DP - #3375865934 CoS - #3374120514	



Monday 5 June 2023 – Los Angeles		ATTIRE – Smart Casual
Local time	Activity	
	Breakfast – own arrangements	
7.15am	Check-out of Hotel **On ground transport arranged – Driver will be waiting**	
7.30am – 8.25am	Greeted by Viki Forrest in hotel foyer DRIVE to SoFi Stadium Travel time: 45 mins – 1 hr (dependent on traffic)	
8.30am – 9.30am	<p>MEETING with Kathy Carter (LA28 Chief Executive Officer) and Tour of SoFi Stadium</p> <p>Venue: 1001 S Stadium Drive, Inglewood, CA 90301 (Enter on Prairie & Arbor Vitae)</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting and Tour Brief</p> <p>Attendees: Ms Kathy Carter, LA28 Chief Executive Officer Mr Brian Lafemina, Chief Business Officer, Games Planning & Deliver Ms Michelle Schwartz, Chief External Affairs Officer Mr James Pearce, VP, Delivery Partners Ms Hilary Ash, VP, Games Delivery & Venue Infrastructure Ms Kendall Brown, Venue Project Manager</p> <p>Contact: Ms Kendall Brown Mob: Sch. 4(a) (6) - Disclosing personal information</p> <p>On-Site Directions:</p> <ul style="list-style-type: none"> • ENTER at Prairie & Arbor Vitae • TURN LEFT On District Drive • TURN RIGHT Touchdown Drive • TURN RIGHT on Stadium Drive • TURN Right into Lot East VIP @ Stadium Drive & Varus <p>NB: There is a large sign right when you turn off of Arbor Vitae that says Tours park in Lot N - PLEASE IGNORE THIS! That is for our Legends tour experience, so please follow the directions listed above.</p> <p>Parking: Lot East VIP Check-in: VIP Entry 11</p>	
9.30am – 10.15am	<p>DRIVE to LA Deputy Mayor's Office Travel time: 30 – 45 mins (dependent on traffic) 200 N. Main Street, Los Angeles CA</p> <p>Instructions: Security checkpoint with a metal detector. Office staff member to meet at the entrance and escort them to the meeting room.</p>	

<p>10.30am – 11.15am</p>	<p>MEETING with Erin Bromaghim, LA Deputy Mayor of International Affairs</p> <p>Venue: LA Deputy Mayor's Office 200 N. Main Street, Los Angeles CA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Attendees: Ms Erin Bromaghim, LA Deputy Mayor Ms Christine Peterson, Director of International Trade and Investment</p> <p>Contact: An Tran Sch. 4(4)(6) - Disclosing personal information</p> <p>Discussion topics: <i>Olympics and US Inflation Reduction Act (IRA) and implications for Queensland</i></p>
<p>11.30am – 12.15pm</p>	<p>DRIVE to LAX Airport (Domestic terminal)</p> <p>Travel time: 30 – 45 mins (dependent on traffic)</p>
<p>12.30pm</p>	<p>ARRIVE LAX Airport and check-in</p> <p>NB: Lunch – own arrangements at airport</p>
<p>2.20pm - 10.53pm</p>	<p>FLIGHT Los Angeles CA to Boston MA – Business Class</p> <p>Airline: American Airlines</p> <p>Flight no: QF3264</p> <p>Flight time: 5 hrs 33 mins</p>
<p>**On ground transport arranged – Driver waiting with sign 'Steven Miles'**</p>	
<p>11.00pm – 12.20pm</p>	<p>DRIVE to The Langham Boston</p> <p>Travel time: 30 mins – 45 mins (dependent on traffic)</p> <p>The Langham Boston 250 Franklin Street, Boston MA 02110 US</p>
<p>3 Nights</p>	<p>The Langham Boston</p> <p>Address: 250 Franklin Street, Boston MA 02110 US</p> <p>Phone: 617 451 1900</p> <p>Website: <u>The Langham, Boston (langhamhotels.com)</u></p> <p>Status: Confirmed</p> <p>Reservations DP - #10006351 CoS - #10006350</p>

Tuesday 6 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
	Breakfast – own arrangements	
8.15am	Meet Viki Forrest in hotel foyer DRIVE to Boston Convention Centre Travel time: 20 mins	
8.30am	MEET Michele Bauer to be escorted to meeting point for delegation security escort	
8.45am	MEET Kara (BIO) for delegation security escort (top of escalators by registration)	
9.00am – 9.45am	<p>MEETING with Queensland delegation at BIO Australia Pavilion</p> <p>Venue: Boston Convention Centre (STAND: 2765) 415 Summer Street, Boston MA 02210 US</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Contact: Alita Singer <small>Sch. 4(4)(6) - Disclosing personal information</small> Marcel Kaminstein (BIO) <small>Sch. 4(4)(6) - Disclosing personal information</small> Teresa Catrambone (Oscar & Associates Photography) <small>Sch. 4(4)(6) - Disclosing personal information</small> Chris Arrigo (Oscar & Associates Photography) <small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: Speaking opportunity for Deputy Premier (5 minutes)</p>	
10.00am – 10.30am	<p>MEETING with Michael Palladinetti, Global Head of Business Development & Licensing Sanofi Senior Team</p> <p>Venue: Boston Convention Centre Sanofi BIO Partnering Room (BF-B163) 415 Summer Street, Boston MA 02210 US</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Contact: Sarah Lindeman <small>Sch. 4(4)(6) - Disclosing personal information</small></p>	
10.30am – 11.00am	<p>DRIVE to Kendall Square Innovation Precinct Travel time: 20 mins</p> <p>NB: Other Queensland delegates attending MIT Kendall Square Program (Paul Young (UQ), Erin Rayment (QUT), Michelle Richards (TRI) and Chris Brown (QIC))</p>	

Tuesday 6 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
11.00am – 12.00pm	<p>MIT Kendall Square Innovation Precinct Tour</p> <p>Venue: E62-450, Building E62, 4th Floor, Room 450, MIT Sloan School of Management, 100 Main Street, Cambridge MA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Lunch provided: Yes</p> <p>Speakers: Professor Scott Stern – entrepreneurship spirit at MIT Stuart Krusell – welcome to MIT and history of ecosystem Leaders from local Kendall Square ecosystem</p> <p>Contact: Sarah O'Brien <small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: MIT team member to meet delegation in the lobby / Lead for visit is Stuart Krusell, Senior Director, MIT Sloan Global Programs. Stu to accompany throughout the visit program.</p> <p>Each location of the visit is designed to help offer insights into how MIT connects with the larger Kendall Square eco-system to drive innovation, entrepreneurship, and the commercialization of research.</p> <p>Queensland delegation to meet with MIT and representatives from various companies within the Kendall Square Innovation District to understand how the stakeholders engage and have presence at Kendall Square, what connects them and what opportunities the precinct approach has developed and are planned.</p>	
12.00pm – 12.20pm	<p>WALK to MIT.nano</p> <p>Walk time: 20 mins</p>	
12.20pm – 1.05pm	<p>SITE VISIT at MIT.nano</p> <p>Venue: 60 Vassar Street REAT, Cambridge MA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Speaker: Tom Gearty, Director of Communications and Initiatives</p> <p>Contact: Sarah O'Brien <small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: This is the newest building on the MIT campus, designed to bring together faculty from across disciplines for nano research. It is a prime example of lab to market innovation. MIT.nano was designed as a vessel to explore the dawn of the Nano Age. It is a shared resource for the entire campus, an open-access, service-oriented facility located in the heart of MIT.</p>	
1.05pm – 1.20pm	<p>WALK to Lab. Central 238</p> <p>Walk time: 15 mins</p>	

Tuesday 6 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
1.20pm – 1.50pm	<p>SITE VISIT at LabCentral 238</p> <p>Venue: 238 Main Street, Cambridge MA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Contact: Sarah O'Brien</p> <p><small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: Situated in the heart of “the most innovative square mile on the planet”, LabCentral 238 is a 100,000 square-foot facility purpose-designed to provide resident companies with more robust and dynamic bio-manufacturing capabilities. With capacity for up to 13 early-to-mid stage companies, LabCentral 238 supports the transition from R&D bench-scale science into scalable production of pre-clinical material in anticipation of biomanufacturing.</p>	
<p>**Deputy Premier and Chief of Staff depart delegation**</p> <p>1.50pm – 2.00pm DRIVE to The Langham Boston</p> <p>NB: Director-General, Michele Bauer & Viki Forrest to continue onto The Engine visit</p>		
1.50pm – 3.00pm	<p>Travel time to The Engine (15 minutes)</p> <p>MIT Site Visit @ The Engine</p> <p>Venue: 750 Main Street, Cambridge</p> <p>Contact: Sarah O'Brien <small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>Queensland delegation to meet with representatives from The Engine, a space for Tough Tech founders. The Engine helps bridge the gap between discovery and commercialization for the most promising teams and breakthrough inventions – so they don't get stuck inside a lab.</p> <p>Tough Tech is transformative technology that solves the world's most important challenges through the convergence of breakthrough science, engineering, and leadership.</p> <p>Speakers:</p> <ul style="list-style-type: none"> • Hayden McFarlane, Business Development Manager • Chloe Holzinger, Engine Fund Team • Cameron Halliday, Mantel Capture 	
3.00pm – 6.00pm	<p>Taxi/Uber to Boston Convention Centre</p> <p>Australia Pavilion Australian wine-tasting networking event (suggested to stay for 1 hour)</p> <p>Venue: Boston Convention Centre, stand 2765</p> <p>Contact: Alita Singer, <small>Sch. 4(4)(6) - Disclosing personal information</small></p>	
4.00pm – 4.30pm	<p>Meeting with Paul Jorjorian, VP and Head of the Biologics division, Thermo Fisher Scientific</p> <p>Venue: Boston Convention Centre</p>	
6.00pm – 7.00pm	<p>BREAK</p>	

Tuesday 6 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
7.00pm for 7.30pm – 9.30pm	<p>DINNER with The University of Queensland</p> <p>Venue: Meritage Room, Boston Harbor Hotel 70 Rowes Wharf, Boston MA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Event Brief</p> <p>Format: Sit-down dinner with presentation</p> <p>Dress Code: Business</p> <p>Table Seating: Professor Deborah Terry (UQ) Professor Paul Young (UQ) Shannon Willoughby (UQ) Dr Jean-Francois Touissant (Sanofi) Dr Iris Depaz (Sanofi) Dr David Stephens (Emory)</p> <p>Contact: Shannon Willoughby</p> <p><small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: Speaking opportunity for Deputy Premier (5-10 minutes) – topic – Queensland Government's plans for the sector, with a particular focus on the State's commitment to date, including Sanofi's Translational Science Hub, TRI and TM@TRI</p> <p>Private dinner to celebrate a re-signing of a partnership with Emory University through the Queensland Emory Development (QED) Alliance. Emory University is one of the world's leading universities in drug discovery and vaccine development.</p> <p>During the dinner, UQ will unveil plans to continue establishing Queensland and Australia as a biotechnology nation that delivers industry-aligned product innovation and manufacturing self-sufficiency, capacity and a skilled workforce for vaccines and therapeutics.</p>	
9.30pm – 9.45pm	<p>DRIVE to The Langham Boston</p> <p>Travel time: 5 mins</p>	
Overnight	<p>The Langham Boston</p> <p>Address: 250 Franklin Street, Boston MA 02110 US</p> <p>Phone: 617 451 1900</p> <p>Website: <u>The Langham, Boston (langhamhotels.com)</u></p>	

Wednesday 7 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
	Breakfast – own arrangements	
7.15am – 7.30am	Meet Viki Forrest in hotel foyer DRIVE to Hyatt Place, Boston/Seaport District Travel time: 20 mins	
7.30am for 8.00am – 10.00am	<p>EVENT Queensland Investment Breakfast Roundtable</p> <p>Venue: Hyatt Place Boston/Seaport District 295 Northern Avenue, Boston MA</p> <p>Status: Confirmed</p> <p>Materials: Yes – Event Brief</p> <p>Contact: Alita Singer</p> <p><small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: Speaking opportunity for Deputy Premier -- opening remarks (5-7 minutes)</p> <p><i>A small number of Queensland organisations working in the therapeutic or diagnostic space will deliver a 5-minute pitch, followed by 5 minutes Q&A. This bespoke pitch event will be to targeted, prequalified life science investors such as venture capital firms, high net worth individuals, family offices and large pharma. The event will conclude with networking.</i></p>	
Deputy Premier can depart event at 9.00am		
9.00am – 10.00am	BREAK – Own time	
10.00am – 10.30am	DRIVE to Cambridge City Hall Travel time: 15 mins	
10.30am – 12.30pm	<p>MEETING with Marc McGovern, City Councillor, City of Cambridge (Affordable Housing)</p> <p>Venue: Cambridge City Hall, 2nd Floor (Ackerman Room) 795 Massachusetts Avenue, Cambridge</p> <p>Status: Confirmed</p> <p>Lunch provided: Yes</p> <p>Materials: Yes – Meeting Brief</p> <p>Contact: Marc McGovern</p> <p><small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>NB: Meeting to discuss how the City of Cambridge has succeeded with the affordable housing overlay in Cambridge. Housing staff and affordable housing developers may also attend and speak in more detail about how the affordable housing overlay works in practice.</p> <p><i>Attendees may include three major affordable housing developers, the Assistant City Manager for Community Development, the Mayor and the Councillors who are working on the AHO.</i></p>	
12.30pm – 1.00pm	TRAVEL to Affordable Housing Site	

Wednesday 7 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
1.00pm – 2.00pm	<p>MEETING with David Luberoff and Jennifer Molinsky, Harvard Joint Centre of Housing Studies</p> <p>Venue: Suite 400, 1 Bow Street, Cambridge Corner of Bow Street and Massachusetts Avenue</p> <p><i>FYI - overlooks Harvard Yard the central and most well-known portion of the Harvard campus</i></p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Contact: David Luberoff <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red; font-size: small;">Sch. 4(4)(6) - Disclosing personal information</div></p> <p>Instructions: Take elevator to 4th floor. Turn left and go through glass door in front of you (has Joint Centre of Housing Studies logo). David's office is in the far-right corner, next to the conference room.</p> <p>NB: David Luberoff is Deputy Director of the Harvard Joint Centre of Housing Studies. Jennifer Molinsky is a Senior Researcher at the Centre and is a planner who directs the Housing and Aging Society program.</p>	
2.30pm – 3.30pm	TOUR of Affordable Housing site at Cambridge	
3.30pm onwards	**3.30pm onwards Deputy Premier and Chief of Staff departs via taxi/uber**	
4.00pm – 4.30pm	<p>MEETING with Atara (QIMR Berghofer opportunity)</p> <p>Venue: Meeting Room Four (QG logo will be on door), Hyatt Place Boston/Seaport District, 295 Northern Avenue, Boston</p> <p>Contact: Alita Singer <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red; font-size: small;">Sch. 4(4)(6) - Disclosing personal information</div></p>	
7.00pm – 9.00pm	<p>OPTIONAL BIO Wednesday Night Reception</p> <p>Venue: MGM Music Hall at Fenway, 2 Lansdowne St, Boston</p> <p>Format: Informal networking and live music</p>	
9.00pm onwards	**Director-General to use taxi/uber to return to The Langham Boston**	
Overnight	<p>The Langham Boston</p> <p>Address: 250 Franklin Street, Boston MA 02110 US</p> <p>Phone: <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red; font-size: small;">Sch. 4(4)(6) - Disclosing personal information</div></p> <p>Website: <u>The Langham, Boston (langhamhotels.com)</u></p>	

Thursday 8 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
	Breakfast – own arrangements	
	Sanofi transport arranged and waiting at hotel	
7.30am – 8.15am	TRAVEL to mRNA Centre of Excellence Travel time: 45 mins	
8.15am – 11.30am	<p>VISIT to Sanofi mRNA Centre of Excellence</p> <p>Venue: 200 West Street, Waltham</p> <p>Status: Confirmed</p> <p>Materials: Yes – Meeting Brief</p> <p>Dress: Business Attire</p> <p>Contact: Sarah Lindeman</p> <p><small>Sch. 4(4)(6) - Disclosing personal information</small></p> <p>Program</p> <p>8:15am – 8:30am – Arrival, group photo</p> <p>8:30am – 9:15am – Welcome, opening remarks and breakfast</p> <p>9:15am – 9:30am – Signing of MoU (photos) & private meeting with Sanofi</p> <p>9:30am – 9:45am – Break and refreshments</p> <p>9:45am – 10:30am – Facility tour</p> <p>10:30am – Conclude visit, group photo</p> <p>NB: Sanofi's Massachusetts R&D site, strategically situated in Waltham, encompasses research expertise in infectious diseases, immunology, pre-clinical, antigen design and mRNA to create the optimal vaccine R&D ecosystem to address existing and future infectious disease challenges. In July 2021, Sanofi announced the launch of the mRNA Centre of Excellence and committed further investment in mRNA with the acquisition of Translate Bio</p>	
10.45am – 11.30am	TRAVEL to The Langham Boston Travel time: 45 mins	
	Late check-out confirmed and arranged	
4.30pm – 4.45pm	DRIVE to Boston Airport and check-in Travel time: 15 mins	
	Ensure check-in is made all the way through to Brisbane	

Thursday 8 June 2023 - Boston		ATTIRE – Business
Local time	Activity	
6.23pm – 9.34pm	FLIGHT Boston MA to Dallas FT Worth TX Airline: American Airlines Flight no: QF4501 Flight time: 4 hrs 11 mins	
10.30pm – 6.15am (Saturday)	FLIGHT Dallas FT Worth TX to Sydney AU Airline: American Airlines Flight no: QF4501 Flight time: 4 hrs 11 mins	
Saturday 10 June 2023		
Local time	Activity	
8.05am – 9.35am	FLIGHT Sydney AU to Brisbane AU Airline: Qantas Flight no: QF0508 Flight time: 1 hr 30 mins	

RTI RELEASE - DSDI



s. 73(2) - Not relevant/ Out of scope

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 29 June 2023 11:17 AM
To: ODG Director
Cc: Michael MCKEE; s. 73(2) - Not relevant/ Out of scope
Subject: RE: Allowances for DGs Boston trip
Attachments: M KAISER USA 4 TO 10062023.xls

Hi

New calculations attached for approval to process.

Please note that the cash returned was \$817 of the \$1,000 – we have not recognised any expenditure for the \$183 spent. Should we recognise this as tips? As a guide, Michele Bauer tips totalled \$85 in cash for the trip.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

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s. 73(2) - Not relevant/ Out of scope

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From: ODG Director <odgdirector@dasilgp.qld.gov.au>
Sent: Thursday, 29 June 2023 10:57 AM
To: s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope
s. 73(2) - Not relevant/ Out of scope

Subject: RE: Allowances for DGs Boston trip

Hi s. 73(2) - Not relevant/ Out of scope

Mike is happy to receive this daily allowance. As you may know, he put his meals during the trip on his personal credit card when he was actually entitled to use his corporate card but he does not want these charges reimbursed.

Let me know any issues.

Thanks.

Regards

Mary

From: [Redacted]
Sent: Thursday, 29 June 2023 10:28 AM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; [Redacted]
Subject: RE: Allowances for DGs Boston trip

Hi [Redacted]

The final receipt from [Redacted] this morning confirmed no meals at the Hilton.

The final calculations for the DG's trip is attached for your review and approval for entry into SAP.

Please do not hesitate to contact us if you have any questions.

Thanks



[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
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From: ODG Director <odgdirector@dasilgp.qld.gov.au>
Sent: Wednesday, 28 June 2023 8:41 PM
To: [Redacted]

Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; [Redacted] ODG
Director <odgdirector@dasilgp.qld.gov.au>
Subject: RE: Allowances for DGs Boston trip

Thanks [Redacted] My apologies.

Please find attached the itinerary. Please let us know if you need anything further.

Thanks
Laura

From: [Redacted]
Sent: Wednesday, 28 June 2023 7:14 PM
To: ODG Director <odgdirector@dasilgp.qld.gov.au>
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>; [Redacted]
Subject: RE: Allowances for DGs Boston trip

Hi Laura

As discussed on Monday, could you please send through the itinerary/diary for the trip?

I've done the calculations but will need to remove any events attended during the trip from the rates if a meal was provided.

Happy to discuss if you have any questions.

Thanks



[Redacted]
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From: ODG Director <odgdirector@dsdilgp.qld.gov.au>

Sent: Wednesday, 28 June 2023 1:15 PM

To: [Redacted]

Cc: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>

[Redacted]

ODG

Director <odgdirector@dsdilgp.qld.gov.au>

Subject: Allowances for DGs Boston trip

Hi [Redacted]

Just following up on Mike's allowances for his Boston trip. I just wanted to check in on how far away we are with finalising this?

I'm sorry to nag, however we have to submit a travel report for Mike to the Premier's Office 2 weeks after his return. We have already sought an extension of time to allow us to finalise costs, however we have only been granted an extension to this Friday.

If we won't have these costs finalised by then, can we at least get a total ballpark figure that we can include in the report?

Thanks
Laura



Laura Kanaris

Director

Office of the Director-General

Department of State Development, Infrastructure,
Local Government and Planning

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DSDILGP

TO BE ENTERED INTO EFORM GPEV FOR PAYT

INVOICE DATE:

INVOICE/CREDIT NOTE NO: **OSMK04062023**

Financial Year: _____ Vendor Number: 0

Vendor Name: M KAISER

Postal Address: DSDILGP

LEGEND (To determine correct codes to be used)	
Account Code	Fields to be completed
1xxxx	Business Area & Fund Centre
2xxxx	Business Area & Fund Centre
4xxxx	Cost Centre
5xxxx	Cost Centre

Payment Terms: 30 Days 14 Days 7 Days Other: AP02

DESCRIPTION	ACCOUNT	BUSINESS AREA	COST CENTRE or FUND CENTRE	TC	\$
M KAISER USA 4-10/6/23	121000	1100		PZ	(446.66)
	527007		?	PZ	0.00
	530147		?	PZ	0.00
	527006		?	PZ	0.00
	527007		?	PZ	0.00
	530260		?	PZ	152.91
	527002		?	PZ	0.00
	527008		?	PZ	496.00
	527002		?	PG	0.00
					<i>Total:</i>

ADDITIONAL NOTES:

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Thursday, 29 June 2023 11:52 AM
To: s. 73(2) - Not relevant/ Out of scope
Cc: [Redacted] ODG Director
Subject: FW: USD

Hi s. 73(2) - Not relevant/ Out of scope

This is Mike's breakdown of the use of the cash. I am not sure if 'drinks' was alcohol (i will check with him) in which case Mike will need to reimburse this amount (or you deduct it from his daily allowance?). I will check with him.

But \$75 was for tips as outlined below.

Thanks.

Regards

Mary

From: Mike Kaiser <Mike.Kaiser@dsdilgp.qld.gov.au>
Sent: Tuesday, 13 June 2023 7:57 AM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: USD

Hi there,

I spent \$183 of the cash provided:

- \$30 – tip Sunday night dinner in LA -
- \$5 - Room cleaning tip in LA –
- \$20 – Room cleaning tip in Boston
- \$58 - Drinks Wednesday night
- \$50 – Drinks Thursday night
- \$20 – Driver tip.

If I need to reimburse any of this (tip for dinner?, drinks?) let me know.

Thanks.



Mike Kaiser
Director-General
Department of State Development, Infrastructure,
Local Government and Planning

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RTI RELEASE - DSDI

s. 73(2) - Not relevant/ Out of scope

From: ODG Director
Sent: Friday, 30 June 2023 1:03 PM
To: s. 73(2) - Not relevant/ Out of scope; ODG Director
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: USD

Great, we will let Mike know. That will cover what he paid for himself on his personal card.

Thanks for all your hard work and help on this.

Regards

Mary

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 30 June 2023 11:45 AM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Cc: s. 73(2) - Not relevant/ Out of scope
Subject: RE: USD

Hi Mary

Correct the final figure for reimbursement is \$496.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

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From: ODG Director <odgdirector@dasilgp.qld.gov.au>

Sent: Friday, 30 June 2023 11:40 AM

To: [Redacted] ODG Director <odgdirector@dasilgp.qld.gov.au>

Cc: [Redacted]

Subject: RE: USD

Yes, I think so. So just confirming that Mike will be reimbursed \$496.00 for the trip as the daily allowance?

Thanks.

Regards

Mary

From: [Redacted]

Sent: Friday, 30 June 2023 11:02 AM

To: ODG Director <odgdirector@dasilgp.qld.gov.au>

Cc: [Redacted]

Subject: RE: USD

Importance: High

Hi

Just confirming that the attached is correct now for us to load into SAP for EOFY?

Thanks



[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

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From: [Redacted]

Sent: Thursday, 29 June 2023 12:03 PM

To: ODG Director <odgdirector@dasilgp.qld.gov.au>

Cc: [Redacted]

Subject: RE: USD

Hi

Perfect – no need to find out about the alcohol as these would have been part of the 2 dinner event the DG attended as per the intinery.

Once agreed now, we will process to Michael for approval.

Thanks



[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
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From: ODG Director <odgdirector@dSDLGP.qld.gov.au>

Sent: Thursday, 29 June 2023 11:52 AM

To: Susana BOALDIN <Susana.Boaldin@dSDLGP.qld.gov.au>

Cc: [Redacted]

ODG Director

<odgdirector@dSDLGP.qld.gov.au>

Subject: FW: USD

Hi [Redacted]

This is Mike's breakdown of the use of the cash. I am not sure if 'drinks' was alcohol (I will check with him) in which case Mike will need to reimburse this amount (or you deduct it from his daily allowance?). I will check with him.

But \$75 was for tips as outlined below.

Thanks.

Regards

Mary

From: Mike Kaiser <Mike.Kaiser@dsdilgp.qld.gov.au>
Sent: Tuesday, 13 June 2023 7:57 AM
To: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: USD

Hi there,

I spent \$183 of the cash provided:

- \$30 – tip Sunday night dinner in LA -
- \$5 - Room cleaning tip in LA –
- \$20 – Room cleaning tip in Boston
- \$58 - Drinks Wednesday night
- \$50 – Drinks Thursday night
- \$20 – Driver tip.

If I need to reimburse any of this (tip for dinner?, drinks?) let me know.

Thanks.



Mike Kaiser
Director-General
Department of State Development, Infrastructure,
Local Government and Planning

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s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Friday, 19 May 2023 2:22 PM
To: Director-General (DSDILGP)
Subject: RE: DG Boston Trip

Follow Up Flag: Follow up
Flag Status: Completed

Hi [Redacted]
[Redacted]
[Redacted]

Sounds good, please send Calendar invite.

Thanks



[Redacted]

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
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From: Director-General (DSDILGP) <Director-General@dasilgp.qld.gov.au>
Sent: Friday, 19 May 2023 12:31 PM
To: [Redacted]
Subject: RE: DG Boston Trip

Hi [Redacted]
[Redacted]

The DG is extremely stretched in way of availability leading up to the Boston trip.

The only time at this stage we can offer is Thursday 1 June at 8.30am.

Would you like me to send a calendar invite to you?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope

Sent: Friday, 19 May 2023 9:25 AM

To: Director-General (DSDILGP) <Director-General@dasilgp.qld.gov.au>

Subject: FW: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

Could you please setup a time with the DG to discuss the do and don't for the Boston trip? Maybe the end of next week or the week of the 29th.

29th would be better as I will have his money available.

Please give us a call if any issues.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
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s. 73(2) - Not relevant/ Out of scope

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From: ODG Director <odgdirector@dsdilgp.qld.gov.au>
Sent: Monday, 8 May 2023 3:25 PM
To: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au> [REDACTED]
Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>; Director-General (DSDILGP) <Director-General@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Thank you, Michael!

Happy for Mike and ODG to have a refresher/crash course in the rules before he heads off o/s.

Susana – I've copied in the Director-General account which [REDACTED] looks after to help set up a suitable date and time.

Thanks
Laura

From: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>
Sent: Monday, 8 May 2023 2:11 PM
To: [REDACTED] Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Hi [REDACTED]

I approve you obtaining \$1000 USD, in various denominations, for the DG and DDG SDG's trip to USA early June.

I intend for the DG to have \$700 as he will be with the DP and CoS for a couple of days in LA before joining Michele in Boston for the Bio conference. The remaining \$300 is for Michele.

At least one week before they travel, I would also be glad for you to give Michele, DG and ODG a run down on the rules, tips and expectations of using corporate card and cash, when to keep receipts or notes and what to do if they get in trouble (lose them, shared expenses with DP etc).

Regards

Michael McKee
Deputy Director-General
Corporate
Department of State Development, Infrastructure,
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RTI2324-064-DSDI

From: s. 73(2) - Not relevant/ Out of scope
Sent: Thursday, 4 May 2023 4:38 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: Michael MCKEE <Michael.McKee@dasilgp.qld.gov.au>, Liz DiCKENS <Elizabeth.Dickens@dasilgp.qld.gov.au>
Subject: RE: DG Boston Trip

Hi s. 73(2) - Not relevant/ Out of scope

All I need is an email approval from Michael with the details for the trip (dates and location) and the amount of cash and currency required.

I will advise the bank of the overseas trip once the dates and locations are received for the credit card side.

Travel approval as per the guideline. I normally get this one later but if you have a copy – could you please include.

Thanks



s. 73(2) - Not relevant/ Out of scope

Principal Finance Officer
Financial Services and Strategic Sourcing
Department of State Development, Infrastructure,
Local Government and Planning

	Mon	Tue	Wed	Thu	Fri
Pay Week	Office	Office	Office	Home	Home
Off Pay Week	Office	Office	Office	Home	Home

Microsoft teams – [meet now](#)

s. 73(2) - Not relevant/ Out of scope

Level 17, 1 William Street, Brisbane QLD 4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



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From: [Redacted]
Sent: Thursday, 4 May 2023 4:25 PM
To: Michael MCKEE <Michael.McKee@dsdilgp.qld.gov.au>
Cc: Liz DICKENS <Elizabeth.Dickens@dsdilgp.qld.gov.au>; [Redacted] ODG
Director <odgdirector@dsdilgp.qld.gov.au> [Redacted]
Subject: DG Boston Trip

Hi Michael

As you know the DG is travelling to LA and Boston with the Deputy Premier 4-10 June.

Can you please advise of the process to arrange currency that the DG can have on hand which would mostly be used for tipping and taxis.

Also, would be appropriate for the DG to use his corporate card during the trip to pay for meals and that alike?

Many thanks

[Redacted]



[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

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4000
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s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Friday, 16 June 2023 12:57 PM
To: [Redacted]
Subject: RE: LA/Boston Corp Card Rec

No problem 😊



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: [Redacted]
Sent: Friday, 16 June 2023 12:56 PM
To: [Redacted]
Subject: RE: LA/Boston Corp Card Rec

Yes. Thank you.



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: [Redacted]
Sent: Friday, 16 June 2023 12:55 PM
To: [Redacted]
Subject: RE: LA/Boston Corp Card Rec

Ooh [Redacted] had a think did you want to include the prints from GOMA?

They were the gifts, I think you should include.

\$47.80 to be added to the below



[Redacted]

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

[Redacted]

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PO Box 15009, City East QLD 4002

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I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



From: [Redacted]
Sent: Friday, 16 June 2023 12:52 PM
To: [Redacted]
Cc: ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: RE: LA/Boston Corp Card Rec

Perfect, thank you.

[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,



Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 16 June 2023 12:29 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dasilgp.qld.gov.au>
Subject: RE: LA/Boston Corp Card Rec

ETSA Application	32.5
international fee	0.81
Travel adaptor and powerbank	149.85
LA Taxi	79.55
International fee	1.99
Taxi airport to home	85.58
Taxi home to airport	42.87
Total	393.15

Langham : in the total room cost there was a charge of \$31 for breakfast with a \$7 Grana tax



s. 73(2) - Not relevant/ Out of scope

Business Coordination Officer
Office of the Director-General
Department of State Development, Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From [Redacted]
Sent: Friday, 16 June 2023 11:46 AM
To [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>
Subject: LA/Boston Corp Card Rec

Hi [Redacted]
[Redacted]
[Redacted]
[Redacted]

Can you please email me all the costs associated with LA/Boston that has gone onto yours or the DG's corp card except for Flights and Accommodation?



[Redacted]
[Redacted]

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]

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4000
PO Box 15009, City East QLD 4002

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s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Thursday, 25 May 2023 5:27 AM
To: [Redacted]
Cc: ODG Director; Nicky.piljic [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel

Hi [Redacted]

Thank you for your email and great that the confirmation on the DP's hotel has been made.

See below for reserved hotel rooms. I have cancelled the Hyatt Regency reservations.

Regarding the Executive Club suggestion, I have upgraded the DP to an Executive Room for an additional \$300 per night. This room provides a bit more space to hold meetings with his team but also provides access to the [Langham Club](#) for him and a guest. The Langham Club includes breakfast, additional meeting space and refreshments throughout the day. As is quite standard here, the room rate does not include breakfast.

For a third guest who is in a Deluxe Room to also get access to the Langham Club, it's an additional \$150 per day. When checking-in, the third guest can request the Langham Club access.

No room charge will be made until at the end of the stay unless there is a no show when 1-day's room charge will be made to the credit card on record. Will each guest use their own credit card to charge the room?

Confirmed:

Name	Hotel	Location	Room Type	Arrival Date	Departure Date	# nights	Cost USD inc. tax	Confirmation #	Cancellation
Mr Steven Miles	The Langham Boston	250 Franklin St, Boston, MA 02210	Executive King	Mon Jun 5	Thu Jun 8	3	\$5,211.19	10006351	24 hours prior to 11:50PM local time the day of arrival

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	10006354	24 hours prior to 11:50PM local time the day of arrival
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	10006350	24 hours prior to 11:50PM local time the day of arrival

Michele Bauer's reservation is still held at the Hyatt Place Seaport and needs to be cancelled by 48 hours prior to check-in on Fri June 2nd so by Wed May 31st.

Please let me know if you need anything else,

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope
Email: s. 73(2) - Not relevant/ Out of scope

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Tuesday, May 23, 2023 6:30 PM
To: s. 73(2) - Not relevant/ Out of scope
Cc: ODG Director <odgdirector@dsd.lgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Good morning s. 73(2) - Not relevant/ Out of scope

We have now received confirmation on the accommodation in Boston (Yay!!)

Can you please confirm the rooms held at the Langham with the DP's room having the access to the Executive Club this will allow him to attend to phone calls, emails and debrief with the Director-General and Chief of Staff.

Name	Name	Location		Arrival Date	Departure Date	# nights	Cost USD	Cancellation
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Many thanks

b. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/
Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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equitable and reconciled Australia.*



From: s. 73(2) - Not relevant/ Out of scope

Sent: Saturday, 20 May 2023 3:30 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>; Nicky.piljic <Nicky.piljic@tig.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Hi s. 73(2) - Not relevant/ Out of scope

Unfortunately, both Hilton Boston Back Bay and DoubleTree are sold out for those dates.

The only other Hilton hotel with availability in the downtown area is [Canopy by Hilton Boston Downtown](#)

Hyatt's only hotel available is: [Hyatt Centric Faneuil Hall Boston](#)

Hyatt Regency and The Langham continue to be on hold.

Thanks,

s. 73(2) - Not relevant/ Out of scope

s. 73(2) - Not relevant/ Out of scope

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: [Redacted]

tiq.qld.gov.au

From: [Redacted] s. 73(2) - Not relevant/ Out of scope

Sent: Thursday, May 18, 2023 6:06 PM

To: [Redacted] s. 73(2) - Not relevant/ Out of scope

Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

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Hi [Redacted] s. 73(2) - Not relevant/ Out of scope

Thank you for your assistance.

Is there any chance you could see if there are Executive rooms available at the following;

Hilton Boston Back Bay (*preferably*) or Double Tree Hilton – Boston Downtown?

Many thanks

s. 73(2) - Not relevant/ Out of scope



**Queensland
Government**

s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted] s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Friday, 19 May 2023 8:14 AM
To: [Redacted]
Cc: ODG Director <odgdirector@dsgilgp.qld.gov.au>; [Redacted]
Subject: RE: Accommodation - Boston - BIO June travel

H [Redacted]

Copying in [Redacted] from our SF office who has the bookings on hold. Unfortunately the Hilton is no longer available but in addition to the below, we have three refundable deluxe rooms at [The Langham Boston](#) for the DP, Katharine Wright and the DG.

Hanna, just some corrections below in red too.

Cheers
Nicky

Name	Name	Location		Arrival Date	Departure Date	# nights	Cost USD	Cancellation
------	------	----------	--	--------------	----------------	----------	----------	--------------

DP	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite	Mon Jun 5	Thu Jun 8	3	4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katharine Wright	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mike Kaiser	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King	Mon Jun 5	Thu Jun 8	3	6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michele Bauer	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King	Fri Jun 2	Thu Jun 8	6	\$6,036.77	42 hours prior to 11:50PM local time the day of arrival
DP	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Mike Kaiser	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival
Michele Bauer Katharine Wright	The Langham Boston	250 Franklin St, Boston, MA 02210	Deluxe King	Mon Jun 5	Thu Jun 8	3	\$4,163.14	24 hours prior to 11:50PM local time the day of arrival

Nicola Piljic
 Director
 Health, Innovation and Technology
 Trade and Investment Queensland

Telephone: +61 7 3514 3114
 Mobile: Sch. 4(4)(6) - Disclosing personal information
 Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
 Sent: Thursday, May 18, 2023 4:03 PM
 To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
 Cc: ODG Director <odgdirector@dsdilgp.qld.gov.au>
 Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicky

I have received advice that the Deputy Premier would like to stay at the Hilton Downtown while in Boston.

Are you able to source 3 Executive rooms?

Of course, don't cancel the Hyatt Regency until you have confirmation of the Hilton.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tqg.qld.gov.au>

Sent: Monday, 15 May 2023 9:23 AM

To: s. 73(2) - Not relevant/ Out of scope

Subject: RE: Accommodation - Boston - BIO June travel

Hi
s. 73(2) - Not relevant/ Out of scope

Got the team to redraft the hold dates and times with the bookings for peace of mind!

Guest	Hotel	Address	Room Type	Check-In	Check-Out	Cost	Cancel by
DP	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	Terrace Suite	5 June 2023	7 June 2023	US\$4,863.24	72 hours prior to 11:50PM local time the day of arrival
Katherine Wright	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Mark Kaiser	Hyatt Regency Boston	One Avenue de Lafayette Boston, MA 02111	VIP Suite	5 June 2023	7 June 2023	US\$6,297.96	72 hours prior to 11:50PM local time the day of arrival
Michelle Bauer	Hyatt Place Seaport	295 Northern Ave, Boston	Standard King	2 June 2023	8 June 2023	US\$6,036.77	42 hours prior to 11:50PM local time the day of arrival

Cheers
Nicky

Nicola Piljic
Director
Health, Innovation and Technology

Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: s. 73(2) - Not relevant/ Out of scope

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, 12 May 2023 1:32 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks so much Nicky.

We still have Hyatt Regency don't we?

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

**Senior Executive Officer
Office of the Director-General**
Department of State Development,
Infrastructure,
Local Government and Planning

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 12 May 2023 1:08 PM

To: [REDACTED]

Subject: RE: Accommodation - Boston - BIO June travel

Hi [REDACTED]

Sounds like there was some miscommunication – I suspect on Michele’s hotel versus some the others.

I’ve asked the team to complete a table on what is available noting the Hilton was cancelled and is now not available. The alternative the team is looking at is the [The Langham](#).

Apologies for this, as soon as they told me this I said I’m going to check with the source of truth as we had it locked down!

Cheers

Nicky

Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: [REDACTED]

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [REDACTED]

Sent: Friday, 12 May 2023 10:54 AM

To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi Nicky

I still haven't received confirmation from the Deputy Premier as to his preference.

The Regency and Hilton still should be on hold?



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 11 May 2023 10:52 PM

To: s. 73(2) - Not relevant/ Out of scope

Subject: Re: Accommodation - Boston - BIO June travel

Hi
s. 73(2) - Not relevant/ Out of scope

Just checking prior to a meeting tomorrow - is accommodation all finalised from your perspective?

Someone in my team told me it is but just wanted to double check.

Cheers
Nicky

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Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114
Mobile: s. 73(2) - Not relevant/ Out of scope
Email: Nicola.Piljic@tiq.qld.gov.au
tiq.qld.gov.au

From: s. 73(2) - Not relevant/ Out of scope
Sent: Friday, May 5, 2023 10:18:28 AM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Thanks Nicola.

Will try to get confirmation to you sooner rather than later.

Many thanks

s. 73(2) - Not relevant/ Out of scope



s. 73(2) - Not relevant/ Out of scope

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

s. 73(2) - Not relevant/ Out of scope

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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Friday, 5 May 2023 8:41 AM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dsdilgp.qld.gov.au>

Subject: RE: Accommodation - Boston - BIO June travel

Good morning

Further clarification on the split between the hotels is below:

1. The [4 Hilton hotel](#) rooms can be cancelled for free before Sun 4 June 2023, 11:59PM local time
2. The [3 Hyatt Regency Boston](#) hotel rooms should be cancelled by 72 hours prior to 11:59 PM local time of day of arrival. Arrival is 4 June so preferably cancelled by Thu 1 June, 11:59PM local time.

Cheers
Nicky

Nicola Piljic

Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing
personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>

Sent: Thursday, 4 May 2023 7:15 PM

To: s. 73(2) - Not relevant/ Out of scope

Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au> s. 73(2) - Not relevant/ Out of scope ODG Director <odgdirector@dasilgp.qld.gov.au>

Subject: Re: Accommodation - Boston - BIO June travel

Hi s. 73(2) -
Not
relevant/
Out of
scope

Advice from the US team (holds are in s. 73(2) - Not
relevant/ Out of
scope name):

The 4 Hilton hotel rooms can be cancelled for free before 11:59PM on 4 June 2023 local time.

Cheers
Nicky

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Nicola Piljic
Director
Health, Innovation and Technology
Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(6) - Disclosing
personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

From: [Redacted]
Sent: Thursday, May 4, 2023 3:23:57 PM
To: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Cc: Michele BAUER <Michele.Bauer@dsdilgp.qld.gov.au> [Redacted] ODG Director <odgdirector@dsdilgp.qld.gov.au>
Subject: RE: Accommodation - Boston - BIO June travel

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Hi Nicola

How long do we have before we need to confirm the accommodation/room bookings?

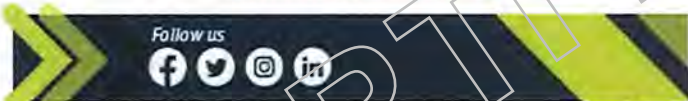
I am still waiting on response from the DPO as to the DP's preference.

Many thanks

[Redacted]



[Redacted]
Senior Executive Officer
Office of the Director-General
Department of State Development,
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Local Government and Planning
P 3452 6965 M [Redacted]
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From: Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Sent: Tuesday, 25 April 2023 11:54 AM
To: Mary Weaver <Mary.Weaver@dasilgp.qld.gov.au>; s. 73(2) - Not relevant/ Out of scope
Cc: Michele BAUER <Michele.Bauer@dasilgp.qld.gov.au>
Subject: Accommodation - Boston - BIO June travel

Good morning

Please find information below regarding DP, Catherine (apologies – I didn’t catch her last name), DG and MB.

In summary, TIQ has holds for all but there are options:

Option 1

Cancellation period to be advised

- Some extended room bookings need to be made due to the standard of booking for the Deputy Premier

Guest	Reservation under	Reservation under	Address	Room type
DP	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	Executive Terrace Suite
DP guest (Catherine?)	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King
Mike Kaiser	By Hanna	Hyatt Regency Boston	One Avenue de Lafayette, Boston, Massachusetts, 02111	King
Michele Bauer	By Hanna	Hyatt Place Boston/Seaport District	295 Northern Avenue Waterfront Boston 02210	King

Option 2

Alternate option – ON HOLD – can be cancelled one day before arrival

The following are on hold by TIQ: [Hilton Boston Downtown/Faneuil Hall](#)

DP, Mon Jun 5th – Thu Jun 8th : 1-bedroom suite, total US\$2,686.50

DP guest, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Mike Kaiser, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

Michele Bauer, Jun 5th – Thu Jun 8th: Standard king, total US\$2,511

TOTAL including taxes, fees: US\$10,221.99

Both hotels are same/similar distance from the convention center and Seaport where the breakfast event is held.

Cheers

Nicky

Nicola Piljic

Director

Health, Innovation and Technology

Trade and Investment Queensland

Telephone: +61 7 3514 3114

Mobile: Sch. 4(4)(b) - Disclosing personal information

Email: Nicola.Piljic@tiq.qld.gov.au

tiq.qld.gov.au

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s. 73(2) - Not relevant/ Out of scope

From: [Redacted]
Sent: Thursday, 25 May 2023 12:08 PM
To: [Redacted]
Cc: ODG Director; Nicky.piljic; [Redacted]
Subject: Re: REQUEST FOR ACCOMMODATION - Los Angeles

Hi [Redacted]

Our Operations Manager [Redacted] has been the one organizing LA hotels, so I will leave it in her capable hands (in cc).

Best wishes,

[Redacted]

Senior Trade Manager – North America TIQ San Francisco Office
International Operations
Trade and Investment Queensland

Mobile: [Redacted]
Email: [Redacted]

tiq.qld.gov.au

From: [Redacted]
Sent: Wednesday, May 24, 2023 19:04
To: [Redacted]
Cc: ODG Director <odgdirector@dasilgp.qld.gov.au>; Nicola Piljic <Nicola.Piljic@tiq.qld.gov.au>
Subject: REQUEST FOR ACCOMMODATION - Los Angeles

CAUTION: This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Hi [Redacted]

Can you please look at sourcing accommodation in LA at The Beverly Hilton (9876 Wilshire Blvd, Beverly Hills, CA)
Room 1 (with Executive Lounge access) – Deputy Premier (Steven Miles)
Room 2 – Katharine Wright (Chief of Staff)
Room 3 – Director-General (Mike Kaiser)
Check in: Sunday 4 June
Check out: Monday 5 June

Many thanks

[Redacted]

[Redacted]



**Queensland
Government**

Senior Executive Officer
Office of the Director-General
Department of State Development,
Infrastructure,
Local Government and Planning

[Redacted]
Level 39, 1 William Street, Brisbane QLD
4000
PO Box 15009, City East QLD 4002

statedevelopment.qld.gov.au



I acknowledge the traditional custodians of the lands and waters of Queensland. I offer my respect to elders past, present and emerging as we work towards a just, equitable and reconciled Australia.



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RTI RELEASED