The Coordinator-General

**Gladstone Liquefied Natural Gas project** 

Coordinator-General's Change Report No. 5 Social

**May 2015** 



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### **Background**

The Gladstone Liquefied Natural Gas project – Coordinator-General's evaluation report for an environmental impact statement (Coordinator-General's report) was released in May 2010, pursuant to section 34D(4) of the State Development and Public Works Organisation Act 1971 (Qld) (SDPWO Act).

On 23 January 2015, the proponent applied to the Coordinator-General to evaluate a proposed change to the Gladstone Liquefied Natural Gas (GLNG) project, under Division 3A, section 35C of the SDPWO Act (the Act).

In accordance with section 35H of the Act, the Coordinator-General has evaluated the environmental effects of the proposed change, its effect on the project and any other related matters, and prepared this Coordinator-General's change report under section 35I of the SDPWO Act.

The project proponent	Santos GLNG Pty Ltd	
The project	Gladstone Liquefied Natural Gas (GLNG) project	
	Santos GLNG Pty Ltd applied to the Coordinator-General seeking minor and/or administrative changes to Appendix 1, Part 3, Conditions 1 to 14 and 16 to 18 of the Coordinator-Generals report.	
Proposed changes to the project	Proposed changes will align GLNG social reporting requirements to that outlined under the Social Impact Assessment Guideline released in July 2013.	
	Proposed changes acknowledge that while conditioned social obligations have largely been discharged during the projects construction phase; during operations, social impact mitigation and key stakeholder consultation requires a degree of flexibility that is commensurate with the projects social impacts.	
Decision	Changes approved as outlined in Appendix 1	
Date of effect	Pursuant to section 35J of the SDPWO Act, approved changes take effect from the date of the decision.	
Decision authorised by	Barry Broe	
Position	Coordinator-General	
Signature	Bally Bree Date of decision 13 May 2015	

Pursuant to section 35K of the SDPWO Act, the Coordinator-General's report on the EIS for the project, and the Coordinator-General's change report, both have effect for the project. However, if the reports conflict, the Coordinator-General's change report prevails to the extent of any perceived inconsistency.

### **Changes to GLNG project conditions**

### **Coordinator-General Evaluation Report**

### **Coordinator-General Change Report**

## Appendix 1, Part 3, Condition 1 Social Impact Management Plan (SIMP)

The proponent must:

- (a) within one month after project commitment, prepare a draft Social Impact Management Plan (SIMP) consistent with the Social Impact Assessment Unit, Department of Infrastructure and Planning draft guidelines and template requirements, for review by the Coordinator-General prior to release. The SIMP must include:
  - i. a Monitoring Program for mitigation and management strategies designed to address social impacts
  - ii. a Community Engagement Strategy
    which contains a list of key stakeholders
    and describes their interest in the project;
    actions, outcomes, mechanisms, to
    support a regular review of the
    effectiveness of the community
    engagement strategy, and
  - iii. a Dispute Resolution Mechanism.

Specification for release of draft SIMP for consultation

- (b) With respect to the draft SIMP:
  - i. prepare a stakeholder engagement plan and schedule to provide opportunities for input from key stakeholders to discuss actions to partner in delivery of the SIMP
  - ii. provide opportunities input to the draft SIMP from those who are most affected by the project
  - iii. take into consideration the increased demands and cumulative effects placed on stakeholders and the community to participate in consultative processes in the region
  - iv. consult directly with State and local governments, in particular the Department of Communities and other relevant State government agencies identified in the draft SIMP; and all local governments affected by the project

Delete/Insert
Appendix 1, Part 3, Condition 1
Social Impact Management Report (SIMR)
(Construction and Operation)

From the commencement of construction, the proponent is to provide to the Coordinator-General on an annual basis for a period of five years, a SIMR (construction and operation). SIMR reports are to be made publically available by the proponent.

The SIMR (construction and operation) is to describe:

- (i) The actions taken to inform the community about project impacts and show that community concerns about project impacts have been taken into account.
- (ii) The actions, outcomes and adaptive management strategies to avoid, manage or mitigate project related impacts on community health, safety and social infrastructure.
- (iii) The actions, outcomes and adaptive management strategies to enhance local employment, training and development opportunities.
- (iv) The actions outcomes, and adaptable management strategies to avoid, manage or mitigate project related impacts on local and regional housing markets

### **Coordinator-General Change Report**

#### Appendix 1, Part 3, Condition 1 (Cont.)

- v. the abovementioned government entities shall be considered key stakeholders, and advice is to be taken from regional offices of state government agencies to identify appropriate regional stakeholders for consultation
- vi. record stakeholder feedback and provide a report on outcomes of the release of the draft SIMP, and
- vii. discuss and seek agreement on the content of the draft SIMP including the key responsibilities, timeframes and resourcing implications for the local governments affected by the project.
- (c) Submit the final draft SIMP after consultation to the Coordinator-General for assessment and final approval.
- (d) Implement the final SIMP in conjunction with other social impact conditions specified in the Coordinator-General's Report.

## Appendix 1, Part 3, Condition 2 Community engagement

#### GLNG must:

- for the life of the project, continue to operate the community shopfronts in Roma and Gladstone to provide information and community access for the project.
- b) for the life of the project, GLNG must consult and provide progress reports to the Maranoa, Gladstone and Central Highlands/Banana Regional Coordination Committees on:
  - i. the Community Engagement Strategy including providing opportunities for the committees to provide input into community engagement activities in each region; and
  - ii. the Stakeholder Management Plan for the purposes of analysing stakeholder needs and tailoring engagement strategies to suit the level of interest and impact relative to each stakeholder; and

### Delete/Insert Appendix 1, Part 3, Condition 2 Community Engagement

The proponent must:

- a) develop a community engagement strategy.
- b) implement and maintain community engagement strategies commensurate with the impact and interest of key stakeholders, for a minimum of three (3) years from commencement of operations.

The proponent may alter, restructure or extinguish these arrangements following key stakeholder consultation and agreement.

### **Coordinator-General Change Report**

## Appendix 1, Part 3, Condition 2 (Cont.) Community engagement

- iii. Analysis of issues raised in the Issue Register and the proponent's response to these issues, including mitigation of social impacts.
- for the life of the project, GLNG must gauge community satisfaction in regard to the quality and appropriateness of the project's community engagement strategies including 1800 free call service; project website; freepost service; survey instruments; market research; community workshops and public information sessions
- d) for the life of the project, GLNG must conduct issue specific workshops inviting a cross section of the community to discuss potential solutions to key issues
- e) for the life of the project, GLNG must hold periodic community information sessions where landholders and community members are invited to discuss specific issues and negative social impacts of concern
- f) for the life of the project, GLNG must develop and deliver a 'Project Newsletter' to provide updates, RCCC meeting dates and highlights; consultation activities and findings; contact points for community information and enquiries and the project's dispute resolution mechanisms, and
- g) prior to the project closure and the decommissioning of the project component, GLNG must actively inform the community.

## Appendix 1, Part 3, Condition 3 Complaints process

The proponent must for the life of the project:

 a) continue the employment of dedicated Landholder Advisors for the Gas fields and pipeline corridor to ensure landholders have 24 hour- 7 day access to raise concerns; and dispute resolution mechanism available to them at no cost to the individual or community.

### Delete/Insert Appendix 1, Part 3, Condition 3 Complaints process

The proponent must:

- a) develop a complaint management strategy.
- b) implement and maintain complaint management strategies commensurate with project impacts.

The proponent may alter, restructure or extinguish these arrangements following key stakeholder consultation and agreement.

### **Coordinator-General Change Report**

### Appendix 1, Part 3, Condition 3 (Cont.) Complaints process

- b) develop a Protocol for establishing the responsibility for receiving and addressing complaints; and the means of notifying the community of this protocol (e.g. publication of the complaints telephone service, website advice, and address for notices and other correspondence)
- c) develop and maintain a Complaints Process herein, upon receipt of a complaint, an investigation commences forthwith into the cause of the complaint and any actions reasonably required in addressing the complaint. Feedback to the complainant must be provided as soon as practicable about the action to be taken, and subsequently, the results of any action taken. Relevant authorities, if any, must also be notified of such actions.
- d) Maintain a Complaints Register that includes the following information - identification of the complainant, the identity of the person who is receiving the complaint, the manner in which the complaint was made, the time and date on which the complaint was made, addressed and closed out and description of the complaint. The Register must include identification of the entity responsible for addressing the complaint, a brief summary of any action taken to address the complaint, and a notation as to the satisfaction or dissatisfaction of the complainant with the outcomes and
- e) the proponent's performance in management of complaints is to be included in the Progress Report to the Maranoa, Gladstone and Central Highlands/Banana Regional Coordination Committees (RCCCs).

### **Coordinator-General Change Report**

## Appendix 1, Part 3, Condition 4 Industry leadership group

- a) within one month of the project commitment, the proponent must either establish or participate actively in an Industry Leadership Group for CSG Resource Projects to provide cross-project coordination across the region in response to cumulative social and other impacts, and
- b) the Industry Leadership Group for CSG Resource Projects must provide linkages to the Regional Community Consultative Committees (RCCCs) governance arrangements in the regions, unless otherwise directed by the Coordinator-General.

#### Delete/Insert

### Appendix 1, Part 3, Condition 4 Cumulative Impacts

The proponent must participate in and contribute to CSG industry cumulative impact monitoring programs.

The Coordinator General has jurisdiction for this condition.

# Appendix 1, Part 3, Condition 5 Regional community consultative committees

- the proponent is required to establish three
   (3) Regional Community Consultative
   Committees (RCCCs) in response to the social impacts identified for each of the project components including the Coal Seam Gas (CSG) field; Gas transmission pipeline; and the Curtis Island (LNG) facility for the life of the project
- b) the three (3) RCCCs are to cover the Council areas of:
  - i) Maranoa Regional Council
  - ii) Central Highlands Regional Council and Banana Shire Council
  - iii) Gladstone Region Regional Council
- the focus of the RCCCs is to respond to social impact mitigation and management strategies identified in the EIS process and to provide oversight of the implementation of the Social Impact Management Plan (SIMP).

### Delete/Insert Appendix 1, Part 3, Condition 5 Regional community consultative committees

The proponent must:

- a) establish three (3) Regional Community Consultative Committees (RCCCs) for each project component: Gas field, gas transmission pipeline and LNG facility; in the following council areas:
  - i) Maranoa Regional Council
  - ii) Central Highlands Regional Council and Banana Shire Council
  - iii) Gladstone Region Regional Council
- b) provide a clear and agreed terms of reference for each RCCC, developed in consultation with each of the RCCC chairs and members.
- provide full secretariat resourcing to each RCCC in operation.

The proponent may alter, restructure or extinguish these arrangements following key stakeholder consultation and agreement.

### **Coordinator-General Evaluation Report Coordinator-General Change Report** Appendix 1, Part 3, Condition 5 (Cont.) Regional community consultative committees the proponent must provide: a clear and agreed Terms of References (TOR) for each RCCC, developed in consultation with each of the RCCC chairs and members ii) appoint Independent Chairs for each RCCC and provide out-of-pocket expenses for operational expenses, should it be required, and iii) membership details to include representation from Regional and Shire Councils, State Government representatives, Chamber of Commerce, Service Groups, peak bodies for industry. cultural and welfare provision, and community members. **Delete** Appendix 1, Part 3, Condition 6 Appendix 1, Part 3, Condition 6 Committee resourcing **Committee Resourcing** The proponent must: provide full resourcing of the secretariat for the Regional Community Consultative Committees (RCCCs) to cover Maranoa Regional Council, Central Highlands Regional Council and Banana Shire Council and Gladstone Region Regional Council for each of the GLNG project components (Coal Seam Gas (CSG) field; areas impacted by the gas transmission pipeline; and the Curtis Island (LNG) facility for the life of the all project components and phases of the project. provide support to each of the RCCCs as stated above in (1) including the requirement that the proponent: i. continue to employ Community Liaison Officers and Shopfront Staff in both Gladstone and Maranoa regions

ii. at convenient access point for the local

community

Coc	ordinator-General Evaluation Report	Coordinator-General Change Report
	pendix 1, Part 3, Condition 6 <i>(Cont.)</i> nmittee resourcing	
c)	the proponent is required to ensure that the Community Liaison Officers provides secretariat support to the Regional Community Consultative Committees for Maranoa; Central Highlands/Banana; and Gladstone; and continues to provide the central point of contact for community relations in the respective regions for the life of the project.	
	endix 1, Part 3, Condition 7 nmitments	Appendix 1, Part 3, Condition 7 Commitments
The proponent must:		No amendment to condition text.
a)	prior to the release of the draft SIMP for consideration, provide a copy of the final Commitments Register for the GLNG project to the Coordinator-General, and	
b)	update the GLNG Social Impact Management Plan (SIMP) to include the Commitments	
Appendix 1, Part 3, Condition 8 Community Investment Program		Appendix 1, Part 3, Condition 8 Community Investment Program
The	proponent is required to:	No amendment to condition text.
a)	submit a final Community Investment Program for the GLNG to the Coordinator- General prior to the release of the draft SIMP for consideration, and	
b)	ensure that the Community Investment Program is incorporated into the final GLNG Social Impact Management Plan (SIMP) for final approval.	
	endix 1, Part 3, Condition 9 grated project housing strategy	Delete/Insert Appendix 1, Part 3, Condition 9 Integrated project housing strategy
It is required that the proponent shall develop an Integrated Project Housing Strategy for the project in consultation with other major project proponents, Councils and the Department of Communities, within three (3) months from the project commitment, and submit to the Coordinator-General for approval.		The proponent must:  a) develop an integrated project housing strategy.  b) submit the integrated housing strategy to the Coordinator-General for approval.

### **Coordinator-General Change Report**

## Appendix 1, Part 3, Condition 9 (Cont.) Integrated project housing strategy

The purpose of the strategy is to initiate, cooperative and coordinate approaches in consultation with other major project stakeholders and Government agencies to resolve the cumulative housing impacts, with the outcome of achieving joint mitigation strategies, and delivery of housing solutions.

The strategy shall have provisions to:

- a) provide housing for GLNG's imported workforce that is not housed by the project specific temporary worker accommodation by a range of means including (but not limited to) direct supply of housing/units and facilitating joint ventures for construction of dwellings
- provide investment in community housing for households who may be affected by increased housing costs
- implement strategies to advise workers and families wishing to settle in project areas of their accommodation options under this strategy
- monitor the project impacts on affordable housing, particularly for Indigenous people and low income households.
- review performance of workforce housing supply.

The Integrated Project Housing Strategy is to be presented to the Maranoa and Gladstone Regional Community Consultative Committees (RCCCs) for review and to take account of the findings of the review.

The Integrated Project Housing Strategy is to report performance to the Maranoa and Gladstone Regional Community Consultative Committees (RCCCs) and seek input on a regular basis, not exceeding 6 monthly.

### Delete/Insert Appendix 1, Part 3, Condition 9 (Cont.) Integrated project housing strategy

- implement the approved integrated housing strategies commensurate with project housing impacts.
- d) report performance against the integrated housing strategy to the Maranoa and Gladstone Regional Community Consultative Committees (RCCCs) on a regular basis, not exceeding six monthly.

The proponent may alter, restructure or extinguish RCCC arrangements following key stakeholder consultation and agreement.

#### **Coordinator-General Change Report**

### Appendix 1, Part 3, Condition 10 Housing for Gladstone region as part of the Integrated Housing Strategy

GLNG or its construction contractors shall provide new or additional housing stock in the Gladstone region to meet 50 per cent or other percentage concluded from the Integrated Project Housing Strategy and approved by the Coordinator-General with advice from the Department of Communities, of the project's workforce seeking to settle in the Gladstone Regional Council area.

As a guide, using the workforce estimates of the project EIS the following housing solutions may be required:

- a) 100 houses/units by 12 months after commencement of construction
- b) 190 houses/units by 18 months; and
- c) Maintain this number of housing units until month 40 of the project.

The housing solution supply provided by GLNG and its contractors are to be reviewed every six (6) months under the Integrated Project Housing Strategy for the project.

It is required that the Integrated Project Housing Strategy report to the Gladstone Regional Community Consultative Committee (RCCC). Appendix 1, Part 3, Condition 10 Housing for Gladstone region as part of the Integrated Housing Strategy

No amendment to condition text.

### Appendix 1, Part 3, Condition 11 Housing for Roma region as part of the Integrated Housing Strategy

The proponent or its construction contractors shall provide new or additional housing stock in the Roma region to meet 100 per cent or other percentage concluded from the Integrated Project Housing Strategy and approved by the Coordinator-General with advice from the Department of Communities, of the project's workforce seeking to settle in the Maranoa Regional Council area. As a guide, using the workforce estimates of the project EIS the following housing solutions may be required:

Appendix 1, Part 3, Condition 11 Housing for Roma region as part of the Integrated Housing Strategy

No amendment to condition text.

### **Coordinator-General Evaluation Report Coordinator-General Change Report** Appendix 1, Part 3, Condition 11 (Cont.) Housing for Roma region as part of the **Integrated Housing Strategy** a) 63 houses/units by 12 months after commencement of the project b) 92 houses/units by 24 months c) 127 houses/units by 36 months d) 160 houses/units by 4 years. The housing solution supply provided by GLNG and its contractors for the Roma area are to be reviewed every six months under the Integrated Housing Strategy for the GLNG project. It is required that the Integrated Project Housing Strategy report to the Maranoa Regional Community Consultative Committee (RCCC). Appendix 1, Part 3, Condition 12 Appendix 1, Part 3, Condition 12 Affordable and community housing solutions Affordable and community housing solutions as as part of the Integrated Housing Strategy part of the Integrated Project Housing Strategy In addition to the conditions above, the proponent No amendment to condition text. is required to provide new or additional supply of housing stock progressively as the project workforce increases. For each additional imported worker employed by Santos and its contractors to be accommodated in the region's housing pool, GLNG is to provide resources for housing at the rate of: Community Housing a) 1 house /unit for every 20 imported workers settling in Gladstone; and b) 1 house /unit for every 20 imported workers settling in Roma Affordable Housing a) 1 house/unit for every 11 imported workers settling in Gladstone; and b) 1 house/unit for every 15 imported workers settling in Roma. Compliance with this condition and suitability of the ratios stipulated above, as decided by the Coordinator-General, with advice from the Department of Communities, is to be reviewed

every 6 months under the Integrated Project

Housing Strategy.

### **Coordinator-General Evaluation Report Coordinator-General Change Report** Appendix 1, Part 3, Condition 12 (Cont.) Affordable and community housing solutions as part of the Integrated Housing Strategy It is required that the proponent reports to the Gladstone and Maranoa Regional Consultative Committee (RCCC) regarding Affordable and Community Housing Solutions condition for Gladstone and Roma Appendix 1, Part 3, Condition 13 Appendix 1, Part 3, Condition 13 Local employment and apprenticeship and Local employment and apprenticeship and training training programs programs No amendment to condition text. The proponent is required to: provide details of the local employment and apprenticeship and training programs in the final GLNG SIMP for Coordinator-General approval including: Local Employment Program, and Apprenticeship and Training Program. provide progress report updates to the b) Regional Coordination Committees RCCCs on the implementation of the SIMP as detailed in (1), but not limited to: Local Employment Program, and Apprenticeship and Training ii. Program. provide details of the full range of skills required for its labour force and an appraisal of the gaps in capacity of the local community and region to meet these requirements through its existing workforce and industries, as well as through the training programs offered in the local area and region. Where there are identified gaps, the proponent is to provide a strategy which demonstrates how the proponent will contribute to the effective acquisition of skilled labour and/or training for same. Demonstration will be through: i. skills audit ii. gap analysis skills acquisition strategy iii.

#### **Coordinator-General Change Report**

## Appendix 1, Part 3, Condition 14 Job referral and job advertising service

The proponent must:

- establish a job referral and job advertising service for local businesses with similar trades/skills which require expanding or replacing staff and integrate it with the proponent's own recruitment service, such that applicants can choose from local or project employment prospects
- b) ensure that the same business practice is in place for contractors employing staff
- report to the respective Regional Community Consultative Committee on the arrangements for this service
- d) if it is not feasible to set up or continue operating this service prior to closing the service the proponent is to make funding available for an alternative service having the same objectives as this condition, as agreed with the RCCC.

### Delete

Appendix 1, Part 3, Condition 14

Job referral and job advertising service

### Appendix 1, Part 3, Condition 16 Community medical and health services

The proponent is required to:

- (a) Consult with Queensland Health (QH) regarding concerns raised in the SIA and EIS submissions regarding potential impacts on community medical and health services and facilities in Gladstone; and incidents response and management related to public health and safety.
- (b) Develop and seek agreement from Queensland Health on a Incident Protocol and Procedure with the objective of effectively and efficiently managing responses likely to impact upon public health and safety.
- (c) Ensure the Incident Protocol and Procedure is developed in consultation with the local Health Service Districts - South West Health Service District, Central Queensland Health Service District), which provides the opportunity to discuss the capacity of health services to meet the expected demand for medical and emergency services.

### Delete/Insert Appendix 1, Part 3, Condition 16 Community medical and health services

The proponent must:

- develop in consultation with Queensland Health, an incident protocol and procedure to manage medical and health service project impacts.
- b) implement the incident protocol and procedure and maintain a response capacity commensurate with project impacts.

The proponent may alter, restructure or extinguish these arrangements following key stakeholder consultation and agreement.

Coo	rdinator-General Evaluation Report	Coordinator-General Change Report
	nendix 1, Part 3, Condition 16 (Cont.) nmunity medical and health services Review the Incident Protocol and Procedure must be reviewed annually in consultation with Queensland Health as outlined above so that it remains up-to date; and meets the relevant Government policies, guidelines and procedural requirements for incident management.	
(e)	Update the SIMP to include performance measures for the implementation of community health service initiatives	
	endix 1, Part 3, Condition 17 ce service delivery	Appendix 1, Part 3, Condition 17 Police service delivery
The (a)	proponent is required to: work with the Queensland Police Service (QPS) regarding planning and response associated with impacts of the GLNG project including potential impacts on police service delivery, particularly regarding the QPS water policing commitment and road safety priorities in the affected area.	No amendment to condition text.
(b)	work with the Queensland Police Service (QPS) regarding the potential increased demand on planning and resourcing demands on QPS; including the need for incidents and complaints management regarding traffic and transport movements	
(c)	update the SIMP to include performance measures for the implementation of police service delivery initiatives.	
	endix 1, Part 3, Condition 18 ergency services planning	Appendix 1, Part 3, Condition 18 Emergency services planning
The	proponent is required to:	No amendment to condition text.
(a)	Consult with the Queensland Police Service (QPS) and Maranoa Regional Council, including local emergency services staff in the region to develop and implement Emergency Response Plan for the project	
(b)	Prepare a Emergency Response Plan which must identify the roles and responsibilities in incident command and investigation; and include all stakeholders, including QPS in the Emergency Response Exercises.	

Coordinator-General Evaluation Report	Coordinator-General Change Report
Appendix 1, Part 3, Condition 18 (Cont.) Emergency services planning  (c) Update the SIMP to include performance measures for the implementation of the Emergency response plan and emergency response exercises.	