

Off-Maintenance Request Form by the Project Coordinator

Form S3-PCS-3 - version 03

NOTE: ALL HIGHLIGHTED FIELDS MUST BE COMPLETED BY THE PROJECT COORDINATOR FOR LODGEMENT WITH MEDQ

In respect of:

DETAILS OF DEVELOPMENT:	
Development Proponent	<input style="width: 95%; height: 25px;" type="text"/>
Land	<input style="width: 95%; height: 25px;" type="text"/>
PDA development approval	<input style="width: 95%; height: 25px;" type="text"/>
Infrastructure Agreement (if any)	<input style="width: 95%; height: 25px;" type="text"/>
Works (<i>Tick all applicable asset classes applicable to this application</i>)	<input type="checkbox"/> Roadworks (including road drainage, streetlights, etc.) <input type="checkbox"/> Streetscape <input type="checkbox"/> Water <input type="checkbox"/> Sewer <input type="checkbox"/> Stormwater Management (end of line treatment/detention) <input type="checkbox"/> Landscape (parks and open space) <input type="checkbox"/> Other
DETAILS OF PROJECT COORDINATOR:	
Project Coordinator	<input style="width: 95%; height: 25px;" type="text"/>
Entity	<input style="width: 95%; height: 25px;" type="text"/>
DETAILS OF OFF-MAINTENANCE INSPECTION:	
Date of Inspection	<input style="width: 95%; height: 25px;" type="text"/>
Certifiers	<input style="width: 95%; height: 25px;" type="text"/>

DETAILS OF MAINTENANCE BOND TO BE REDUCED/RELEASED (AS APPLICABLE):					
Form of Maintenance Bond held by MEDQ (e.g. bank guarantee, insurance bond etc.)	Approved Security Provider	Reference Number	Purpose (e.g. landscaping, roadworks etc.)	Date	Amount

Mandatory Attachments:

- Schedule of completed value of the Works prepared by each of the Certifiers referred to in the table.
- Defects list/s from the On-Maintenance and Off-Maintenance inspections showing that any, and all, known defects have been rectified.
- Certification Form from each of the Certifiers listed in the table confirming any, and all, known defects have been rectified.
- A copy of the Maintenance Bond held by MEDQ referred to in the table.

Confirmation:

- The Works have reached Completion.
- MEDQ and the relevant External Authority were invited to the Off-Maintenance inspection.
- Fees required by the External Authority to attend the Off-Maintenance inspection have been paid.
- The Certifiers listed in the table, or a suitable qualified delegate, attended the Off-Maintenance inspection.
- All defects identified in the On-Maintenance inspection have been rectified.
- All defects identified in the Off-Maintenance inspection have been rectified.
- All documents lodged with the MEDQ do not contain information that is false or misleading to the best of my knowledge.

I request:

- That MEDQ confirm the completion of the Maintenance Period and acceptance of the Works as Off-Maintenance.
- That the Maintenance Bond held by MEDQ be released.

Interpretation:

In this request:

- (a) **CPM** means the Certification Procedures Manual, as amended from time to time.
- (b) Undefined terms have the meaning given to them in the CPM or the Infrastructure Agreement (if any), as the case may be.
- (c) Capitalised terms have the meaning given to them in the CPM.

Signature of Project Coordinator

Name of Project Coordinator

Date