



BUSINESS PARTNER EXPECTATIONS

As public servants we are committed to the highest ethical, professional and service standards. Our approach to working with stakeholders is set out in our Service Charter. We ask those we do business with, including commercial partners and suppliers and their contractors and sub-contractors, to help us to uphold the ethical standards expected and required of us as public servants.

Your obligations when working with us

- » Comply with any relevant Queensland Government frameworks, policies, procedures and contracts relevant to the work you are doing.
- » Avoid giving gifts or benefits to employees that affect, could affect, or be perceived to affect their doing their impartiality. The [Gifts and Benefits Guideline](#) provides guidance on what gifts and benefits may be appropriate for public servants to receive or give and what are not.
- » Declare actual, perceived or potential [conflicts of interest](#) as soon as such matters arise.
- » Prevent the unauthorised disclosure of confidential departmental information and protect the State's [intellectual property](#).
- » Prevent the unauthorised access, use and disclosure of personal information and protect the [privacy of individuals](#).
- » Do not make any public comment or statement that would lead anyone to believe that they are representing the department or government or expressing its views or policies, wherever it is reasonable that comments or statements will become known to the public.
- » Do not make any media or other public announcements or releases relating to your work with government without prior written approval.
- » Do not offer our employees private employment which conflicts with their public duties.
- » Be aware that if you employ former Queensland Government senior staff or engage them as lobbyists we will not be able to have business meetings with them or allow them to lobby us on matters with which they had official dealings until their [quarantine period](#) has expired.
- » [Report any conduct or matter](#) where you suspect fraud, corruption or wrongdoing involving our employees, department or related entities.
- » If you are providing public services on behalf of the department, you are considered a [functional public entity](#) and must respect, protect and promote the human rights of individuals, required under the [Human Rights Act 2019](#).

Failure to uphold these obligations may lead to:

- » termination of contract
- » loss of future work
- » loss of reputation
- » investigation for corruption
- » matters being referred for criminal investigation.

Thank you for your support and cooperation. We look forward to working with you.

Get in touch

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» Connect with us @GrowingQld

