

Hydrogen Industry Development Fund

ROUND 2

Applicant Guidelines

MARCH 2021



Queensland
Government

The Department of State Development, Infrastructure, Local Government and Planning improves productivity and quality of life in Queensland by leading economic strategy, industry development, infrastructure and planning, for the benefit of all.

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Copies of this publication are available on our website at www.qld.gov.au/advancinghydrogen and further copies are available upon request to:

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Contents

1.	INTRODUCTION	1
1.1.	Queensland’s hydrogen program	1
2.	HYDROGEN INDUSTRY DEVELOPMENT FUND	1
2.1.	Overview	1
2.2.	Program objectives for HIDF Round 2	2
3.	ELIGIBILITY	2
3.1.	Applicant eligibility	2
3.2.	Eligible projects	2
4.	FUNDING ARRANGEMENTS	3
4.1.	Funding arrangements	3
4.2.	Grant funding period	3
4.3.	Funding contributions	3
4.4.	Ineligible project costs	4
4.5.	Local content	4
5.	PRIORITY PROJECT CATEGORIES	5
5.1.	Mobility category	5
5.2.	WWTP category	6
6.	APPLICATION PROCESS	7
6.1.	Key dates	7
6.2.	How to apply	8
6.3.	Application format	8
6.4.	Assessment process	8
6.5.	Conditions applying to making an application	9
7.	ADVICE AND SUPPORT	10
7.1.	Further information	10
7.2.	Tax obligations	10
7.3.	Program evaluation	10
8.	COMMUNICATION	10
8.1.	Media and communication	10
8.2.	Confidentiality	11
8.3.	Contact details	11
9.	GLOSSARY	11

10.	TERMS AND CONDITIONS.....	12
10.1.	Reservation of rights	12
10.2.	Relationship.....	12
10.3.	Participation at applicant’s cost.....	13
10.4.	Applicant to make own enquiries	13
10.5.	Intellectual property	13
10.6.	Privacy	13
10.7.	Acceptance.....	14

1. INTRODUCTION

1.1. Queensland's hydrogen program

The *Queensland Hydrogen Industry Strategy 2019 – 2024* (the Hydrogen Strategy), released on 30 May 2019, sets out the Queensland Government's vision for being at the forefront of renewable hydrogen production in Australia by 2030. To support the Hydrogen Strategy the Queensland Government allocated \$15 million over four years for a Hydrogen Industry Development Fund (HIDF). Applications for this first round of funding closed in August 2019 and four projects were successful.

A further allocation of \$10 million to the HIDF was made in late 2020 towards a second round of funding ("HIDF Round 2").

These guidelines are intended to assist parties that are interested in submitting an application for support from the HIDF Round 2.

These guidelines only apply to HIDF Round 2 and set out:

- the eligibility and assessment criteria
- how we will consider and assess applications
- how we notify applicants and enter into grant agreements with grant recipients
- how we monitor and evaluate project performance
- responsibilities and expectations in relation to the grant.

The Department of State Development, Infrastructure, Local Government and Planning (the Department) is responsible for administering this funding program.

We have defined key terms used in these guidelines in Section 9.

You should read this document carefully before you submit an application.

2. HYDROGEN INDUSTRY DEVELOPMENT FUND

2.1. Overview

To drive investment and accelerate development of the hydrogen sector, the Queensland Government launched the HIDF as part of the implementation of the Hydrogen Strategy.

The fund supports hydrogen projects that are consistent with objectives of the Hydrogen Strategy to increase supply of renewable hydrogen in Queensland and:

- attract investment to hydrogen developments and infrastructure to produce renewable hydrogen
- increase the production, storage, transport and utilisation of hydrogen (or its derivatives) in Queensland
- reduce costs across the supply chain for hydrogen deployment and uses
- develop domestic and export end-use markets
- demonstrate the benefits, safety and sustainability of the industry, including generating regional employment and training opportunities
- leverage private investment and third-party funding to realise large scale developments on an accelerated timeline.

2.2. Program objectives for HIDF Round 2

The HIDF Round 2 will prioritise projects that stimulate investment in the renewable hydrogen industry and create momentum for developing end-use markets and consumer demand. A key objective is to increase the supply of renewable hydrogen available in Queensland.

The high costs of producing, storing and transporting renewable hydrogen mean it is still out of reach for many current uses. The quickest path to significant cost reductions is through the deployment of hydrogen infrastructure and the rapid scale-up of hydrogen manufacturing capacity. The near-term opportunities around transport, for example, are widely recognised.

The objective for HIDF Round 2 is to support proposals within hydrogen value chains providing the best opportunities to rapidly scale-up hydrogen supply and start to create the demand needed to support ongoing investment in the industry.

To achieve the desired impact, HIDF Round 2 will target support towards specific project categories within highly prospective hydrogen value-chains. The two priority project categories identified are:

- application of hydrogen technologies in the mobility/transport sector
- integration of hydrogen technologies with wastewater treatment plants (WWTP).

Hydrogen projects that meet the desired outcomes and merit criteria under one of the priority project categories will be assessed competitively for support in HIDF Round 2. Further details on each priority project category is provided in Section 5 of these guidelines.

Please ensure you thoroughly review the specific requirements for the priority project category you are applying for. If the project does not meet those criteria do not submit an application.

Applicants may only submit one application in HIDF Round 2 under either the mobility category or the WWTP category.

3. ELIGIBILITY

3.1. Applicant eligibility

To be eligible to apply for funding under the HIDF Round 2, an applicant must:

- be a legal entity* and hold an active Australian Business Number (ABN) or Australian Registered Business Number (ARBN)
- provide evidence from the board (or CEO or equivalent where there is no board)** that the project is supported and the applicant can fund the project costs not covered by the grant funding
- have the financial and technical capacity to deliver the project.

*The applicant may be a private or public company or partnership (with an ACN), government owned corporation or local government (including local government owned / controlled organisations). Industry partnerships, regional groups of councils and collaborations between industry and local government may also apply, but one organisation must be identified as the applicant and administrator of the project. Individuals and sole traders are not eligible.

**For local government applicants, this will be an endorsement of the project from elected members. For other organisations, this may require sign-off from executive management or the board.

3.2. Eligible projects

To be an eligible project, the project must:

- be located in Queensland
- be a project that fits within one of the mobility or WWTP priority project categories

- include infrastructure, plant or equipment directly related to the production and use of renewable hydrogen
- be able to secure all necessary planning approvals and licences and demonstrate compliance with safety standards
- use demonstrated commercial technology and solutions.

4. FUNDING ARRANGEMENTS

4.1. Funding arrangements

A total of \$10 million is available in HIDF Round 2. No defined split in the funds has been made for either priority project category.

The maximum financial assistance available to a project under HIDF Round 2 is \$5 million.

The HIDF Round 2 only provides financial support for capital expenditure on eligible project costs. Eligible project costs are those incurred to purchase, install and commission eligible hydrogen plant and equipment.

All applications must be supported by a detailed project budget with supporting evidence, such as supplier quotations, to verify and confirm eligible project costs.

Successful applicants will be required to execute a funding agreement with the Department within six months of the application being approved. The Department is under no obligation to provide any funds until such agreement has been executed by both the successful applicant and the Department. All project deliverables will link to expenditure for that deliverable and the corresponding instalment amount.

Payment of approved funds under HIDF Round 2 will only be made in arrears upon verified, successful completion of agreed project deliverables and evidence of incurred expenditure. Funding recipients will be required to provide deliverable completion reports (and progress reports as requested) to the Department to demonstrate that the project is being delivered on schedule as agreed. A completion report will be required once the project is finalised. Templates for these reports will be provided to successful applicants.

The Department reserves the right to undertake an audit of funded projects to monitor progress and / or appoint an independent advisor to undertake an assessment of projects.

4.2. Grant funding period

Projects are to be commenced within six months and completed within two years of the funding agreement with the Department being executed. A longer project completion timeframe may be approved where there are extenuating circumstances that justify the longer timeframe requested

Following the grant period, an evaluation period of one year will commence. Grant recipients will be expected to provide a final deliverable report to the Department 12 months after project completion.

4.3. Funding contributions

The HIDF Round 2 supports hydrogen projects by reimbursing up to a maximum of 50 percent of actual expenditure on eligible project costs.

Grants are only available as matched funding on a dollar for dollar cash basis. Applicants must be able to provide the balance of eligible projects costs not funded by the HIDF Round 2 grant and all ineligible project costs required to complete the project in its entirety.

The applicant co-contribution to eligible project costs may be obtained from internal funds as well as any funding sources outside of the Queensland Government, including through other participants in the project, the Australian Government and/or local government sources.

In addition, applicants are required to directly contribute a minimum of 25 percent of the total project cost in cash. This means that the total amount of funding received from HIDF Round 2 and any other grant sources cannot exceed 75 per cent of the total project cost. Funds contributed by other project participants can be used to reach the 25 percent contribution requirement.

In-kind contributions are welcome but will not be counted toward the minimum applicant contributions to eligible or total project costs.

Applicants are required to provide a project budget identifying all project costs by line item. All eligible and ineligible project costs should be included. The project budget must be sufficiently detailed for the Department to confirm:

- that each item included as an eligible project cost meets the HIDF Round 2 criteria as eligible
- the eligible and ineligible costs incurred for each deliverable (or discrete activity or project stage) to confirm co-contributions and enable development of project deliverables and an instalment schedule
- the total costs for the overall project.

The applicant will be required to provide supporting evidence, such as supplier quotations, to verify and confirm project costs. An example showing project costings and funding contributions is provided in Appendix A.

4.4. Ineligible project costs

You cannot use the HIDF Round 2 funds for:

- expenditure incurred prior to the project commencement date as set out in the funding agreement for approved projects
- plant and equipment not directly related to the production and use of renewable hydrogen
- studies or investigations such as options analysis, market studies and feasibility or FEED studies
- costs related to site acquisition such as purchase or leasing costs of a site for the project
- costs related to obtaining or complying with development approvals, permits or licences including the cost of any impact assessment studies required for them
- costs related to preparing the site for the project such as land rehabilitation, land surveys, engineering or civil works
- costs for general construction activities such as for buildings or other facilities
- foregone profits or revenues due to the need to undertake modification or upgrades to existing facilities for the project
- costs for the operation and maintenance of assets whether those are for specific hydrogen assets or not
- travel costs (including for professional consultants), marketing costs, promotion and advertising costs, education and information campaign costs
- legal and financing costs and costs related to making, monitoring and administering the grant application (including for consultants engaged by the applicant)
- costs associated with general business operations and activities such as rent, salaries and wages, lease costs and overheads
- contingency allowances are not eligible for funding, but it is considered prudent for these to be included in the total project budget.

4.5. Local content

The applicant is encouraged to demonstrate that local suppliers and contractors will be engaged in accordance with the [Queensland Charter for Local Content](#). Where significant expenditure outside of Queensland is required and unavoidable (e.g. purchase of specialised equipment not available in Queensland), this should be identified and explained in the application.

5. PRIORITY PROJECT CATEGORIES

This section provides details on the types of projects that would be eligible and the merit criteria that apply for each priority project category.

5.1. Mobility category

5.1.1. Mobility category project eligibility

Motor vehicle emissions account for around 15 per cent of Queensland's greenhouse gas emissions. Hydrogen fuel cell electric vehicles can meet the world's growing transport needs while reducing carbon emissions and improving air quality. Hydrogen fuel cells are forecast to be highly prospective in particular transport applications including heavy vehicles, making this technology well suited to public transport, long distance freight and passenger vehicles.

Projects applying under the mobility category must implement a form of hydrogen mobility using hydrogen produced from renewable sources. The mobility component can be part of a larger project, however only the components directly related to the mobility application will be eligible for HIDF Round 2 funding.

Mobility projects may include the procurement of cars, buses, trucks, trains, or vessels and associated refuelling infrastructure. Hydrogen production equipment is eligible under the mobility category if required – this includes electrolyzers and/or compressors, however inputs for hydrogen production, (e.g. solar infrastructure, power connection or power costs) are not eligible for funding.

Mobility projects can include:

- the purchase or extended lease of cars, buses, trucks, or machinery such as forklifts or farm equipment
- refuelling infrastructure
- hydrogen production equipment.

The intention of this priority project category is to ensure that funding is directed toward end-to-end renewable hydrogen transport proposals and as such, projects must consider the project in the context of the mobility ecosystem from hydrogen production through to use. For example, proposals that include hydrogen fuelled vehicles without having a fuel source or refuelling infrastructure without having realistic offtake options will not be considered for funding.

Points to consider:

- The selected technology must be commercially available and not at prototype stage
- The selected technology must have all required certifications for its intended use in Queensland or have an identified and achievable pathway to approval prior to commissioning
- Running costs including ongoing maintenance are the responsibility of the project proponent.

5.1.2. Merit criteria for mobility category

For applicants applying under the mobility projects category, the following merit criteria should be addressed in the application.

Criteria No.	Merit criteria
1	<p>Contribution to the program objectives for HIDF Round 2 (see Section 2.2) and development of the hydrogen industry in Queensland, including:</p> <ul style="list-style-type: none">▪ grows Queensland's renewable hydrogen mobility industry by enabling public access to refuellers and creating a network for fuel availability▪ enhance the technical and commercial capacity of Queensland's hydrogen industry to produce and use hydrogen for mobility applications

	<ul style="list-style-type: none"> ▪ delivers a net reduction in emissions intensity ▪ develops and strengthens the Queensland supply chain for hydrogen applications and deployment ▪ raises community awareness about the safe and sustainable use of hydrogen in mobility applications ▪ creates new jobs, skills and training opportunities in hydrogen, particularly in regional areas of Queensland.
2	<p>Additional mobility category criteria</p> <ul style="list-style-type: none"> ▪ the project utilises proven, commercially available technology ▪ the project considers the mobility ecosystem from hydrogen production through to use ▪ the proposed transport use has or can obtain all required approvals for its intended use in Queensland ▪ the project uses renewable hydrogen either produced by the project proponent or by a third-party Queensland supplier with a purchase agreement in place or commitment to negotiation an agreement ▪ the project maximises the local content in the project (equipment, supplies and services).
3	<p>Project delivery and risk management criteria</p> <ul style="list-style-type: none"> ▪ the applicant has demonstrated experience and capability in delivering similar projects ▪ the applicant has provided a comprehensive project plan ▪ the applicant has provided a well-considered risk identification and management plan.

5.2. WWTP category

5.2.1. WWTP category project eligibility

Co-locating hydrogen production facilities with wastewater treatment plants (WWTP) may increase efficiencies for both operations. Projects applying under the WWTP category must integrate renewable hydrogen production into an existing WWTP. The project may be part of a larger proposal that includes mobility or other end uses, however only the components directly related to the hydrogen system at the WWTP will be eligible for funding.

WWTP projects can include:

- hydrogen production equipment
- equipment which facilitates off-take

The intention of this funding category is to implement an end-to-end renewable hydrogen ecosystem, from production to use. With this in mind, projects can also include equipment which facilitates off-take such as storage, transportation or refuelling infrastructure.

Points to consider:

- Applicants must have identified plans for offtake and have commenced discussions or negotiations on an agreement with potential customers.
- The selected technology must be commercially available and not at prototype stage
- Running costs including ongoing maintenance of the equipment are the responsibility of the applicant.

5.2.2. Merit criteria for WWTP category

For applicants applying under category 2 WWTP projects, the following merit criteria should be addressed in the application.

Criteria no.	Merit criteria
1	<p>Contribution to the program objectives for HIDF Round 2 (see Section 2.2) and development of the hydrogen industry in Queensland, including:</p> <ul style="list-style-type: none">grows Queensland’s renewable hydrogen industryenhances the technical and commercial capacity of Queensland’s hydrogen industry to produce, store and use hydrogendelivers a net reduction in emissions intensitydevelops and strengthens the Queensland supply chain for hydrogen applications and deploymentraises community awareness about the safe and sustainable use of hydrogen in mobility applications including the extension of information from the project to other WWTP operatorscreates new jobs, skills and training opportunities in hydrogen, particularly in regional areas of Queensland
2	<p>Additional WWTP category criteria</p> <ul style="list-style-type: none">the project utilises proven, commercially available technologythe project considers the end-to-end renewable hydrogen ecosystem, from production to use, and discussions or negotiations for proposed offtake agreements are commencedthe selected technology has or can obtain all required approvals for its intended use in Queenslandthe project maximises the local content in the project (equipment, supplies and services).
3	<p>Project delivery and risk management</p> <ul style="list-style-type: none">the applicant has demonstrated experience and capability in delivering similar projectsthe applicant has provided a comprehensive project planthe applicant has provided a well-considered risk identification and management plan.

6. APPLICATION PROCESS

6.1. Key dates

The key dates for the HIDF Round 2 are as follows.

Key Date	Key Activities / Actions
02 June 2021	HIDF Round 2 closes at 5pm AEST

6.2. How to apply

The HIDF program is operated in funding rounds. These guidelines apply only to applications made under HIDF Round 2.

Opening of HIDF Round 2 will coincide with notification via media release, social media and publishing of information on the Department's website.

Application forms and instructions for submission will be available on the Department's website until closure of applications for this funding round.

Applications, project budget, mandatory financial statements and other supporting documents must all be submitted by email to the address indicated on the application form and by the HIDF Round 2 submission deadline.

Late applications will not be accepted. Applicants are encouraged to submit their applications at least 24 hours prior to the closing date to ensure if there are any lodgement issues, these can be addressed prior to the submission deadline.

Applicants will be notified by email when their application has been successfully submitted.

6.3. Application format

Applications can only be made to HIDF Round 2 using the application and project budget templates provided on the Department's website.

Applications must be complete, demonstrate how the applicant and project satisfies the relevant eligibility and merit criteria and contain all mandatory information required by the Department at the time of lodgement.

All applications must include the following mandatory financial information:

- the current year's financial statements and audited statements for the previous three years for the applicant. If the applicant is a new trading entity and financial statements are not available, the following may be considered
 - financial statements of another entity with a common directorate
 - financial statement of the parent company (if the entity is a subsidiary company)
 - an account prepared (by a CPA or CA qualified accountant) for the duration of the operation (if the entity has been operating for less than one year).

Applications that do not include appropriate financial statements for the applicant will not be considered for funding as a due diligence assessment cannot be undertaken.

Please note the requirements in Section 3.1 relating to demonstrating that the person submitting the application has authority to do so.

The Department may decide not to consider applications that do not include all necessary and mandatory information.

6.4. Assessment process

All proposals for financial assistance through the HIDF Round 2 will need to meet a clear set of applicant and project eligibility criteria and the applicant must demonstrate they have financial capacity to fund the project as presented in the application.

Each application will be checked for applicant and project eligibility against the criteria in Section 3.1 of these guidelines. Applicants will be notified if an application does not satisfy the eligibility criteria.

Eligible applications will be assessed against the category specific merit criteria set out in Section 5 of these guidelines. The outcomes and deliverables proposed in applications will be evaluated to ensure that the proposed funding represents value for money for Queensland.

Applications will be assessed on a competitive basis relative to the merit of the other applications received in HIDF Round 2. Projects will be ranked according to how strongly they meet the applicable merit criteria relative to the project size, complexity and funding requested. Only the most meritorious applications will be funded relative to the total funding pool available.

The Department may seek further information from applicants in relation to any matter arising from the assessment of the application. The Department may also request further information from the applicant to enable a due diligence and probity assessment.

The Department may engage consultants or specialist advisors to assist with the assessment of applications against the eligibility and merit assessment criteria including for probity checks and technical assessments. The Department may also seek advice from other government agencies in the assessment process.

Applications and the assessment outcomes may be reviewed by a panel who will make recommendations about funding to the Department's authorised delegate.

Applications that fail to meet one or more of the project eligibility criteria, or that are assessed as achieving low merit against one or more merit criteria, may be unsuccessful in obtaining funding under the HIDF Round 2 program.

Applicants will be notified in writing of the outcome of their HIDF Round 2 application once the Department has completed all assessment processes. Feedback on the assessment process will be provided to unsuccessful applicants upon request.

Without limiting its rights, the Department may, in its absolute discretion:

- a. suspend, defer or terminate this funding initiative at any time
- b. extend the closing date and time
- c. consider a late application
- d. continue to assess an application that does not meet the eligibility criteria
- e. seek clarification or improvement of any application or require additional information from an applicant.

6.5. Conditions applying to making an application

Applicants submit HIDF Round 2 applications at their own risk and cost. There is no guarantee of approval at any stage in the process.

The State reserves the right to award grant funding in a different amount or with alternative conditions to that requested by the applicant. The Department may make public announcements regarding successful applications.

All applications made for HIDF Round 2 are subject to a detailed due diligence and probity review of the applicant including, but not limited to:

- applicant bona fides check (status, corporate structure, ownership, directors review)
- background and probity searches (ACCC, banned and disqualified registers, bankruptcy, adverse media, court documents)
- financial capability (historical and current financial performance) and viability
- business and project risk assessment.

Financial assistance provided under HIDF Round 2 will be underpinned by the Department's approval processes including financial and economic modelling, contract management and reporting framework. It is a requirement of the HIDF Round 2 that the benefits from all financial incentives flow through to the wider community and result in a net benefit for Queensland.

Successful applicants will be required to sign a funding agreement and meet agreed project deliverables to receive payment of funding instalments.

7. ADVICE AND SUPPORT

7.1. Further information

A list of Frequently Asked Questions (FAQ) is available on the Department's website to assist with the preparation of applications.

Questions and responses to questions asked after the HIDF Round 2 opens will be added to the FAQ. The Department may at its discretion determine not to publish questions and responses where they are project or application specific or do not have general application. Applicants should check the FAQ for updates prior to submitting their application.

The Department is not able to directly assist in the preparation of applications.

The decision in relation to an application is final and may not be appealed. If, however, an applicant has any concerns in relation to the application or assessment process, an applicant may raise their concern at hydrogen@qld.gov.au and this will be considered.

The Department welcomes feedback on the HIDF. Further information about providing feedback, compliments or complaints to the Department can be found at <https://www.statedevelopment.qld.gov.au/about-us/contact-us/feedback-compliments-and-complaints>.

7.2. Tax obligations

Grants may be treated as assessable income for taxation purposes and GST may also be applied. The State does not provide advice to applicants and recommends applicants seek independent professional advice on their tax obligations.

7.3. Program evaluation

The HIDF will be continuously monitored and reviewed to ensure that the program effectively achieves its objectives. As such, these guidelines may be updated in future after funding rounds have been closed.

8. COMMUNICATION

8.1. Media and communication

All media enquiries or public announcements relating to the HIDF are coordinated and managed by the Department's media team. Where possible, all media and communications about projects will be undertaken jointly with successful applicants. Funding applicants must:

- seek and obtain the Department's approval before making public statements, contacting the media, or releasing marketing materials regarding successful or unsuccessful applications through the HIDF
- immediately advise the Department of any media enquiries they receive relating to the HIDF or their application
- provide the Department with at least 25 business days' notice of any proposed media event for the project
- provide any proposed media statement, social media or public statement about the project to the Department for approval prior to its release as well as making any changes or amendments to the form, content or manner reasonably requested by the Department

Applicants should note that all funding agreements will require that the recipient acknowledge the HIDF funding received, including through site signage agreed with the Department at the recipient's cost.

8.2. Confidentiality

The Department will maintain controls in relation to the management of confidential information provided by applicants and all internal documentation produced in relation to the administration of the HIDF.

Applicants must keep confidential any dealings with the Department about their application, including any funding offered, but may make disclosures to advisors who are under an obligation of confidentiality or if required by law.

The State reserves the right to publicly disclose the names of applicants, information about projects and funding granted and details about the anticipated economic outcomes and benefits to the State. The State may also disclose confidential information of, or provided by, the applicant:

- if required to be disclosed by law
- to its advisors
- to comply with or meet applicable standards for accountability of public money or established governmental policies, procedures and protocols
- to a government agency.

8.3. Contact details

For enquiries or assistance about these guidelines, please contact the Department of State Development, Manufacturing, Infrastructure, Local Government and Planning:

Email: hydrogen@qld.gov.au

Phone: 13 QGOV (13 74 68)

9. GLOSSARY

Applicant	means the entity identified in the application who will be responsible for entering into the funding agreement with the State of Queensland, and for meeting the obligations with respect to deliverables and project outcomes contained in the funding agreement
Application	means an application (or relevant part of an application) made to the Department for funding under the HIDF Round 2 and includes the application form, mandatory and any other supporting information in whatever format provided by the applicant in connection with its application
Department	means the Queensland Department of State Development, Infrastructure, Local Government and Planning
Eligible project costs	means capital expenditure made to purchase, install and commission hydrogen plant and equipment that will be used to produce or use renewable hydrogen
Fund	means the Hydrogen Industry Development Fund Round 2
Guidelines	means these guidelines for the Hydrogen Industry Development Fund Round 2
HIDF	means the Hydrogen Industry Development Fund
Ineligible project costs	means costs as identified in section 4.4
State	means the State of Queensland
Total project costs	means the sum of all eligible project costs and ineligible project costs

10. TERMS AND CONDITIONS

10.1. Reservation of rights

The State reserves the right to administer the HIDF and conduct the process for the assessment and approval of applications in connection with the HIDF in such manner as it thinks fit and to:

- a) change the structure, procedures, nature, scope or timing of, or alter the terms of participation in, the process or overall HIDF Round 2 (including timeframes and submission and compliance of applications)
- b) consider or accept or refuse to consider or accept any application which:
 - i. is lodged other than in accordance with these guidelines
 - ii. is lodged after the relevant closing date for lodgement
 - iii. does not contain the information required by these guidelines
 - iv. is otherwise non-conforming in any respect.
- c) vary or amend the eligibility criteria or assessment criteria set out in these guidelines
- d) take into account any information from its own and other sources (including other Government agencies or advisors)
- e) accept or reject any application, having regard to these guidelines, the eligibility criteria and the assessment criteria or any other item, matter or thing which the State considers relevant, including the limitations on the funds available for the HIDF
- f) give preference by allocating weighting to any one or more eligibility criteria or assessment criteria over the other
- g) seek clarifications or additional information from, or provide clarifications or additional information to, negotiate or deal with, or seek presentations or interviews from, any applicant, without doing or requiring the same from all or any of the other applicants
- h) conduct due diligence investigations in respect of any applicant and subject applications to due diligence, technical, financial and economic appraisals
- i) require an applicant to clarify or substantiate any claims, assumptions or commitment contained in an application or provide any additional information
- j) terminate further participation of any applicant in the application process for the HIDF
- k) terminate or reinstate the HIDF or any process in the HIDF
- l) not proceed with the HIDF in the manner outlined in these guidelines, or at all
- m) allow the withdrawal or addition of any applicant after the closing date
- n) conduct negotiations with any one or more applicants after applications have been lodged.

Where, under these guidelines, it is stated that the State may exercise a right or discretion or perform any act or omit to perform any act, then unless stated otherwise the State may do so at its sole and absolute discretion and will not be required to act, or be restrained from acting, in any way or for any reason nor to take into account the interests of any third party (including the applicants).

If the State does exercise any of its rights under these guidelines, the State may inform any or all applicants. The State will not, however, be under any obligation to do so.

10.2. Relationship

The State's obligations regarding the application process are limited to those expressly stated in these guidelines.

Subject to section 10.7, no contractual or legal relationship exists between the State and an applicant in connection with the HIDF, these guidelines or the application process. An applicant, or its representatives:

- a) has no authority or power, and must not purport to have the authority or power to bind the State, or make representations on behalf of the State
- b) must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the applicant is for any purpose an employee, agent, partner or joint-venturer with the State
- c) must not represent to any person that the State is a party to the proposed project (other than as a potential funder subject to the application process and confidentiality obligations detailed in these guidelines).

10.3. Participation at applicant's cost

Each applicant participates in the HIDF at its own cost and risk.

To the extent permitted by law, no applicant will have any claim of any kind whatsoever against the State (whether in contract, tort (including negligence), equity, under statute or otherwise arising from or in connection with:

- a) any costs, expenses, losses or liabilities suffered or incurred by the applicant in preparing and submitting its application (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with the HIDF
- b) the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the HIDF
- c) any of the matters or things relevant to its application or the HIDF in respect of which the applicant must satisfy itself, including under these guidelines.

Without limiting the foregoing, if the State cancels or varies the HIDF at any time or does not select any applicant following its assessment of the applications, or does (or fails to do) any other thing referred to under these guidelines, no applicant will have any claim against the State arising from or in connection with any costs, expenses, losses or liabilities incurred by the applicant in preparing and submitting its application or otherwise in connection with or in relation (whether directly or indirectly) to the HIDF.

10.4. Applicant to make own enquiries

These guidelines have been prepared to give potential applicants background information in relation to the HIDF. These guidelines do not, and do not purport to, contain all of the information that applicants may require in reaching decisions in relation to whether or not to submit an application. Applicants must form their own views as to what information is relevant to such decisions and obtain their own independent legal, financial, tax and other advice in relation to information in these guidelines or otherwise made available to them during the application process.

The State accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the information supplied by it in connection with the HIDF or interpretations placed on the information by applicants.

10.5. Intellectual property

Any intellectual property rights that may exist in an application will remain the property of the applicant or the rightful owner of those intellectual property rights. Any part of an application considered to contain any intellectual property rights should be clearly identified by the applicant.

The applicant grants to the State (and will ensure that relevant third parties grant) a non-exclusive, irrevocable licence to use and reproduce the intellectual property for the purpose of administering the HIDF.

10.6. Privacy

In this section, **Personal Information** has the meaning given to that term in the *Information Privacy Act 2009* (Qld).

Personal Information provided by applicants may, in the course of and for the purposes of assessment of the application, be disclosed to the State's associates, consultants or project stakeholders.

If any applicant collects or has access to any Personal Information in connection with its application or the HIDF, the applicant must comply, in relation to that Personal Information:

- a) (as if it were the State) with the Information Privacy Principles in the *Information Privacy Act 2009* (Qld)
- b) with all reasonable directions of the State.

10.7. Acceptance

By submitting an application, each applicant:

- a) warrants to the State that the information contained in its application is accurate and complete as at the date on which it is submitted and not by omission misleading, and may be relied on by the State in determining whether or not to provide financial assistance to the applicant under the HIDF
- b) undertakes to promptly advise the State if it becomes aware of any change in circumstances which causes the information contained in its application to become inaccurate or incomplete in a material respect
- c) acknowledges that the State will rely on the above warranty and undertaking when evaluating the application
- d) acknowledges that the State may elect to remove an applicant or elect not to further consider an application at any stage as a result of a material change to the information presented in an application
- e) acknowledges that the State may suffer loss or damage if the applicant breaches the above warranty and undertaking
- f) is taken to have accepted these guidelines, including the terms and conditions, and warrants for the benefit of the State that it will not breach these guidelines or seek to bring any claim, of any kind whatsoever, against the State which is precluded by these guidelines

Appendices

Appendix A: Funding example and minimum application requirements

Funding example

Company A are proposing a hydrogen project which will cost \$12,000,000. The indicative cost breakdown is:

Land purchase	\$2,500,000
Building redevelopment	\$1,000,000
Financing costs	\$ 500,000
Promotion and advertising costs	\$ 500,000
Salaries	\$1,500,000
Purchase of solar array	\$ 500,000
Purchase of electrolysers	\$3,000,000
Compressor and cylinders	\$1,000,000
Installation of hydrogen related equipment	\$ 500,000
Contingency costs	\$1,000,000
Total	\$12,000,000

The shaded items are eligible project costs under the HIDF Round 2. Therefore, \$4,500,000 of the total \$12,000,000 are considered eligible project costs.

Amount that can be funded under the HIDF

Applicants can apply for up to 50 per cent of eligible project costs under HIDF Round 2.

The maximum amount Company A can apply for under the HIDF Round 2 is \$2,250,000.

Company A has also received \$2,000,000 from another government funding program which will be used for items that would be eligible project costs. As the funds were received from a program outside of the Queensland Government, Company A can include the \$2,000,000 in its required co-contribution of 50 per cent of the eligible project costs.

Applicant co-funding requirement

The applicant is required to contribute 25 per cent of total project costs, regardless of the amount of eligible project costs. Therefore, the applicant must directly contribute \$3,000,000 (25 per cent of \$12,000,000) to the overall project in the Scenario.

This must be financial funding (not in-kind) and must be from the applicant (not a third party), therefore Company A cannot include the \$2,000,000 it received from the other government funding program in its required co-contribution to total project costs.

Minimum information requirements

General

Project site location by lot/plan or GPS coordinates

Conceptual site layout diagram showing major proposed plant and equipment

Preliminary dimensions of site development footprint

The emissions reduction achieved by the proposed project, and how the amount was calculated

For projects that include hydrogen production

Grid connection requirements and location

Water connection requirements and location

Hydrogen Production system including the electrolyser type and details of the balance of plant (including water treatment, cooling system and gas purification)

Hydrogen compression and storage system

Nominal power of electrolyser

Nominal system efficiency

Nominal hydrogen output (kg/day)

For projects that include refuelling equipment

Description of filling system including compression, method of supply, mobile storage and physical dimensions

Nominal pressure and storage capacity at filling station

Number of mobile units (if relevant)

Description of operations, i.e. mobile storage units, decanting, likely frequency of delivery, etc

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